



BYLAWS

for the regulation of the **LEAGUE OF WOMEN VOTERS OF Roselle-Bloomingtondale.**

[Adopted May 7, 2013; Revised May 6, 2014; Amended May 6, 2017; Amended and Readopted May 5, 2018; Revised to Comply with LWVIL Model Bylaws May 8, 2021.]

INDEX

Article I.	Name
Article II.	Purpose and Policy
Article III.	Membership
Article IV.	Officers
Article V.	Board of Directors
Article VI.	Committees
Article VII.	Financial Administration
Article VIII.	Conflicts or Duality of Interests
Article IX.	Liability, Indemnification, and Insurance
Article X.	Membership Meetings and Voting Rights
Article XI.	Nominations and Elections
Article XII.	Program
Article XIII.	Conventions and Councils
Article XIV.	Parliamentary Authority
Article X.	Amendments

Article I - Name

Section 1. Name. The name of this organization shall be the League of Women Voters of Roselle Bloomingtondale (herein referred to as the "League"). The League is an integral part of the League of Women Voters of the United States (herein referred to as the LWVUS) and the League of Women Voters of Illinois (herein referred to as the LWVIL) and the League of Women Voters of the LWV-Upper Mississippi River Region or LWV-UMRR, and the LWV-Lake Michigan, or LWVLM, herein referred to as the ILOs.

Article II - Purpose and Policies

Section 1. Purposes. The purposes of the League are to promote political responsibility through informed and active participation in government and to act on selected governmental issues.

Section 2. Policies.

1. Political Policy. The League shall not support or oppose any political party or candidate.
2. Diversity, Equity & Inclusion Policy. The League is fully committed to ensure compliance – in principle and in practice -- with the [LWVUS' Diversity, Equity, and Inclusion Policy](#).

Article III - Membership

Section 1. Eligibility. Any person who subscribes to the purposes and policy of the League shall be eligible for membership (herein referred to as a "member").

Section 2. Types of Membership. The membership of the League shall be composed of voting members and associate members. Only voting members shall be members within the meaning of the Illinois General Not For Profit Corporation Act of 1986.

- a. Voting Members. Persons at least 16 years of age who join the League shall be voting members of the League, the LWVIL, the LWVUS and the membership ILO(s). Life members shall be those voting members who have been members of the LWVUS for 50 years or more. Student voting members shall be individuals enrolled either as full or part time with an accredited institution.
- b. Associate Members. All other persons who join the League shall be non-voting associate members.

Article IV - Officers

Section 1. Enumeration and Election of Officers. The officers of the League shall be a president, vice president, a secretary, a treasurer, a membership officer and a voter service officer. The president, treasurer, and voter service officer shall be elected in odd-numbered years. In lieu of the president, the officers may include two co-presidents who fulfill all duties and responsibilities described herein and ascribed to the President. The vice president, secretary, and membership officer shall be elected in even-numbered years. They shall take office after the annual meeting at which they were elected and shall hold office for one term or until their successors have been elected.

Section 2. President. The president shall preside at all meetings of the League and of the board of directors. The president shall be an ex-officio member of all committees except the nominating committee and audit committee, if any, and shall have such usual powers of supervision and management as may pertain to the office of president and perform such other duties as may be designated by the board. The president may also sign or endorse checks, drafts, and notes in the absence of the Treasurer.

Section 3. Vice President(s). The vice president(s), in the event of absence, disability, or death of the president, shall possess all the powers and perform all the duties of that office, until such time as the board of directors shall elect one of its members to fill the vacancy. The vice president(s) shall perform such other duties as the president and board may designate.

Section 4. Secretary. The secretary shall keep a book of minutes of all meetings of the LWV of League of Women Voters of Roselle Bloomingdale board. The secretary shall keep, in the League of Women Voters of Roselle Bloomingdale's principal office in the State of Illinois, the League of Women Voters of Roselle Bloomingdale's current articles of incorporation and bylaws. The secretary shall certify these are the true and correct copies of the documents. The secretary shall have such other powers and perform other duties as may be prescribed by the LWV Roselle Bloomingdale board.

Section 5. Treasurer. The treasurer is the chief financial officer of the League and shall keep and maintain adequate and correct accounts of the properties and business transactions of the League. The books of account shall at all times be open to inspection by any director.

