



**League of Women Voters  
of Tarrant County  
Annual Meeting Workbook**

**Q&A, Happy Hour Via Zoom**

**May 7, 2020**

**7:00 P.M.**

**Virtual Meeting Via Zoom**

**May 21, 2020**

**7:00 P.M.**

**Please Have This Workbook Available for Both Meetings**

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## PROPOSED RULES FOR ANNUAL MEETING

1. Admission to the Annual Meeting is open to members and non-members
  - a. Members attending the virtual annual meeting must preregister with the email address to be used for their invitation or their telephone number if they plan to attend by phone only.
  - b. Nonmembers and guests must preregister as above and also indicate if they are a nonmember or guest.
  - c. Zoom invitations will only be sent to registered participants.
2. Only voting members have voting privileges. Voting members are those persons at least 16 years of age who are enrolled in this League. Voting members are members in good standing which means they are current on their dues. Twelve percent (12%) of the current membership constitutes a quorum.
3. Only members have the privilege of the floor. To be recognized, they will need to use the raise hand icon. The host will inform the chair of any raised hands. Upon being recognized by the chair, the member shall be sure to unmute themselves and state their name. No person may speak twice on any one subject until all who wish to speak have done so. After the original presentation, debate will be limited to one minute for each speaker.
4. Main motions or amendments must be submitted electronically or via regular mail and received no later than May 14, 2020. Motion must include the name of the member making the motion. Motions will be distributed electronically to participating members on May 15, 2020.
5. The procedure for Program adoption shall be:
  - a. Presentation of Proposed (recommended) Program Items
  - b. Presentation and Consideration of Non-recommended Items
    - i. Non-recommended items shall be presented for consideration immediately following the presentation of the proposed Program. The person moving consideration of a non-recommended item may make a two-minute presentation. Questions for clarification may be asked, however, no debate will be allowed at this time.
    - ii. **Majority vote** of voting members present will grant consideration to the item.
  - c. Amendments
    - i. The original wording of an item, recommended or non-recommended, may be amended when the item is debated if the

changes do not enlarge the scope or change the general intent. Adoption of amended wording requires a **majority vote** of voting members present and voting.

d. Vote on Non-recommended Items

i. Members shall vote first on non-recommended items in the order in which they were voted consideration. Adoption of a non-recommended Program item requires a **two-thirds vote** of voting members present and voting. Debate allowed (1 minute per speaker).

6. The rules contained in Robert's Rules of Order Newly Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with the Bylaws.

## **INFORMATION REGARDING BUDGET**

The anticipated income from dues is based on 100 members at \$75 per member. This is a conservative estimate, however, the budget committee felt it was prudent to do this. Of this amount \$2,100 will remain with our local league for operating expenses. The remainder is for national and state dues.

Payroll accounting has been reduced from the 2019-2020 amount. The current amount had an increase to reflect additional office administration time to accommodate work on the Centennial Gala. The amount on this budget reflects a return to normal hours.

The Contingency Fund is added to the budget for costs associated with 100<sup>th</sup> Anniversary events.

LEAGUE OF WOMEN VOTERS TARRANT COUNTY  
PROPOSED BUDGET 2020-21

<b>Income Accounts</b>	
Membership Dues Paid	7,500.00
Annual Appeal	5,000.00
Fundraising	10,000.00
Program Services	3,000.00
Annual Meeting	1,200.00
Interest Income	66.00
Honoraria & Memorials	100.00
Other Contributions & Support	3,938.00
Voter Services	500.00
<b>Total Income Accounts</b>	<b>31,304.00</b>
<b>Expense Accounts</b>	
Membership Dues PMP	5,400.00
Program Services	2,000.00
Annual Meeting	1,200.00
Payroll Accounting	7,488.00
Rent	3,713.00
Insurance/ Property Tax	896.00
Telephone/ Internet/ Website	1,100.00
Printing & Copying	500.00
Postage	420.00
Computer Equipment & Software	2,000.00
Office Supplies	150.00
Fees	275.00
Vote 411 (Voters' Guide)	500.00
Voter Services	-
Awards, Memorials, Recognitions	100.00
Training & Conventions	-
President/ Board Expense	-
Fundraising Expenses	1,150.00
Contingency Fund	4,412.00
<b>Total Expenses</b>	<b>31,304.00</b>

## 2020 Nominating Committee Report

<u>Office</u>	<u>Election Year</u>	<u>Term</u>	<u>Term Expiration</u>	<u>Nominee</u>
President - Elect	Annual	1 yr	May 2021	Peggy Hendon
Treasurer	Even Year	2 yr	May 2022	Peggy Harwood
Secretary	Odd Year	2 yr	May 2021*	Janet Mattern
Vice Presidents:				
Organization	Even Year	2 yr	May 2021*	Jeri Edmunds
Program	Even Year	2 yr	May 2022	Pam Wright
Voter Services	Odd Year	2 yr	May 2022	Erin Merkel
Elected Directors:				
	Annual	1 yr	May 2021	Pat Cheong
	Annual	1 yr	May 2021	Dawn Ellison
	Annual	1 yr	May 2021	Cheryl Moore
	Annual	1 yr	May 2021	Nancy Stevens
	Annual	1 yr	May 2021	Vickey Ward

### Nominating Committee

\* Completing a 2019-2021 Term

Nominating Committee Report is incomplete at the time of the publication of the Annual Meeting Workbook. Addendum to the Report will be forwarded to membership as soon as available

## **INFORMATION REGARDING BYLAWS**

The LWVTC bylaws were reviewed by the bylaws committee and recommended changes were presented to the Board. After consideration and amendments by the Board, the proposed bylaws were sent to the LWVTX Governance Committee Chair for review and approval. They were returned to us with approvals and recommended minor changes. Those changes were incorporated, and the Board approved the proposed bylaws changes as presented in this workbook.

