



Observer Report

Observer(s): Shirley DeCorte

Date: 10/24/2019

Government Body: College of DuPage Board of Trustees	
<i>Members Present</i>	<i>Members Absent</i>
Frank Napolitano, Chairman	
Christine Fenne, Vice Chairman	
Daniel Markwell, Secretary	
Charles Bernstein	
Annette Corrigan	
Maureen Dunn	
Heidi Holen	
Jasmine Shuett, Student Trustee	

General Observations	Yes	No	Comments
Did meeting start on time?	X		6:03pm
Were the facilities large enough? Could the audience readily hear the proceedings? Handicapped Access?	X		
Was there media coverage?	X		

Remember:

- *Always be polite and respectful*
- *Record the meeting if possible*
- *Your attendance is about observation not participation. You are there to learn not judge*

Illinois Open Meeting Act requirements

Was the agenda posted 48 hours before the meeting? If so, where?	X		Online and at the entry to room 2200.
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Did the agenda items clearly describe what was to be discussed	X		
Was background information available to the public?	X		
Were issues adequately discussed?	X		
Was public comment encouraged?	X		
Was the public treated respectfully?	X		

Agenda and supporting agenda items can be found at:

https://www.cod.edu/about/board_of_trustees/pdf/agendas/2019/2019oct24_agenda.pdf

Meetings are streamed and archived at:

https://www.cod.edu/about/administration/multimedia_services/live-streaming/botmedia.aspx

Closed Session from 6:20-7:22 pm.

Public participation: (estimate of attendance excluding staff and elected officials) ~ at 6:10-13 people (plus 5 scouts from Hanover Park to do the pledge), at 7:22—31 people

Public Participation Remarks: 3

Shannon Toler, CODFA President, spoke about all needing to welcome, encourage, and appreciate students and community for student success. What events might add to that focus. The need to develop the best in all our people to support student success. Nice to get back to normal.

Cheryl Baunbach-Caplan, President of CODAA speaking for adjunct faculty and need for equity in pay for all.

Bonniejean Alford, VP Adjunct faculty, gave a verbal picture of an adjunct faculty life.

REPORTS:

Chairman's Report:

Student Trustee Report

President's Report

Auxiliary & Outreach Committee Report

ACCT New Trustee Orientation Report

ACCT Leadership Congress Report

ICCTA Report



Student Trustee Report: Reported on Student Leadership Council trip, they were awarded the Merit Book Award for COD. Criteria for the award is student voice, attention to other causes, living as a leader, community service, diversity and the arts, as well as elections and campaigns. This is displayed in Student Service Office.

Chairman's Report: report on ACCT Leadership Congress Report.

President's Report: Please to announce that Anna Razi, Class of 2020, will receive the Lincoln Academy of Illinois Student Laureate Award Nov. 16

Auxiliary & Outreach Committee Report: Committee met prior to board meeting, with presentation by the MAC and radio station, how they promote and communicate for COD, next meeting will be prior to board meeting on Nov. 21 at 5PM.

ACCT New Trustee Orientation Report: Dunn attended a meeting Aug. 8-10 in Washington, DC., on Leadership, She showed a list of topics offered, one of those being how to evaluate self as a board member, ethics, etc. Touch on accreditation and what it is and means, as well as how to measure student success.

ACCT Leadership Congress Report: Napolitano and Fenne attended. They attended a session on Bridges to High Schools sharing ideas on how to increase enrollment. They also attended a session on Boardroom to Classroom where enrollment and marketing were discussed. Another topic was Entrepreneurship and changing the culture to encourage this. About 1000 to 1200 people attended the conference. Some discussion of a meeting on Nov. 7 and the possibility of COD hosting a breakout session when the ACCT comes to Chicago in Oct. 2020. Frida Kahlo 2020 , Cultural Arts as a catalyst for enrollment.

ICCTA Report: Heidi Holan reported that she attended the State Colleges Meeting in Springfield.

PRESENTATIONS:

Facilities Condition Assessment—Bruce Schmiedi, Director of Facilities introduced CANNONDESIGN Joseph Cosata and Katreen Tinkler who spoke about life cycle of building and grounds and presented charts of what needs to be done to on a five year plan. Very comprehensive report with time lines, cost, options, etc.

Enrollment Update by Dr. Mark Curtis-Chavez. Reported on which divisions have increased enrollments, such as Health Services, and which have lower enrollments, such as English, Math, etc. Headcount of students down 16.7%. But, average number of credits hours taken has grown. Reported on High School students continuing on to COD. What is being done to encourage enrollment? Asking why HS graduates choose other college options.



INFORMATION

- a. Personnel Items
- b. Financial Statements
- c. Gifts Report
- d. Construction Change Orders
- e. Monthly Construction Updated
- f. Grants Report

No action is needed on these items, one question was asked about financial report.

Mr. Bernstein gave answer to question that explained that the revenue would be equaled in next report due to spending in August that would be reimbursed in Oct. or Nov.

CONSENT AGENDA

- a. Board Policy 10-100: The Solicitation and Acceptance of Grants, Contributions (Gifts) and, Other Exchange Transactions – Second Reading
- b. Human Muscle Models for Anatomy and Physiology Courses
- c. Dental Hygiene Chairs & Equipment
- d. Main Campus Irrigation Services
- e. Cleve Carney Museum Expansion Exterior Digital Message Board Displays
- f. Emergency Generator for the Homeland Security Education Center
- g. Food & Beverage Vending Services Contract Extension
- h. Bulk Rock Salt
- i. Printing and Postage Expenses for the community magazine Engage
- j. Design Services for Sport Playing Fields Turf Improvements
- k. Nexlab Storm Chasing Van for the Meteorology Program
- l. Annual Temporary Staffing Services for Registration Services Enrollment Support Center
- m. Programmable Automation Controllers Workstations
- n. MAC Fire Protection Sprinkler Line Emergency Repair
- o. Annual Unclaimed Property Submission
- p. Resolution Authorizing Intervention in Property Tax Assessment Appeals
- q. Minutes of the September 19, 2019 Regular Board Meeting
- r. Closed Session Minutes of the following Meetings:
 - a. September 19, 2019 #1
 - b. September 19, 2019 #2
- s. Approval of Reimbursement Requests for Dr. Brian W. Caputo, President
- t. Reimbursement of Expenses for Trustee Heidi Holan
- u. Financial Reports

Motion to approve the consent agenda by secretary Markwell, 2nd by Trustee Corrigan. Unanimously passed.



9. APPROVAL: AlphaGraphics Wheaton Financial Report—Motion Markwell, 2nd Hohen, Yes, 6; abstain Dunn & Fenne; passed

10. APPROVAL: CODFA Contract—Motion Markwell, second Fenne; approved all

11. TRUSTEE DISCUSSION—None

12. CALENDAR DATES / Campus Events

Thursday, November 21, 2019: Regular Board Meeting @ 6:00 p.m. – SSC-2200

13. ADJOURN. Motion, Markwell, Fenne. 9:13PM

Were any issues on the agenda relevant to any LWV state or local positions or programs?

Do you recommend local League action on any of these issues?

If “yes” what action do you recommend? No action needed

Additional Comments/Concerns

Observation Report filed by: Shirley DeCorte.

Date: October 24, 2019

Observation Report Reviewed by: Di Niesman

Date: Oct. 30, 2019

Observation Report posted by _____ Date _____