## How to Complete or Revise your Census2020 Responses if You Left NYC Temporarily League of Women Voters of the City of New York www.lwvnyc.org

- If you left NYC because of COVID or any other reason, for a temporary stay at a weekend or seasonal home, you should still respond to Census2020 based your **usual residence**, not necessarily where you were on April 1, 2020.
- If you already responded mistakenly that this temporary home was your residence, you can still make the correction. It's not too late!
- NYC *badly needs* the money and representation that are allocated based on the Census. The many people who left town and didn't respond to the census based on their usual residence in NYC are depriving the Big Apple of those resources money for hospitals and schools!
- Census response rates for NYC, especially Manhattan, are down considerably compared to 2010 largely because of this undercount.
- Please fill out your census form correctly now! You actually have until the end of October, but please act pronto. It should only take a few minutes.

### The Rules

The rules for responding to Census2020 when you left town temporarily are a little complicated and sometimes seemingly in conflict with themselves. To help you feel confident in your responses, we describe the rules first and then we walk you through how to apply them.

The rules are stated in the Census2020.gov document <u>here</u>. This document is called *2020 Census: Where to Count Yourself if You Haven't Responded Yet*, an incomplete title since it also covers where to count yourself (period). You can also correct your response if you have responded already.

Here are the main takeaways from this document:

They define usual residence as a place which might be other than where you were on April 1, 2020 – Note that April 1, Census Day, is really just a date that anchors who was alive as of that date and where their "usual residence" was.

The document states:

If you haven't responded yet, respond now online at 2020census.gov, by phone, or by mail. You should respond for the address of your **usual residence** (which is the place where you live and sleep most of the time) as of April 1, 2020, even if you were temporarily staying elsewhere on April 1, 2020.

It then provides scenarios that might be useful, shown next. This guide mostly addresses people who fall into the first category, but we thought seeing the other categories might be useful.



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The document clearly states in the first box that you should count yourself at your "usual residence":

#### Here are some possible scenarios and where you would count yourself:

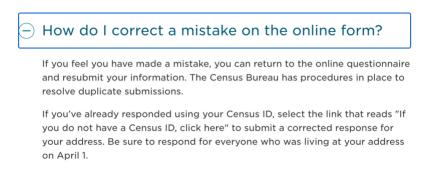
If:	Count yourself:
You were temporarily staying somewhere on April 1 due to work, family, COVID-19, or another reason, but you plan to return to your usual residence.	At your usual residence.
You were temporarily staying somewhere on April 1, but you aren't sure if you will return to your usual residence.	Where you were staying on April 1.
You've moved to a new usual residence.	Where you were living on April 1. (See more details about "Moving on Census Day".) <a href="https://2020census.gov/en/who-to-count.html">https://2020census.gov/en/who-to-count.html</a>

#### You left your college or university because of COVID-19

AND you lived in campus housing.	You don't need to count yourself — your school will include you in the count for the dormitory or other campus housing.			
AND you lived off campus.	And any roommates at the off-campus address where you lived because that was your usual residence. (See more details about "Counting College Students".) <https: www.census.gov,<br="">library/fact-sheets/2020/dec/counting-college-students.html&gt;</https:>			
You have multiple residences.				
You live at multiple places throughout the year.	<ul> <li>Where you usually live most of the year.</li> <li>If you spend equal parts of the year at two addresses, count yourself at the address where you were staying on April 1. (See more details about "Multiple Residences".)</li> <li><a href="https://2020census.gov/en/who-to-count.html">https://2020census.gov/en/who-to-count.html</a></li> </ul>			
You received an invitation to respond at a seasonal or vacation residence where you usually do not live or sleep most of the time.	Respond online or by phone and answer "no" when asked if you or anyone else was living or staying at that address on April 1, 2020. Then, respond for the address where you usually live and sleep and include everyone who usually lives with you.			

# Next: How do I respond to Census2020 to incorporate a seasonal home, either to correct a mistake or to respond for the first time?

Either (1) call the telephone number provided by Census2020 (844-330-2020) or (2) fill out the online form. The Census Bureau will identify and correct duplicate responses, as stated in the Census Bureau FAQs:



It is important in any case to complete the census for all properties, including seasonal homes. If you have two or more homes, you will need to respond for each of them.

## To start, go to my2020census.gov (you will do this for each of your residences):

Census 2020	FAQ INSTRUCTIONS 🌐 ENGLISH 🕶
<ul> <li>Welcome to the 2020 Census</li> <li>It's quick and easy. The 2020 Census questionnaire will take about 10 minutes to complete.</li> <li>It's safe, secure, and confidential. Your information and privacy are protected.</li> <li>Your response helps to direct billions of dollars in federal funds to local communities for schools, roads, and other public services.</li> <li>Results from the 2020 Census will be used to determine the number of seats each state has in Congress and your political representation at all levels of government.</li> <li>Getting started:</li> <li>You must complete your questionnaire once you begin. If you leave the questionnaire and return later, you will have to start over.</li> <li>Do not use the web browser buttons (back, forward, or close browser). Use the buttons within the questionnaire to navigate.</li> <li>For best results, use the latest version of Chrome, Firefox, Internet Explorer, or Safari. Enable cookies.</li> </ul>	Shape       Cunited States*         Start HERE >       Cunited States*         Start HERE >       Start Questionnaire
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Click on:



Which takes you to:

Census 2020			FAQ INSTRUCTIONS	ENGLISH -
Address Verification	Household Questions	People Questions	F	O inal Questions
All the information that y Where can I find my 12-di	D found in the materials we mailed to you or left at	rour door.		
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If you have more than one residence, decide which one you would like to start with – your usual residence, or your temporary residence(s). We focus here more on the temporary ones.

