



## CALL TO ANNUAL MEETING

**Saturday, June 8, 2019**

**9:30 am - 12:00 noon**

**Congregational Church of Belmont**

**751 Alameda de las Pulgas, Belmont 94002**

*All members of the League of Women Voters of North and Central San Mateo County in good standing are delegates. At this meeting the membership will approve a budget, adopt a program of study and action, and elect new board members. Guests are welcome and encouraged to attend.*

**THE LEAGUE OF WOMEN VOTERS is a nonpartisan political organization that encourages the informed and active participation of all persons in government and influences public policy through education and advocacy.**

## TABLE OF CONTENTS

PROGRAM, SPEAKER INFORMATION .....	1
ANNUAL MEETING AGENDA .....	2
ANNUAL MEETING PROCEDURES.....	3
RULES OF THE DAY .....	3
PROPOSED BUDGET .....	4-5
BYLAWS REPORT.....	6
PROGRAM RECOMMENDATIONS.....	6
REPORT OF THE NOMINATING COMMITTEE .....	7
RESERVATION FORM .....	7

**ANNUAL MEETING AGENDA**

9:30 am Registration and Continental Breakfast

10:00 am **Speaker: Rose Jacobs Gibson.**

CEO of Hagar Services Coalition, Inc. whose mission is to “plan and implement programs designed to restore, rebuild, and renew families and community.” Rose Jacobs Gibson served on the San Mateo County Board of Supervisors from 1999-2012 and the East Palo Alto City Council from 1992-1999.

**ORDER OF BUSINESS**

11:10 am	Call to Order	Ann Kuchins
	Welcome and Introductions - Guests, Past Presidents, Board of Directors	
	Introduction of Parliamentarian	
	Credentials Report	
	Adoption of the Rules of the Day	
	Adoption of Order of Business	
	Appointments: Committee to Approve the Minutes	
	Budget Adjustment Committee	
	Timekeeper	
	Elections Committee	
	 President's Report	 Ann Kuchins
	 Treasurer's Report (to be distributed at the meeting)	 Jackie Jacobberger
	 Presentation of Proposed Budget	 Afsoon Shahrदार
	Discussion and Adoption of Budget	
	 Presentation of Recommended Program	
	Adoption of Local Program Positions	
	Adoption of County Program Positions	
	Consideration and Adoption of Action Priorities	
	 Report of the Nominating Committee	 Kristi Denham
	Nominations from the Floor	
	Election of Officers and Directors	
	 Introduction of the New Board	
	 Directions to the Board	
	 Announcements	
12:00 noon	Adjourn	

## **ANNUAL MEETING PROCEDURES**

(Determined by Bylaws)

### **VOTING**

Voting is limited to members in good standing of the League of Women Voters of North and Central San Mateo County.

### **QUORUM**

Ten percent of members in good standing shall constitute a quorum.

### **ADOPTION OF BUDGET**

Requires a majority vote of members present and voting.

### **ADOPTION OF AMENDMENTS TO BYLAWS**

Requires a two-thirds (2/3) vote of members present and voting.

### **CONSIDERATION OF NON-RECOMMENDED PROGRAM ITEMS**

Program items submitted by voting members two months prior to Annual Meeting, but not recommended by the board, require a majority vote for consideration.

### **ADOPTION OF PROGRAM**

A majority vote of members present and voting is required for adoption of program proposals.

### **NOMINATIONS FROM THE FLOOR**

Immediately following the presentation of the nominating committee report, nominations may be made from the floor, provided that the consent of the nominee shall have been obtained.

## **RULES OF THE DAY**

### **ADOPTION OF ORDER OF BUSINESS AND RULES OF THE DAY**

Requires a majority vote. Both the Rules of the Day and the Order of Business may be amended by a majority vote before adoption. After adoption, a two-thirds (2/3) vote is required to make changes.

### **DEBATE**

Debate shall be limited to two (2) minutes for each speaker. No person may speak twice to a question until all who wish to speak have had an opportunity to do so.

### **CONSIDERATION OF NON-RECOMMENDED PROGRAM ITEMS**

A member may move consideration of a non-recommended item and present reasons for granting consideration. The motion is not debatable. If consideration is granted, a member may request that the board give its reasons for not recommending the item.

### **ADOPTION OF PROGRAM**

Debate and voting on proposed program will occur first, then on non-recommended items in the order in which consideration was voted. Wording of local program items may be amended by a majority vote of members present and voting, provided that the amendment does not enlarge the scope or change the intent of the program item. Wording of county program items may be amended by a majority vote of members present and voting, provided that the amendment does not enlarge the scope or change the intent of the program item. Changes to county program do not take effect unless adopted by both Leagues in the county.

