

# **BYLAWS OF THE LEAGUE OF WOMEN VOTERS OF GRAND COUNTY**

**March 1988**

**Revised May 2016, Revised May 2017, Revised May 2018**

## **ARTICLE I**

### **Name**

The name of the corporation shall be the League of Women Voters of Grand County (The League). This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Utah.

## **ARTICLE II**

### **Purpose and Policy**

Section 1. Purpose. The purpose of the League of Women Voters of Grand County is to promote political responsibility through informed and active participation of citizens in government and to act on selected governmental issues. Section 2. Political Policy. Subject to the foregoing restrictions, The League may take action on state and local governmental measures and policies in the public interest in conformity with the Principles of the League of Women Voters of the United States. The League shall not support or oppose any political party or any candidate.

## **ARTICLE III**

### **Membership**

Section 1. Eligibility. Any person who subscribes to the purposes and policy of The League shall be eligible for membership.

Section 2. Types of Membership. The Membership of the League of Women Voters of Grand County shall be composed of voting members and associate members.

- a. Voting members shall be citizens at least 18 years of age whose dues are paid in full.
- b. A member of the county league is deemed to also be a member of LWV of Utah and LWV of the United States.
- c. Associate members shall be all others who pay dues.

## **ARTICLE IV**

### **League Board**

Section 1. Composition and Term of Office. The League Board shall consist of the officers of the League and such appointed committee chairs and board members the League Board shall deem necessary. The term of office of an appointed chair or member shall be two years. The League Board will try to stagger the terms of the President and Vice-President.

Section 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an officer or board member of this organization unless she or he is a voting member of the League of Women Voters of Grand County.

Section 3. Vacancies. Any vacancy occurring in the League Board by reason of the resignation, death, disability or disqualification of an officer may be filled by the majority vote of the remaining members of

the League Board. Three consecutive absences from Board meetings of a board member without a valid reason may be deemed a resignation.

Section 4. Powers and Duties. The League Board shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the program as adopted by the national convention, the state convention, and the Annual Meeting. The League Board shall create and designate such special committees and off-board chairs as it may deem necessary.

Section 5. Meetings of the League Board. A calendar of board meetings will be established each year. If a member is unable to attend in person an electronic presence is allowed. If a vote is needed on an issue between meetings an electronic polling of the members is allowed. The President may call special meetings at his or her discretion or at the request of three board members.

Section 6. Quorum. Three Members of the Board in attendance shall constitute a quorum at all regular meetings of the League Board. A majority of the members of the League Board shall constitute a quorum at special meetings of the League Board.

#### ARTICLE V Officers

Section 1. Enumeration and Election of Officers. The officers of the League of Women Voters of Grand County shall be the President or Co-Presidents, Vice-President, the Secretary, and the Treasurer, who shall be elected by the general membership at an Annual Meeting. All officers shall be elected for a term of two years.

Section 2. The President or Co-Presidents. The President shall preside at all meetings of the organization and of the League Board. The President may, in the absence or disability of the Treasurer, sign or endorse checks, drafts and notes. The President shall have such usual powers of supervision and management as may pertain to the office of the President and shall perform such other duties as may be designated by the League Board. The president shall be an ex-officio member of all committees.

Section 3. The Vice-President. The Vice-President shall, in the event of the absence, disability or death of the President, possess all the powers and perform all the duties of that office. The Vice-President shall perform such other duties as the President or the League Board designates.

Section 4. The Secretary. The secretary shall keep minutes of all meetings of the League and of all meetings of the League Board. The Secretary with the President shall sign all contracts and other instruments when authorized by the League Board and shall perform such other duties as the President or League Board may designate.

Section 5. The treasurer shall collect and receive all monies, shall be the custodian of these monies, shall deposit them in a bank and shall disburse the same. The Treasurer shall present reports to the League Board at their board meetings and an annual report to the membership at the Annual Meeting. The Treasurer shall maintain an accurate record of the membership of the League.

Section 6. The Executive Committee. The executive committee shall consist of the president, the vice-president, the secretary and the treasurer.

ARTICLE VI  
Financial Administration

Section 1. Fiscal Year . The fiscal year of the League of Women Voters of Grand County shall commence on the first day of July of each year.

Section 2. Dues. Annual dues shall be determined by the membership at the Annual Meeting.

Section 3. Budget. A budget for the ensuing year shall be submitted by the League Board at the Annual Meeting for adoption. Proposed major changes in the budget, including membership dues, shall be presented to the membership prior to the Annual Meeting.

ARTICLE VII  
Meeting

Section 1. Membership Meetings. The League Board shall establish an annual calendar of regular meetings. The President may call special meetings of the membership at her or his discretion or at the request of three board members.

Section 2. Annual Meeting. An annual meeting of the membership shall be between April 1 and June 1, the exact date to be determined by the League Board. The Annual Meeting shall:

- a. Approve a proposed calendar of events presented by the League Board
- b. Elect officers as needed.
- c. Adopt a budget.
- d. Transact such other business as may come before it.

Section 3. Quorum. Those members in attendance shall constitute a quorum at all meetings of The League with the exception of the League Board meetings which require at least 3 members.

ARTICLE VIII  
Nominations and Elections

Section 1. Nominating Committee. The Nominating Committee shall consist of 3 members or more appointed by the League Board. Suggestions for nominations for Officers may be sent to this committee by any voting members.

Section 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for Officers shall be presented to the League Board prior to the Annual Meeting or whenever vacancies occur. Immediately following the presentation of this report to the Annual Meeting, nominations may be made by any voting member provided the consent of the nominee shall have been secured.

Section 3. Elections. The election shall be by majority vote, except when there is but one nominee for each office, a motion to accept by acclamation is in order. Absentee or proxy voting shall not be permitted.

ARTICLE IX  
Local Studies

Section 1. Authorization. The governmental principles adopted by the National Convention are supported by the League as a whole and constitute the authorization for the adoption of studies.

Section 2. Local Studies. Studies of the League shall consist of those local governmental or local issues chosen for concerted study and action.

Section 3. Adoption of Local Studies.

- a. The League Board shall consider recommendations made by any voting member provided the proposal includes the scope, the suggested chair, and the sources of funds to pay the expected expenses.
- b. The Proposed Study shall be presented to the Membership at a scheduled meeting.
- c. A majority vote of voting members present shall be required for the adoption of each proposal.

Section 4. Member Action. Members may act or speak in the name of the League of Women Voters of Grand County only when authorized to do so by the League Board

#### ARTICLE X

##### National Convention, State Convention

The League Board of the League of Women Voters of Grand County shall select the delegates a month prior to the Convention of the League of Women Voters of the United States and to the Convention of the League of Women Voters of Utah.

#### ARTICLE XI

##### Parliamentary Authority

The rules contained in Roberts Rules of Order, Revised, shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

#### ARTICLE XII

##### Amendments

These Bylaws may be amended by a majority vote of the voting members present and voting at the Annual Meeting. Proposed amendments shall be submitted to the membership prior to the Annual Meeting.