The treasurer shall deposit all money and other valuables in the name and to the credit of the League with such depositories as may be designated by the board. The treasurer shall disburse the funds of the League as may be ordered by the board, shall render to the president and the directors, whenever they request it, an account of all transactions as treasurer and of the financial condition of the League, and shall have such other powers and perform such other duties as may be prescribed by the board. The treasurer shall be responsible for filing federal, state, and local government forms and payment of taxes and fees; as required by law. The treasurer shall present financial statements to the board at its regular meetings, a financial report to the members at the annual meeting, and a year-end financial report within 120 days of the close of the fiscal year.

Section 6. Voter Service Officer

The Voter-Service Officer shall provide information and perform other functions relating to voter service.

Section 7. Membership Officer

The Membership Officer shall:

- provide information on membership to the Board;
- maintain the LWVRB membership database;
- act as Roster Manager for the purposes of maintaining the LWVIL/LWVUS Per Member Payment (PMP) roster. This role may be delegated to another member when appropriate;
- spearhead the annual membership drive;
- serve on the Nominating Committee;
- perform other functions relating to membership.

Article V - Board of Directors

Section 1. Number of Directors. The authorized number of directors shall be 7-12 including the officers named in Article IV, Section 1. (The minimum must not be less than three (3) and the maximum must not exceed the minimum by more than five (5)).

Section 2. Selection of Directors. The officers shall be elected as provided for in Article IV, Section 1. The elected directors in addition to elected officers who are also directors shall be elected by a majority of members eligible to vote at the annual meeting. Half shall be elected in even-numbered years, half in odd-numbered years.

Section 3. Term of Office. The elected directors shall hold office for a term of two years or until their successors have been elected or appointed and qualified. Their term shall begin immediately following the annual meeting at which they are elected. The appointed directors shall hold office for one year.

Section 4. Qualifications. All directors must be voting members of LWVRB. No Associate Members may be directors.

Section 5. Vacancies. A vacancy on the board of directors shall be deemed to exist in the case of death, resignation or removal of any director, or if the authorized number of directors is increased. A vacancy caused by death or resignation shall be filled, until the annual meeting, by a majority vote of the board. A director may resign effective upon giving written notice to the president, secretary, or the board. Three consecutive absences from board meetings of any director, without valid reason, shall be deemed a resignation. No reduction of the authorized number of directors shall have the effect of removing any director prior to the expiration of the director's term of office.

Section 6. Powers and Duties. Subject to the limitations of law, the articles of incorporation if any, and these bylaws, the activities and affairs of the League, and all corporate powers shall be exercised by or under control of the board. The board shall plan and direct the work necessary to carry out programs on selected governmental issues as adopted by the LWVUS Convention, the LWVIL Convention, and the annual meeting.

In executing the duties of their office, board members are expected to carry out applicable laws and regulations as well as league bylaws, mission, policies, principles, positions, standards, and procedures. Board members who do not shall be counseled. If violations persist, they may be removed from office by a two-thirds (2/3rds) vote of the members present and voting at a properly noticed meeting.

Section 7. Meetings of the Board.

- Regular Meetings. There shall be at least six regular meetings of the board annually. No action taken at any regular board meeting attended by three-fourths of the directors shall be invalidated because of the failure of any director to receive a properly sent notice or because of any irregularity in a notice actually received
- Special Meetings. The president may call special meetings of the board and shall call a special meeting upon written request of three members of the board.
- Notice. Regular meetings may be held upon such notice as is determined by the board and notice for any type of meeting may be made by telephonic or electronic means. Special meetings shall be held upon a minimum of four days' notice if delivered by first class mail, or 48 hours if delivered personally or by electronic means.
- Quorum. A majority of the directors in office constitutes a quorum of the board for the transaction of business, except to adjourn as provided in the following section. A meeting at which a quorum is initially present may

continue to transact business even if directors withdraw, if any action taken is approved by at least a majority of the quorum required for the meeting. In no event shall a quorum consist of less than one-third of directors then in office.