### **MOTIONS**

All motions must be submitted in writing on forms provided.

### **PRIVILEGE OF THE FLOOR**

The privilege of the floor is extended to guest members from other Leagues. This includes participation in discussion and debate but not in voting.

LWV NORTH & CENTRAL SAN MATEO COUNTY, ANNUAL MEETING, June 8, 2019

ITEM

400 INCOME		FY 16-17		FY 17-18		FY 18-19		FY 19-20	notes
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	TO 3/31/19	PROPOSED	
401	Contributions	3,000.00	4,864.17	4,000.00	7,118.09	3,000.00	4,670.00	4,000.00	
402	County Voter Registration Contract	10,560.00	10,560.00	10,560.00	10,560.00	11,000.00	10,780.00	11,000.00	1 Requested for 2019-2020
403	Dues	7,780.00	3,798.00	8,930.00	9,440.00	9,420.00	4,004.00	10,285.00	2 127 members @\$75; 19 household @\$40
404	Investment Income	100.00	47.04	50.00	111.56	100.00	131.57	115.00	
405	Special Events	0.00	7,206.00	0.00	0.00	0.00	0.00	3,000.00	
406	Annual Meeting	750.00	15.00	500.00	330.00	500.00	0.00	500.00	
407	County League Day	200.00	0.00	0.00	0.00	0.00	0.00	0.00	3 South County hosts 2020
408	Community Service	3,200.00	3,300.00	4,000.00	3,600.00	3,600.00	3,950.00	3,700.00	4 Inspector of Election fees
409	Other Income	0.00	5,139.73	0.00	0.00	0.00	247.00	0.00	
	Transfers from Education Fund	2,531.00	3,568.56						5 deleted item we are now 501(c)(3)
400 TOTAL INCOME		28,121.00	38,498.50	28,040.00	31,159.65	27,620.00	23,782.57	32,600.00	
500 EXPENSES		FY 16-17		FY 17-18		FY 18-19		FY 19-20	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	TO 3/31/19	PROPOSED	
Office Administration									
501	Rent	7,200.00	5,400.00	7,200.00	7,200.00	7,200.00	5,050.00	7,800.00	6 Rent increased to \$650/mo in 2018
502	Telephone & Internet Service	1,320.00	1,175.95	1,320.00	1,088.83	1,100.00	776.46	1,100.00	
	Cleaning Service	900.00	750.00						7 Terminated office cleaning contract 2017
503	Equipment and Supplies	500.00	341.63	500.00	653.26	300.00	208.31	300.00	
General Administration									
504	Miscellaneous Board Expenses	200.00	180.83	200.00	48.75	200.00	37.34	200.00	
505	Public Relations/Communications	150.00	0.00	150.00	0.00	150.00	175.00	200.00	8 Constant Contact fee/ other
506	Membership	750.00	529.62	750.00	654.35	750.00	751.38	800.00	

LWV NORTH & CENTRAL SAN MATEO COUNTY, ANNUAL MEETING, June 8, 2019

507 "Voter"	1,400.00	1,281.26	1,400.00	1,305.11	1,000.00	1,234.03	1,600.00	9	Increased postage, printing costs
508 Taxes, Licenses & Permits	450.00	295.00	100.00	25.00	50.00	20.00	50.00	10	Anticipate same reports
509 Insurance	550.00	-403.51	550.00	219.00	250.00	210.00	210.00	11	If no increase
510 Web Site	160.00	160.00	400.00	350.00	350.00	350.00	400.00		
511 Community Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
512 Development Expenses	150.00	45.88	150.00	71.80	150.00	121.17	150.00		
<b>Meetings</b>									
513 General Meetings, Program	200.00	0.00	200.00	129.42	200.00	-21.58	200.00		
514 Annual Meeting	750.00	0.00	500.00	354.73	500.00	110.35	500.00		
515 County League Day	100.00	40.00	0.00	0.00	200.00	0.00	0.00		
516 Conventions & Council	4,000.00	564.73	4,000.00	3,665.21	4,000.00	2,026.71	4,000.00	12	National convention
517 Special Events	0.00	6,800.16	0.00	0.00	0.00	0.00	2,000.00		
<b>Per Member Payments</b>									
518 LWVUS	3,648.00	3,648.00	3,568.00	3,568.00	3,936.00	3,920.00	4,336.00	13	126 members @\$32; 19 household @\$16
519 LWVC	3,192.00	3,192.00	3,122.00	3,122.00	3,444.00	3,430.00	4,000.00	14	Current: 126 members @\$28 19 household @\$14; Unknown 19-20
520 LWVBA	114.00	114.00	111.50	111.50	246.00	277.00	406.50	15	126 members @\$#; 19@ \$1.50
<b>Voter Service</b>									
521 Citizen Education	50.00	31.90	50.00	69.00	100.00	235.49	200.00		
522 Candidate Forums	100.00	0.00	100.00	18.38	100.00	0.00	50.00		
523 Pros & Cons	1,000.00	992.16	1,000.00	283.40	1,000.00	887.01	500.00	16	Legislative measures only on March ballot
524 Voter's Edge California	750.00	750.00	750.00	750.00	750.00	0.00	750.00	17	Contribution to LWVC
525 County Voter Registration Contract	3,820.00	3,520.00	3,520.00	3,520.00	3,666.67	3,593.00	3,666.67	18	1/3 to South SM Co.
<b>500 TOTAL EXPENSES</b>	31,454.00	29,409.61	29,409.61	29,141.50	29,642.67	23,391.67	33,419.17		
	-3,333.00	9,088.89	-1,101.50	3,951.91	-2,422.67	390.90	-819.17		