If you know your 12-digit Census ID, enter it. It would have been sent with the Census Bureau mailings in March and April. If you don't have it, click on:

## If you do not have a Census ID, click here.

Which takes you to:

Address Verification	Household Questions	People Questions	Final Questions
n order to collect your address, we first ne Please select where you were living on Apr	ed to know where you were living on April il 1, 2020.	1, 2020. (Help)	
A U.S. state or the District of Columbia	bia		
O Puerto Rico			
Somewhere else			
			Next 🔰
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		日本語	

If you answer Puerto Rico, the next prompts incorporate differences in the way addresses are described there. If you answer, "Somewhere else", the page states:

If you were not living in a U.S. state, the District of Columbia, or Puerto Rico on April 1, 2020, you do not need to complete this 2020 Census questionnaire.

If you were living in American Samoa, the Commonwealth of the Northern Mariana Islands, Guam, or the U.S. Virgin Islands on April 1, 2020, an enumerator will contact you to complete your questionnaire in person.

You may close the browser.

If this is a property where you live on a temporary basis, you should still fill out the form for your first "usual residence" by starting over.

If you answer the first one, "A U.S. state or D.C.", the next page is:

O						-0
Address Verification		Household Questions		People Questions	Fina	al Questions
Vhere were you living on	April 1, 2020? (Help)					
					elivered directly to your residence	, not a rural route or
P.O. Box address used for	mailing purposes. A street	address is the most help	ful for processing your	response.		
Address Number	Street Name	Apt/Unit				
x: 101	Ex: N Main St	Ex: Apt 23				
City	State	ZIP Code				
	~					
I do not have a street	address					
				1	Previous	March &
					Previous	Next 🕨
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			日本語			

This page asks where you were living on April 1, 2020, which isn't quite right. You really are supposed to respond based on your **usual residence** (where you live and sleep most of the time) as we explained and documented above.

For a property that you reside in only part of the time, NOT your "usual residence", parts of the process for responding to the form may throw you. Answer the questions as follows:

 Fill in the address of this temporary home, hit Next >, and then an address to review appears:



If the address they give is correct, hit **Submit** and if not hit **Revise**.

 After you submit that your address is correct, next you will be asked for your name and telephone number. The Census Bureau asks for this information in case they need to reach you in order to reconcile any information. It is used for operational purposes only -- it is illegal for them to share any individual level information. Enter this and hit Next >

First Name	Middle Name	Last Name(s)

Next 🔰

3. Then they start asking household and people questions. The next page is:



Click on **Start**, which brings you to a page, which says at the top:

Including yourself, how many people were living or staying at	(your address)?
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If you are someone who is in the first scenario described in the Census2020 document above – you were staying somewhere on April 1 temporarily due to work, family or COVID-19, or another reason, but you plan to return to your "usual residence" – you should say that "**0**" people were living or staying at this temporary residence. You should also fill out a separate form with all the members of your household at your "usual residence".

In this circumstance, enter "0" and then click on Next >.

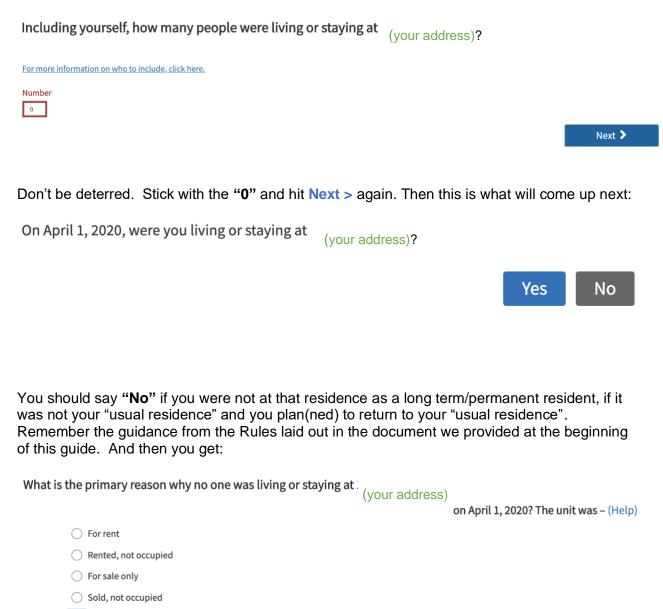
For more information on who to include, click here.

0

Next >

This is what comes up next. They call it a "soft error"

Please include yourself when reporting the number of people.



For seasonal, recreational, or occasional use

- For migrant workers
- Other

For the purposes we describe here, the answer most likely is: "For seasonal, recreational, or occasional use", so we selected it. Hit Next >, and the next screen is:

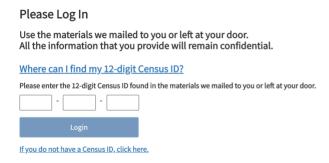
Thank you for providing information for (your address)

Since you did not live or stay at this address on Census Day, you do not need to provide any additional information for

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it.
Do you have another Census ID for the place you were living or staying on April 1, 2020?
Yes
No
```

Next >

If you have not responded to provide information for your "usual residence", either to correct your (perhaps NYC) census response or to respond for the first time, you should say "**Yes**", whether or not you have the ID (you can use the address), hit **Next** >, and then it will give you a screen that starts the process again:



As before, if you don't know the Census ID, click on the bottom line to say you don't have the Census ID, and then it takes you to an address page.

We hope that you will take the time and effort to respond to the census based on your NYC address, if it is your "usual residence". Responses from the census help determine how billions of dollars, some estimate more than \$1 trillion in federal funds are allocated for critical public services for the next 10 years. It also determines our representation in Congress, the Electoral College, and many other offices more locally. Please contribute to your city in this small way!