- e. Participation in Meetings by Electronic Means. Any one or more members of the board may participate in a meeting by use of conference telephone or similar communications equipment, so long as all participants in the meeting can simultaneously hear each other. Notice, quorum, and other requirements for the conduct of meetings shall apply. Notice for such a meeting shall include information about the form of communications system and the means of accessing the communication system.
- f. Adjournment. A majority of the directors present, whether or not they constitute a quorum, may adjourn to another time or place. If the meeting is adjourned for more than 24 hours, notice of adjournment to another time or place shall be given before the adjourned meeting to those directors not present at the time of adjournment.
- g. Action Without Meeting. The directors may take action between meetings by mail or an e-mail ballot, when necessary, provided that notice of the proposed action sets forth the proposed action, and is approved in writing by all of the directors entitled to vote with respect to the subject matter of the action. The ballot must be evidenced by a written approval, which sets forth the action taken. Ballots shall be filed with a report of the action and shall be a part of the minutes of the next meeting of the board of directors.

Article VI - Committees

Section 1. Creation. The board, by a majority vote of the officers and directors in office, may create one or more committees, each consisting of two or more voting members of the League.

Section 2. Powers. The board may delegate to such committees any of the authority of the board except with respect to:

- a. The approval of any action for which the law also requires approval of the members;
- b. The filling of vacancies on the board or on any committee which has the authority to act on behalf of the board;
- c. The amendment or repeal of bylaws or the adoption of new bylaws;
- d. The appointment of other board committees or the members thereof; or fix the compensation of any member of a committee (similar to self-dealing);
- e. The expenditure of League funds to support a nominee for director after there are more people nominated for director than can be elected;
- f. The approval of any self-dealing transaction, as such transactions are defined in law;
- g. The adoption of a plan for the distribution of assets of the League, or for dissolution
- h. The adoption of a plan of merger or adopt a plan of consolidation with another corporation, or authorize the sale, lease, exchange or mortgage of all or substantially all of the property or assets of the League
- i. The amendment, alteration, repeal or take action inconsistent with any resolution or action of the board of directors when the resolution or action of the board of directors provides by its terms that it shall not be amended, altered or repealed by action of a committee.

Section 3. Executive Committee.

- a. The board *may* appoint an executive committee consisting of President(s), Vice President(s), Treasurer, Secretary, Voter Service Chair, and Membership Chair. A majority of members shall constitute a quorum.
- b. The executive committee shall transact emergency business between meetings of the board of directors. The proceedings of the executive committee shall be reported to the board at its next meeting.

Article VII - Financial Administration

Section 1. Fiscal Year

The fiscal year of the LWVRB shall be from July 1 through June 30 of each year.

Section 2. Financial Support

The Board of Directors shall recommend the LWVRB Annual Dues, subject to the approval of the members at the Annual Meeting. Annual dues shall at least cover the cost of all PMPs. Dues shall be payable by each member by January 31st of each year. Any member who fails to pay dues within 1 month after they become payable shall be dropped from the membership rolls. Life members shall be exempt from payment of annual dues. New members paying annual dues after July 1st shall be excused from the following year's January 31st payment of dues, so one full League season is ensured for the initial year of membership.

Section 3. Membership through "Open Door" Policy

Membership may be obtained through an "Open Door" policy that allows for a reduced payment. A prospective member can be approved for this consideration by the Board. Members have the right to vote on all matters brought to a membership meeting for approval and/or decision.

Section 4. Budget Committee

The budget shall be prepared no later than March by a Committee, composed of the Treasurer and at least two members nominated by the President and appointed by the board. The Treasurer shall not be eligible to serve as Chair. The Committee will prepare the budget by March and send it to the Board for approval. The proposed budget for the next fiscal year shall be sent to all members at least two weeks before the Annual Meeting.

Section 5. Audit

The books shall be audited annually in July by a person or persons, other than the Treasurer, appointed by the Executive Committee. A report of the audit shall be made to the Board by September 1.

Section 6. Transactions with Interested Persons

Within 120 days after the end of the League's fiscal year, the board shall send to the members a report of any transaction in which the League was a party and in which any officer or director of the League had a direct or indirect material financial interest.

Section 7. Endorsement of Documents and Contracts

Unless so authorized by the board, no officer, agent, or employee shall have any power or authority to bind the League by any contract or engagement or to pledge its credit or to render it liable for any purpose or amount.

