

Committee Guidelines

At the June 18, 2025, retreat the Board approved the following 9 guidelines for Committees. These guidelines are to support members onboarding by better defining committee work for new members.

1. The Board uses the National 2024-2026 *Impact on Issues* book to guide which committees our five areas of emphasis should fall under and to help sort topics for our other committees. If an area is too big, the Board can choose to give it a dedicated committee.
2. The Board names the chair or affirms the current chair for each committee.
3. Each committee develops 1-3 objectives for the year 2025-2026 and says how they will be measured.
4. All committees report back, (frequency to be determined), at Board meetings and to the general membership, (most likely through The Voter or luncheons).
5. Most committees have teams of 3+ members to do really good work. The Board and Membership Committee help recruit members.
6. We use the word “committee” to denote a team of people working toward objectives. (It’s just more commonly understood for new members than ‘Policy Portfolios’ and ‘League Activities’.)
7. We align the terminology of The Voter, our website, and our Board Agenda/Minutes to make our work clearer for our members. We currently use: Policy Portfolios, Leagues Activities, Members-At-Large, Off-Board, Policy and Advocacy, Operations.
8. Committee chairs and generic committee emails are listed on the web site along with their meeting dates, times, places, objectives, agendas, and minutes. The committee chair is responsible for keeping their website information up to date.
9. Committee meeting dates and times are listed in The Voter and those accomplishment summaries are frequently in The Voter. The committee chair is responsible for keeping this information up to date.