New wording is underlined, and old wording has strike outs.

The changes that are being recommended are minor. Wording changes were done to clarify intent and practice. Section 1. Purposes, subsection b is a required section mandated by LWVTX for purposes of conversion to a 501(c)(3) entity.

The first three articles of all local League bylaws must be consistent with those of the League of Women Voters of the United States.



## CHANGE IN LWVTC BYLAWS

### ARTICLE II. PURPOSES AND POLICY

*"Section 1. **Purposes***

a) The purposes of the ~~LWVTX~~ LWVTC are to promote political responsibility through informed and active participation in government."

### ARTICLE IV. OFFICERS

*"Section 1. **Election of Officers.** The officers of the League of Women Voters of Tarrant County shall be a President or Co-Presidents, and/or a President-Elect, three Vice-Presidents, a Secretary, and a Treasurer who shall be elected by the general membership at an Annual Meeting and take office on the first day of the new fiscal year....."*

*" Section 6. **Treasurer.** The Treasurer shall collect and receive all moneys paid to the local league ~~and the LWV-Texas Education Fund for use by the local league;~~ shall be custodian of these moneys; and shall deposit them ~~in one or more financial institutions designated by the Board or to the LWV-TEF~~ as designated by the board, into LWVTC accounts in board-approved financial institutions...."*

### ARTICLE V. BOARD OF DIRECTORS

*"Section 1. **Number, Manner of Selection, and Terms of Office.** The Board of Directors shall consist of the officers of the League as defined in Article IV, five (5) elected Directors and not more than five (5) appointed Directors. The Elected Directors shall be elected by the general membership at Annual Meeting, shall serve for a term of one year, ~~these terms to begin on the Annual Meeting date~~ and these terms begin on the first day of the new fiscal year and end on the last day of that fiscal year. The elected members shall appoint such additional Directors, not exceeding five (5), as they deem necessary to carry on the work of the League. The terms of office of the appointed Directors shall be for the balance of one year and shall begin on the date of their appointment and end on the last day of the current fiscal year."*

### ARTICLE VII. MEETINGS

*"Section 1. **Membership Meetings.** There shall be at least six (6) unit or general membership meetings each year. Time, place, and topic of such meetings shall be ~~determined~~ approved by the Board of Directors....."*

## **INFORMATION REGARDING PROGRAM**

### **Program Adoption Process**

The vote on the proposed Program at Annual Meeting is the culmination of a process that began in January with membership planning at unit meetings. The LWVTC board-recommended Program requires a majority vote of delegates present and voting. (LWVTC Bylaws Article IX, Sec. 3) Click this link <http://lwvtarrantcounty.org/files/LocalProgramConcensus-1920.pdf> for access to the full program document for comparison of changes.

### **Recommendations in Brief**

The LWVTC board recommends

- Retaining all current and amended LWVTC positions in the areas of Natural Resources, Government Ethics, County Government Issues, Social Policy, and Education for 2020-2021.
- Amendments to six positions presented on the following page including Natural Resources, County Government, Social Policy, and Education.

### **Not-Recommended Items Eligible for Consideration and Adoption**

Eight membership recommendations are not included in the Program recommended by the Board. Not-recommended items may be ordered for consideration by a majority vote of delegates present and voting. Adoption of a not-recommended item requires a two-thirds vote by delegates present and voting. (LWVTC Bylaws Article IX, Sec. 3)

Items not recommended by the Board at this time were done for several reasons. Some of the items are being addressed by the State League and it was felt best to wait until decisions were made at the state level before proceeding on a local level. Some items were not recommended at this time because of timing. This coming year is going to be extremely challenging due to constraints imposed by COVID-19 and the local, state and national elections. These items are being held for reconsideration in the 2021-2022 year.

## LWVTC PROPOSED 2020-2021 LOCAL PROGRAM

### The LWVTC Board recommends:

1. Retaining all current and amended LWVTC positions in the areas of Natural Resources, Ethics in Local Government, County Government, Social Policy, and Education for 2020-2021.

2. Amending our current positions on Natural Resources, County Government, Social Policy, and Education as presented below:

(NOTE - Words inserted or added: underlined. Words deleted: ~~strikethrough~~.)

#### ***NATURAL RESOURCES***

A) SUPPORT the regulation of ~~gas drilling~~ production injection wells (to cover collection stations, etc.) in the Tarrant County area to mitigate environmental, health, and safety risks.

#### ***COUNTY GOVERNMENT***

D) SUPPORT free access to library services for all residents in Tarrant County. 5-88

#### ***SOCIAL POLICY***

D) SUPPORT aggressive planning and working with other concerned groups to coordinate mental health services for adults and children. 5 – 78

#### ***EDUCATION***

A) SUPPORT a coordinated and integrated family life curriculum in kindergarten through twelfth grade in school districts in Tarrant County. Also, programs which allow pregnant students to continue their

education and for educational efforts to reduce teen pregnancy, including a comprehensive program of sex education at all levels. 11- 96, 5-11

~~C) SUPPORT programs which allow pregnant students to continue their education and for educational efforts to reduce teen pregnancy, including a comprehensive program of sex education at all levels. 11 – 96, 5-11~~

**The LWVTC Board does not recommend:**

Update or Restudy of Article 2 Ethics in Local Government

Update Article 3 (A) Governmentally Subsidized Transportation System

Update or delete Article 3 (B) Tarrant County Government Improvement Measures

Update Article 3 (C) Voting Procedures

New Social Policy Study: Services to Elderly in Tarrant County

Action on Article 4 (A) Health Services to Indigent

Insert "Transportation Options" in Article 4 (B) Affordable Housing

Update Article 4) (E) Women Services