Section 8. Distribution of Funds on Dissolution

In the event of the merger or dissolution of the League for any reason, all money and securities or other property of whatsoever nature which at the time be owned or under the absolute control of the League shall be distributed at the discretion of the board, or such other persons as shall be charged by law with the liquidation or winding up of the League and its affairs, to any member organization of the League of Women Voters national organization; or if none of the organizations are then in existence, then, at the discretion of the board, to another organization which has established its tax-exempt status under Section 501(a) of the Internal Revenue Code, or the corresponding section of any future federal tax code. No funds of the League may be distributed to an officer, director, trustee, or key employee of the League.

Article VIII - Conflicts or Duality of Interest

Section 1. Purpose. The purpose of a conflict of interest policy is to protect the League's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer, director, or committee member of the League. The board of the League shall adopt a conflict of interest policy or make revisions therein from time to time. The conflict of interest policy shall require that each director, officer and member of a committee with powers delegated by the Board shall annually sign a conflict of interest statement consistent with the terms of the conflict of interest policy then in effect.

Article IX - Liability and Indemnification

Section 1. Indemnification of Directors and Officers. The League shall, to the fullest extent to which it is empowered to do so by the General Not-For-Profit Corporation Act of Illinois, as amended, indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative (other than an action by or in the right of the League), by reason of the fact that he or she is or was a director, officer, employee or agent of the League, against all expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by such person in connection with such action, suit or proceeding, if such person acted in good faith and in a manner he or she reasonably believed to be in, or not opposed to, the best interests of the League and, with respect to any criminal action or proceeding, had no reasonable cause to believe his or her conduct unlawful; provided, however, the League shall not indemnify any such person in relation to matters as to which any such director or officer shall be adjudged in such action, suit, or proceeding to be liable for willful misconduct in the performance of duty and to such matters as shall be settled by agreement predicated upon the existence of such liability.

Section 2. Contract with the League. The provisions of this Article IX shall be deemed to be a contract between the League and each director or officer who serves in any such capacity at any time, while this Article IX and the relevant provisions of General Not-For-Profit Corporation Act of Illinois, or other applicable law, if any, are in effect, and any repeal or modification of any such law or of this Article IX shall not affect any rights or obligations then existing with respect to any state of facts then or theretofore or thereafter brought or threatened based in whole or in part upon any such state of facts.

Section 3. Other Rights of Indemnification. The indemnification provided or permitted by this Article IX shall not be deemed exclusive of any other rights to which those indemnified may be entitled by law or otherwise, and shall continue as to a person who has ceased to be a director, officer, employee or agent and shall inure to the benefit of the heirs, executors, and administrators of such person.

Article X - Membership Meetings and Voting Rights

Section 1. Membership Meetings. There shall be at least four meetings of the members each year, including the annual meeting. The time and place of each meeting shall be determined by the board and may be held in the state of Illinois or outside of the state of Illinois as determined by the board.

Section 2. Annual Meeting. An annual meeting of members shall be held during May, the exact date to be determined by the board. At the annual meeting the members shall:

- A. adopt a local program for the ensuing year;
- B. elect directors, officers, and local League members to serve on the nominating committee;
- C. adopt an adequate budget;
- D. approve Per member payments (PMPs); and
- E. transact such other business as may properly come before it.

Section 3. Voting. Each member shall be entitled to one vote only at any meeting of members. Absentee or proxy voting shall not be permitted.

Section 4. Quorum. A quorum for the annual meeting and for any meeting for which members are entitled to vote shall consist of 20% of members.

Section 5. Notice. Written notice of each annual or special meeting shall be given to each voting member no less than five (5) days nor more than sixty (60) days before the date of the meeting. Such notice shall state the place, date, and hour of the meeting.

Notice for special meetings must include the purpose or purposes for which the meeting is called. Notice must be given to each voting member between 20 and 60 days before the date of the meeting in the case of a removal of a director, a merger, consolidation, dissolution or sale, and lease or exchange of assets.

Section 6. Special Meetings. The board or the president may call special meetings of members, and ten percent (10%) or more of the members may call a special meeting to remove directors and to elect their replacements.

Section 7. Participation in Meetings of Members by Electronic Means. Any one or more members may participate in a meeting by use of conference telephone or similar communications equipment, so long as all participants in the meeting can simultaneously hear each other. Notice, quorum, and other requirements for the conduct of meetings shall apply. Notice for such a meeting shall include information about the form of communications system and the means of accessing the communication system.

Section 8. Rights of Inspection. Any member may have a list of members, their addresses, and voting rights. All records and bylaws may be inspected by any member at any reasonable time.

