GROUND RULES

1. There will be no substitutes or stand ins for the candidates. If a candidate cannot be present, they may submit a 90 second response to be read by a League member.

2. Candidates must log in **15** minutes before the official start time. You will be provided with a log in that only you can use. Others can use the YouTube for live streaming or see the taped version on our web site.

3. No campaign banners, signs or other campaign materials will be allowed as part of the background. Please remain seated and visible throughout the forum.

4. Time limits will be strictly observed to allow the public as much time as possible to ask questions. A timekeeper will provide signals of time remaining. When the stop sign is shown, the speaker must finish their sentence and stop. The moderator will enforce the time limit and ask the candidate to stop.

5. The moderator is responsible for opening and closing the forum, asking questions and enforcing time limits. If needed the moderator will interrupt the proceedings to enforce the ground rules and format that were agreed to in advance by the candidates.

6. Speaking order will be alphabetical. And candidates will be introduced by the name on the ballot.

7. Questions will be prepared in advance by the League with input from stakeholders and community members. More questions from the audience will be submitted during the forum and will be asked if time permits. Similar questions may be consolidated. Inflammatory or personal questions will be discarded.

8. Candidates are asked to not interrupt one another and to refrain from personal attacks or charges on any individual including fellow candidates.

9. If candidates fail to follow these rules, the moderator, after reminding the candidate twice, may remove the candidate from the forum.

10. The candidates agree for the forum to be recorded. Neither candidates nor their campaigns may use recorded segments of the forum for campaign purposes. Per FEC requirement this recording must be presented in its entirety.