## **BYLAWS PROPOSALS**

The Bylaws may be found on pages 40-47 of the *2018-2019 Member Handbook*. No amendments to the Bylaws are proposed for this year.

## **PROPOSED PROGRAM, 2019 - 2020**

Find the full text of the Local and County Program positions on pages 24-39 of your *2018-2019 Member Handbook*, or on our website (<http://www.lwvncsmc.org/position.html>). Please bring your *Handbook* to the annual meeting.

The board submits the following program recommendations for approval at the annual meeting:

### **LOCAL PROGRAM POSITIONS** (*Handbook*, pages 24-30)

The board recommends that these local program positions be retained:

City of San Mateo Charter  
Local Boards and Commissions  
Education  
Government Configuration, Central San Mateo County Coastside  
Local Government Relationships  
Public City Libraries  
San Mateo Union High School District

### **COUNTY PROGRAM POSITIONS** (*Handbook*, pages 31-39)

The board recommends that these county positions be retained:

Community College in San Mateo County	Homeless in San Mateo County
Corrections System	Housing
County Boards and Commissions	Land Use Policies and Procedures
County Charter	San Mateo County Library
County Government	Special Districts
Health Care Delivery in San Mateo County	Transportation in San Mateo County

### **COUNTY and LOCAL STUDIES:**

There are no recommendations for new county or local studies.

### **RECOMMENDED COUNTY ISSUES FOR EMPHASIS**

The following issues for emphasis are recommended by the board after recommendation by members at County League Day:

- Climate Change Adaptation as it impacts San Mateo County with a focus on Sea Level Rise and increased fire risk, and
- Census 2020

**REPORT OF THE NOMINATING COMMITTEE**

The 2018-2019 Nominating Committee is pleased to present the following list of nominees for officers and directors for the July 1, 2019-June 30, 2021 term:

President	Marta Bookbinder
Secretary	Nicole Niederer
Directors	Carolyn Crow
	Margie Gater
	Kathleen Wheeler
	Ann Kuchins
	Linda Jansen

Nominating Committee for 2019-2020:

Chair	Kristi Denham
Members	Kathleen Tyson
	Gayle Hardt

Two additional members will be appointed from the new board

Continuing in office through June 30, 2020:

Vice President	Susan Raye
Treasurer	Jacqueline Jacobberger
Directors	Marie Baldisseri
	Joyce Delyani
	Sandra Shapiro
	Diana Stephens

Submitted by the 2019-2020 Nominating Committee:

Kristi Denham, Chair  
Betty Bernstein  
Shirley Roberson  
Marie Baldisseri  
Joyce Delyani

Enclosed is my reservation for Annual Meeting on Saturday, June 8. [Deadline, May 31, 2019]

Continental breakfast and registration No. \_\_\_\_\_ @ \$15.00 = \$ \_\_\_\_\_

Name(s) \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ e-mail \_\_\_\_\_

***Please mail your reservation, with a check payable to LWVNCSMC, to the League office:  
LWV North & Central San Mateo County, 444 Peninsula Avenue, Suite 1, San Mateo CA 94401***

Annual Meeting Materials are enclosed. Please bring this kit with you to the meeting on Saturday, June 8, 2019

*Don't forget to RSVP, using the form on the reverse page, or reserve using PayPal.* You may also renew your dues using the online form (<https://my.lww.org/california/north-central-san-mateo-county/event/annual-meeting-2019>).

The deadline for reservations is Friday, May 31.

See our website: <http://lwwncsmc.org>

ADDRESS CORRECTION REQUESTED

League of Women Voters  
Of North & Central  
San Mateo County  
444 Peninsula Avenue, Suite 1  
San Mateo, CA 94401-1679

