



CALL TO ANNUAL MEETING

Saturday, June 6, 2020

9:45 am – 11:45 am

The annual meeting will be held using Zoom technology this year. The League is observing the guidelines issued by the County of San Mateo to deal with the COVID-19 situation. Instructions for joining the meeting will be sent to members. Members will be able to participate using their computers or phone.

All members of the League of Women Voters of North and Central San Mateo County in good standing are delegates. At this meeting the membership will approve a budget, adopt a program of study and action, and elect new board members. Guests are welcome and encouraged to attend.

THE LEAGUE OF WOMEN VOTERS is a nonpartisan political organization that encourages the informed and active participation of all persons in government and influences public policy through education and advocacy.

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Directions to the Board will not be included in the agenda for this year. Members are encouraged to email the League office with any directions to the incoming board: lwvnscsmc@sbcglobal.net.

ANNUAL MEETING AGENDA

9:45 Welcome to our Annual Meeting conducted via Remote Communication. Please follow the ZOOM steps on June 6, 2020:

- 1) Time to SIGN-IN or Call-in will be between 9:45 - 10 am.
- 2) The LWVNCSMC meeting will be called to order at 10 am.

Members are asked to sign into the meeting sufficiently in advance of the start time (10 am) to enable their connections to be verified.

If you have any questions on the process, please let us know if we can be of assistance prior to the meeting.

ORDER OF BUSINESS

| | | |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 10:00 am | Call to Order Welcome Credentials Report Adoption of the Rules of the Day Adoption of the Order of Business Appointments: Committee to Approve the Minutes | Marta Bookbinder |
| | President's Report | Marta Bookbinder |
| | Treasurer's Report (The most recent financial report is in the budget adoption spreadsheet, column FY 19-20 to 4/30/20. The complete financial report for 2019-2020 will be available to members within 120 days of the close of the fiscal year as required by law.) | Jackie Jacobberger |
| | Adoption of the Proposed Budget (see pages 4 & 5) | Linda Jansen |
| | Adoption of Recommended Program (see page 6) Reaffirm Local Program Positions Reaffirm County Program Positions Adoption of Issues for Emphasis | |
| | Report of the Nominating Committee (see page 7) Election of Officers and Directors | Kristi Denham |
| | Speaker: San Mateo County Supervisor Carole Groom | |

Carole Groom represents District 2 on the Board of Supervisors. She served as President of the Board in 2011 and 2015. Prior to her appointment in 2009, she served nine years on the San Mateo City Council, including two terms as Mayor, and on the San Mateo Planning and Public Works Commissions. Her legislative priorities include expanded access to quality preschool and literacy, improved access to healthcare for all, environmental protection, preservation of County's parks, and growing the local economy.

Announcements

11:45 am Adjourn

ANNUAL MEETING PROCEDURES

(Determined by Bylaws)

VOTING: Voting is limited to members in good standing of the League of Women Voters of North and Central San Mateo County

QUORUM: Ten percent of members in good standing shall constitute a quorum.

ADOPTION OF BUDGET: Requires a majority vote of members present and voting.

ADOPTION OF PROGRAM: A majority vote of members present and voting is required for adoption of program proposals.

NOMINATIONS FROM THE FLOOR: Immediately following presentation of the nominating committee report, nominations may be made by any member, provided that the consent of the nominee has been obtained. To make a nomination, the member must ask for recognition by the chair by the means provided for participation in the meeting.

RULES OF THE DAY

RECOGNITION: Members will be muted by the chair. Any member participating by computer and wishing to speak will seek recognition by activating the “raised hand” icon. Upon recognition by the chair, the member will be unmuted. Members participating by phone will remain on mute unless orally seeking recognition by the chair. They will state their name and will not proceed to speak until recognized by the chair.

ADOPTION OF ORDER OF BUSINESS AND RULES OF THE DAY: Requires a majority vote. Both the Rules of the Day and the Order of Business may be amended by a majority vote before adoption. After adoption, a two-thirds (2/3) vote is required to make changes.

DEBATE: Debate shall be limited to one (1) minute for each speaker. No person may speak twice to a question until all who wish to speak have had an opportunity to do so.

CONSIDERATION OF NON-RECOMMENDED PROGRAM ITEMS: Consideration of program items not recommended by the board and noticed in the annual meeting will not be allowed at this meeting.

ADOPTION OF PROGRAM: For this meeting debate and voting on program will be limited to the proposed program sent in this notice of the meeting.

MOTIONS: All motions must be submitted in writing using the online feature. Any member participating by phone shall ensure that the secretary has correctly recorded the motion.

VOTING: When the chair seeks unanimous consent on any item of business, either a raised hand or a “No” icon shall constitute an objection and voting shall proceed by another method. Voice votes shall be taken by means of the “Yes” or “No” icons, if available. Counted votes, if ordered, shall be taken by an additional “Yes” or “No” vote using the appropriate icons. No secret ballots are in order.