Article XI - Nominations and Elections

Section 1. The Nominating Committee.

- a. The nominating committee shall consist of a minimum of three (3) members, a minority of whom shall be directors. The chair shall not be a director and shall be elected at the annual meeting. The members who shall not be directors shall also be elected at the annual meeting. Nominations for these offices shall be made by the current nominating committee. Further nominations may be made from the floor of the annual meeting. Nominating committee members shall hold office for a term of one (1) year or until their successors are elected and qualified. The other members of the committee shall be appointed by the board at its first regular meeting following the annual meeting and their term of office shall expire concurrently with the term of office of the elected members.
- b. Any vacancy occurring in the nominating committee shall be filled by the board.
- c. The president of the League shall send the name and contact information of the nominating committee chair to the members. It shall be the duty of the nominating committee chair to solicit from members suggestions for nominations for the offices to be filled.

Section 2. Suggestions by Members. Any member may send suggestions to the nominating committee.

Section 3. Report of the Nominating Committee and Nominations from the Floor. The report of the nominating committee of its nominations for officers, directors, and the chair and two members of the succeeding nominating committee shall be sent to the members no less than five (5) days before the date of the annual meeting. The report of the nominating committee shall be presented to the annual meeting. Immediately following the presentation of this report, nominations may be made from the floor by any member, provided that the consent of the nominee shall have been secured.

Section 4. Election. The election shall be by secret ballot, except that if there is but one nominee for each office, it shall be by voice vote, in which a majority vote of those members present, qualified to vote, and voting shall constitute an election. All elections for directors must be by secret ballot if a member so demands before the voting begins. If the election is by written secret ballot, the candidates receiving the highest number of votes of those persons voting are elected.

Article XII - Program

Section 1. Principles. The governmental principles as adopted by the LWVUS Convention and supported by the League as a whole, constitute the authorization for the adoption of the Program.

Section 2. Program. The Program of the League shall consist of:

- a. action to implement the Principles; and
- b. those local governmental issues chosen for concerted study and action.

Section 3. Adoption of Program. Program is adopted according to the following procedures:

- a. The board of directors shall consider the recommendations submitted by members two months prior to the annual meeting and shall formulate a proposed Program;
- b. The proposed Program shall be submitted to the members no less than five (5) days prior to the annual meeting, together with a list of items not recommended by the board;
- c. A majority vote of members present and voting on the question shall be required for the adoption of Program as proposed by the board; and
- d. Any recommendation for the Program submitted to the board at least two months before the annual meeting, but not proposed by the board, may be adopted by the members at the annual meeting, provided consideration is ordered by a majority vote and the proposal for adoption receives a three-fifths (3/5th) vote.
- e. Changes in Program, in the case of altered conditions, may be made provided that:
 1. information concerning the proposed changes has been sent to all members at least two weeks prior to a general membership meeting at which the change is to be discussed, and
 2. final action by the membership is taken at a succeeding meeting.

Section 4. Member Action. Members may act in the name of the League only when authorized to do so by the board of directors at the appropriate level of League. They may act only in conformity with, and not contrary to, a Position taken by the local League, the ILOs, the LWVIL or the LWVUS.

Article XIII - Conventions and Councils

Section 1. National Convention. The board, at a meeting before the date on which the names of delegates must be sent to the LWVUS office, shall select delegates to that convention in the number allotted to the League under the provisions of the bylaws of the LWVUS.

Section 2. State Convention. The board, at a meeting before the date on which the names of delegates must be sent to the LWVIL office, shall select delegates to that convention in the number allotted to the League under the provisions of the bylaws of the LWVIL.

Section 3. State Council. The board, at a meeting before the date on which the name of the delegates must be sent to the LWVIL office, shall name the delegates to that council, under the provisions of the LWVIL bylaws.

Section 4. ILO Convention or Annual Meeting. The board, at a meeting before the date on which the names of delegates must be sent to the ILO office, shall select delegates to that convention or annual meeting in the number allotted to the League under provisions of the ILO bylaws.

Section 5. ILO Council. The board, at a meeting before the date on which the names of the presidents and ILO chairs must be sent to the ILO office, shall name the president or an alternate, and the ILO chair or an alternate to that council, under the provisions of the ILO bylaws.

Article XIV - Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order, Newly Revised*, shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws or the law.