LWV NORTH & CENTRAL SAN MATEO COUNTY, ANNUAL MEETING, June 6, 2020

Proposed Budget FY 20-21 (Including budget comparisons from past three fiscal years)

(See FY 19-20, to 4/30/20 for financial report)

ITEM

| | | | | | | | | | |
|------------------------|------------------------------------|-----------|-----------|---------------------------|-----------|---------------------------|-----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| 400 | INCOME | FY 17-18 | | FY 18-19 | | FY 19-20 TO 4/30/20 | | FY 20-21 | notes |
| | | BUDGET | ACTUAL | BUDGET | ACTUAL | BUDGET | 4/30/20 | PROPOSED | |
| 401 | Contributions | 4,000.00 | 7,118.09 | 3,000.00 | 3,125.00 | 4,000.00 | 6,911.64 | 5,500.00 | actual includes non-cash no change in contract FY 20-21 based on 127 members@\$75; 19@\$40) interest on CD + checking account |
| 402 | County Voter Registration Contract | 10,560.00 | 10,560.00 | 11,000.00 | 10,780.00 | 11,000.00 | 5,500.00 | 11,000.00 | |
| 403 | Dues | 8,930.00 | 9,440.00 | 9,420.00 | 3,854.00 | 10,285.00 | 4,518.00 | 8,815.00 | |
| 404 | Investment Income | 50.00 | 111.56 | 100.00 | 112.04 | 115.00 | 190.49 | 200.00 | |
| 405 | Special Events | 0.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.00 | 500.00 | Planned August Gala |
| 406 | Annual Meeting | 500.00 | 330.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | Plan for in person 2021 |
| 407 | County League Day | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408 | Community Service | 4,000.00 | 3,600.00 | 3,600.00 | 1,750.00 | 3,700.00 | 3,000.00 | 3,700.00 | Inspector of Elections fees unknown for Voter Girl activity in spring |
| 409 | Other Income | 0.00 | 0.00 | 0.00 | 247.00 | 0.00 | 2,458.00 | 0.00 | |
| 400 | TOTAL INCOME | 28,040.00 | 31,159.65 | 27,620.00 | 19,868.04 | 32,600.00 | 22,578.13 | 30,215.00 | -7.3% from previous year |
| 500 | EXPENSES | FY 17-18 | | FY 18-19 TO 2/28/19 | | FY 19-20 TO 4/30/20 | | FY 20-21 | |
| | | BUDGET | ACTUAL | BUDGET | 2/28/19 | BUDGET | 4/30/20 | PROPOSED | |
| Office Administration | | | | | | | | | |
| 501 | Rent | 7,200.00 | 7,200.00 | 7,200.00 | 5,050.00 | 7,800.00 | 6500.00 | 8,100.00 | Allow for possible increase decrease from \$110 to \$88 per month |
| 502 | Telephone & Internet Service | 1,320.00 | 1,088.83 | 1,100.00 | 689.79 | 1,100.00 | 1031.06 | 1,056.00 | |
| 503 | Equipment and Supplies | 500.00 | 653.26 | 300.00 | 208.31 | 300.00 | 871.52 | 500.00 | |
| General Administration | | | | | | | | | |
| 504 | Miscellaneous Board Expenses | 200.00 | 48.75 | 200.00 | 37.34 | 200.00 | 44.83 | 100.00 | Constant Contact fee/Thrive membership postage, etc. |
| 505 | Public Relations/Communications | 150.00 | 0.00 | 150.00 | 175.00 | 200.00 | 0.00 | 335.00 | |
| 506 | Membership | 750.00 | 654.35 | 750.00 | 679.64 | 800.00 | 416.92 | 100.00 | |
| 507 | "Voter" | 1,400.00 | 1,305.11 | 1,000.00 | 1,098.43 | 1,600.00 | 1018.84 | 1,500.00 | based on current filing fees |
| 508 | Taxes, Licenses & Permits | 100.00 | 25.00 | 50.00 | 20.00 | 50.00 | 50.00 | 50.00 | |
| 509 | Insurance | 550.00 | 219.00 | 250.00 | 210.00 | 210.00 | 219.00 | 219.00 | |
| | | | | | | | | | fee paid to the LWVC |

LWV NORTH & CENTRAL SAN MATEO COUNTY, ANNUAL MEETING, June 6, 2020

| | | | | | | | | | |
|----------------------------|------------------------------------|-----------|-----------|-----------|-----------|-----------|----------|-----------|-------------------------------------------------------------|
| 510 | Web Site | 400.00 | 350.00 | 350.00 | 350.00 | 400.00 | 392.34 | 350.00 | annual fee for website |
| 511 | Community Service | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512 | Development Expenses | 150.00 | 71.80 | 150.00 | 121.17 | 150.00 | 88.75 | 100.00 | based on previous years |
| Meetings | | | | | | | | | |
| 513 | General Meetings, Program | 200.00 | 129.42 | 200.00 | -21.58 | 200.00 | 214.44 | 700.00 | room rentals; expenses includes annual meeting kit printing |
| 514 | Annual Meeting | 500.00 | 354.73 | 500.00 | 110.35 | 500.00 | 0.00 | 650.00 | |
| 515 | County League Day | 0.00 | 0.00 | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | room rental & expenses |
| 516 | Conventions & Council | 4,000.00 | 3,665.21 | 4,000.00 | 2,026.71 | 4,000.00 | 0.00 | 3,500.00 | state convention Gala costs (deposit paid in FY 19-20. |
| 517 | Special Events | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 2017.25 | 250.00 | |
| Per Member Payments | | | | | | | | | |
| 518 | LWVUS | 3,568.00 | 3,568.00 | 3,936.00 | 3,920.00 | 4,336.00 | 4336.00 | 3,744.00 | 109 members @ \$32; 16 @ \$16 |
| 519 | LWVC | 3,122.00 | 3,122.00 | 3,444.00 | 2,572.50 | 4,000.00 | 3794.00 | 3,276.00 | 109 @ \$28; 16 @ \$14 |
| 520 | LWVBA | 111.50 | 111.50 | 246.00 | 277.00 | 406.50 | 406.50 | 351.00 | 109@ \$3; 16 @ \$1.50) |
| Voter Service | | | | | | | | | |
| 521 | Citizen Education | 50.00 | 69.00 | 100.00 | 210.50 | 200.00 | 2025.61 | 0.00 | Voter Girl activity for Spring unknown |
| 522 | Candidate Forums | 100.00 | 18.38 | 100.00 | 0.00 | 50.00 | 0.00 | 0.00 | hosts usually cover costs |
| 523 | Pros & Cons | 1,000.00 | 283.40 | 1,000.00 | 887.01 | 500.00 | 0.00 | 1,000.00 | Major election/Nov. 2020 Contribution to the LWVC expense |
| 524 | Voter's Edge California | 750.00 | 750.00 | 750.00 | 0.00 | 750.00 | 750.00 | 750.00 | |
| 525 | County Voter Registration Contract | 3,520.00 | 3,520.00 | 3,666.67 | 3,593.00 | 3,666.67 | 1833.33 | 3,667.00 | 1/3 to LWV South SM Co. |
| 500 | TOTAL EXPENSES | 29,409.61 | 29,141.50 | 29,642.67 | 22,215.17 | 33,419.17 | 26010.39 | 30,498.00 | -8.7% from previous year |
| NET INCOME/LOSS | | -1,101.50 | 3,951.91 | -2,022.67 | -2,347.13 | -819.17 | -3432.26 | -283 | |

PROPOSED PROGRAM, 2020 - 2021

The Member Handbook was not updated and reissued in 2019-2020. Find the full text of the Local and County Program positions on pages 24-39 of your *2018-2019 Member Handbook*, or on our website (<http://www.lwvncsmc.org/position.html>). The board submits the following program recommendations for approval:

LOCAL PROGRAM POSITIONS (*Handbook*, pages 24-30)

The board recommends that the current local program positions be retained:

| | |
|---------------------------------------|--------------------------------------|
| City of San Mateo Charter | Education |
| Local Boards and Commissions | Local Government Relationships |
| Government Configuration, Central San | Public City Libraries |
| Mateo County Coastside | San Mateo Union High School District |

COUNTY PROGRAM POSITIONS (*Handbook*, pages 31-39)

The board recommends that the current county positions be retained:

| | |
|------------------------------------------|------------------------------------|
| Community College in San Mateo County | Homeless in San Mateo County |
| Corrections System | Housing |
| County Boards and Commissions | Land Use Policies and Procedures |
| County Charter | San Mateo County Library |
| County Government | Special Districts |
| Health Care Delivery in San Mateo County | Transportation in San Mateo County |

RECOMMENDED LOCAL ISSUES FOR EMPHASIS

The proposed issues for emphasis are recommended based on the results of member discussion at the January program planning meeting:

- Homelessness
- Criminal Justice
- Climate Change Adaptation with a focus on sea level rise and increased fire risk

REPORT OF THE NOMINATING COMMITTEE

The 2019-2020 Nominating Committee is pleased to present the following list of nominees for officers and directors for the July 1, 2020-June 30, 2022 term:

| | |
|----------------|---------------------|
| Vice President | Patricia West Smith |
| Treasurer | Betty Fleming |
| Directors | Marie Baldisseri |
| | Joyce Delyani |
| | Margaret Lukens |
| | Afsoon Shahrदार |

Nominating Committee for 2020-2021:

| | |
|---------|----------------|
| Chair | Kristi Denham |
| Members | Gayle Hardt |
| | Kathleen Tyson |

Two additional members will be appointed by the new board

Continuing in office through June 30, 2021:

| | |
|-----------|------------------|
| President | Marta Bookbinder |
| Secretary | Nicole Niederer |
| Directors | Margie Gater |
| | Linda Jansen |
| | Ann Kuchins |
| | Kathleen Wheeler |

Submitted by the 2019-2020 Nominating Committee:

Kristi Denham, Chair
Gayle Hardt
Kathe Tyson
Marie Baldisseri
Linda Jansen