Article XV - Amendments

Section 1. These bylaws may be amended by a two-thirds (2/3rds) vote of the voting members present and voting at the annual meeting, provided that amendments were submitted to the membership in writing no less than five (5) days in advance of the meeting. The failure of any member to receive such notice shall not invalidate the amendments to the bylaws.

Section 2. When required by an amendment of the LWVUS or the LWVIL bylaws, these bylaws may be amended by the board of directors and do not require approval of the voting members.

Adopted May 8, 2021

Signed: Lisa Mlodoch, Secretary

POLICIES

for the regulation of the **LEAGUE OF WOMEN VOTERS OF Roselle-Bloomingtondale**.

[Adopted May 7, 2013; revised May 6, 2014, amended and readopted: May 5, 2018; amended and readopted May 8, 2021; readopted June 4, 2022.]

All policies of the Roselle/Bloomingtondale League of Women Voters (LWVRB) shall be reviewed by the Board of Directors biennially at the beginning of the fiscal year, except the Non-Partisan Political Policy, which shall be reviewed annually as required by the LWV of Illinois.

NON-PARTISAN POLITICAL POLICY

The League of Women Voters, a nonpartisan political organization, encourages informed and active participation in government, works to increase understanding of major public policy issues, and influences public policy through education and advocacy. We take action on public policy positions established through member study and agreement (see Note 1). We are political, but we do not support or oppose any political party or candidate.

The League believes that political parties are essential to the American system of government and that informed participation is beneficial to the political parties and to the system. Consequently, the League encourages its members as individuals to be active in the political parties, in finding and supporting candidates for public office, and in seeking election to public office.

Therefore, a board member may serve on any non-partisan public board, commission, committee, or coalition. However, that board member does not represent the League unless officially designated as a League representative by the League board.

Members of the Board of Directors in sensitive positions (President, Voter Service Chair, and off-board members visible in high profile League activities) shall **not** participate in the following activities:

- Making financial contributions to candidates and/or political parties unless they are made anonymously.

- Participating in behind-the-scenes efforts for candidates, such as telephoning, stuffing envelopes, writing position papers, etc.
- Publicly supporting a candidate for elected office, which includes indicating political affiliations or candidate preference at any level of government in the media, including on social networking sites or other public venues that prominently identify her/him as a member of the LWVRB.
- Circulating nominating petitions; petitions for referendums supporting league positions may be circulated.
- Holding coffees or similar events for candidates seeking political office and/or nonpartisan office.
- Attending fundraising functions for candidates or political parties.
- Holding office in another organization that supports or opposes political parties or candidates.

Board members shall participate to the extent that League nonpartisanship is maintained. A board member shall consult with the board to determine if there is a conflict of interest. When a board member decides to resign from their sensitive position due to a conflict, a press release will be issued by the League.

The political activities of a spouse or relative of a board member should be considered separate and distinct from the activities of the board member.

(Note 1) These are definitions from the LWVUS website used in clarification during our board discussion.

Position: *A statement of the League's point of view on an issue, arrived at through member study and agreement (consensus or concurrence), approved by the appropriate board and used as a basis for League action.*

Consensus: *Collective opinion of a substantial number of League members, representative of the membership as a whole, after objective study of an issue.*

Concurrence: *Agreement by League members with a position on an issue reached by a small group of members or by another League.*

DUES POLICY

The Board of Directors shall set the annual dues subject to approval of members at the Annual Meeting.

Dues shall be due and payable on January 31 of each year. At a minimum, dues for Full Voting membership must cover LWVIL, LWVUS, and ILO PMPs.

Current annual dues are \$75 for an Individual, or \$105 for a Household of two individuals who share the same address.

Current annual dues for Emerging Leaders (people age 16-26) are \$30.

Current annual dues for "Plus" memberships add \$25: Individual + is \$100; Household + is \$130.

New members paying annual dues after July 1 shall be excused from the next year's January 31 payment of dues, so one full League season is ensured for the initial year of membership.

DIVERSITY, EQUITY, AND INCLUSION POLICY

The LWVRB, in both its values and its practices, affirms its belief in and commitment to diversity, equity, and inclusion.

The LWVRB recognizes that diverse perspectives are necessary for responsible and effective decision making in democratic organizations.

The LWVRB is committed to removing barriers to participation in any League activity on the basis of age, race, gender, disability, sexual orientation, religion or national origin. We actively seek to be inclusive.

See also, Bylaws, Article 2 Section 2.

CANDIDATE PARTICIPATION POLICY

The criteria used by LWVRB for candidate participation are a critical component of debate planning. They are nonpartisan and fair; LWVRB does our best to apply them objectively. These include:

- Constitutional Eligibility to be on the Ballot: The candidate, if elected, must be legally qualified to hold the office under federal and state law;
- A public announcement of candidacy;
- Evidence of a Campaign: (especially applicable in federal or statewide elections or in states where ballot access is unduly difficult or in jurisdictions with a tradition of write-in candidates). The candidate has made a public announcement of an intention to run; the candidate has a campaign headquarters and staff, has issued position papers and has made campaign appearances.
- Significant candidacy factors: These factors aim to limit debate participation to candidates who have a reasonable chance of being elected. This is the most difficult criterion to establish and depends on information that is not always available, especially in local elections. LWVRB considers several factors to measure significance, depending on the availability of information, and the appropriateness for the office or election. Significant Candidacy Factors include:
 1. A level of support as reflected in polling data (by a cut-off date), for example, results of major, reliable, nonpartisan public opinion polls.
 2. LWVRB prefers a reasonable percentage to show evidence of support (usually 10-15%), depending on the number of candidates. Possible polling sources include professional pollsters, independent newspapers and broadcasters and universities. (This factor is more applicable for state than local contests.)
 3. Eligibility for public matching funds (if applicable).
 4. Coverage by the media as a recognized candidate.

The LWVRB will use good faith in applying all criteria. (Resource: <https://bit.ly/2C2DSj7>)

BANK ACCOUNT ACCESS POLICY

Access to online banking, signing of checks and making changes to account information is held by the Treasurer, President, and Vice President. These three officers will, with Board approval, be allowed to have signers added or removed as deemed necessary for the LWVRB to operate efficiently.

PUBLIC ATTENDANCE POLICY

The public is invited to attend meetings as determined by the Board, but only voting members may offer input on Chapter policy at any meeting, unless a majority of voting members present determine otherwise.

CONVENTION DELEGATES POLICY

A line item has been created in the LWVRB budget to aid in delegates' registration payment for LWVUS and LWVIL Conventions. The number of accredited delegates is based on LWVRB membership as of January 31 of that Convention year. Remaining money allocated for Convention shall be divided among the delegates for room, board and transportation.

INTERLEAGUE ORGANIZATIONS

LWVRB may join Interleague Organizations as membership deems appropriate.

LWVRB is currently a member of the LWV Lake Michigan Region Inter-League Organization, LWV LMR for short, and the LWV Upper Mississippi River Region Inter League Organization, or LWV UMRR.

TRANSPORTATION

Expenses for transportation to State and Regional meetings may be allocated from the amount in the budget for board

expenses when a Board position requires attendance.

REFRESHMENTS

There is no obligation to serve refreshments at any meeting.

MEMBERSHIP DIRECTORY

The membership list of the LWVRB shall not be given by any member to persons or organizations outside LWV.

COMMEMORATIVE DONATIONS

Donations will be considered and made in memory of deceased LWV members, as agreed upon by the Board.

PUBLICATION POLICY

Current Policies, Bylaws, Membership, and Budget shall be published in the Membership Directory/Annual Meeting Program.

ARCHIVE POLICY

League archives will be stored in a safe and secure location and made accessible. Private information shall not be made available to the general public. Current archives are located at the Roselle History Museum.

REIMBURSEMENT POLICY

Requests for reimbursement for expenditures are to be submitted to the Treasurer as soon as possible. Requests should be made by submitting a completed and signed copy of the League of Women Voters of Roselle/Bloomingtondale Check Request along with the associated receipts. If the expenditure is not an approved budget item, the reason for the spending and approval from the President should be added. The Treasurer will process reimbursement within two weeks of receipt of request.

PRESIDENT OF THE BOARD POLICY- If there are co-presidents, one of them will be designated as a “president of record” for legal documents and will sign all legal documents for the League, e.g., tax, bank, etc.

CONTRACTS POLICY - Any contract entered into by the LWVRB must have the approval of both the President and Treasurer.

Adopted June 4, 2022

Signed: Lisa Mlodoch, Secretary