



COD Board of Trustees Regular Meeting

Observer Report

Observer(s): Peggy McGrath, LWVGE

Date: 4/16/2020

General Observations	Yes	No	Comments
Did meeting start on time?	<input type="checkbox"/>	<input type="checkbox"/>	Started at 6:21 after organizational meeting
Were the facilities large enough?	<input type="checkbox"/>	<input type="checkbox"/>	Meeting was held virtually. Executive Order 2020-07
Was there media coverage?	<input type="checkbox"/>	<input type="checkbox"/>	Unknown
Illinois Open Meeting Act requirements			
Was the agenda posted 48 hours before the meeting? If so, where?	X	<input type="checkbox"/>	On-line
Did the agenda items clearly describe what was to be discussed	X	<input type="checkbox"/>	Available on-line
Was background information available to the public?	X	<input type="checkbox"/>	Packets were available on-line
Were issues adequately discussed?	<input type="checkbox"/>	<input type="checkbox"/>	
Was public comment encouraged?	<input type="checkbox"/>	<input type="checkbox"/>	Comments taken via e-mail. See note preceding the agenda.
Was the public treated respectfully?	<input type="checkbox"/>	<input type="checkbox"/>	Public comments were taken by e-mail and were entered into the record, as noted on Board agenda.

Agenda and supporting agenda items can be found at:

https://www.cod.edu/about/board_of_trustees/pdf/2020/apr16agenda.pdf

Meetings are streamed and archived at: Video of the meeting:

https://www.cod.edu/about/administration/multimedia_services/livestreaming/botmedia.aspx



1) **Call to order and Roll Call:** Meeting was called to order at 6:21 p.m.

Roll Call:	Frank Napolitano, Chair	Present
	Christine m. Fenne, Vice Chair	Present
	Daniel Markwell, Secretary	Present
	Charles Bernstein	Present
	Annette K. Corrigan	Present
	Maureen Dunne	Present
	Heidi Holan	Present
	Samiha Syed	Present

(all present via Zoom per Executive Order 2020-07)

2) **Public Comment:** As noted on the agenda: „In lieu of providing public comment in person, members of the public may send statements to the Board of Trustees by e-mail at mccambridgew@cod.edu. Please be aware that e-mails sent to the Board of Trustees will be read individually and entered into the record, but not read aloud at the Board of Trustees meeting“.

3) **Closed Session**

Went in to closed session at 6:25 p.m. Trustees left the Zoom meeting and conferenced by telephone.

4) **Return to Open Sessions at 7:26 p.m.**

5) **Reports**

a. **Chairman:** Napolitano thanked the board for re-electing him as chair. Identified current challenges of finding best ways to provide for students during the on-going COVID19 pandemic.

b. **Student Trustee’s Report :** Syed read a brief statement noting her goals as a student trustee, especially those of working on student unity and student involvement.

c. **President:** Caputo noted that there will be on-line instruction through May 15, fully on-line for the summer session and the hope is for fall face-to-face instruction. President Caputo listed several student competition successes this spring including the Spring Honors Symposium at the College of St. Francis; Forensics team coming in fifth at the Illinois College competition with COD being the only community college in the top 5. Also, Dr. Mark Curtis-Chavez, Provost, was awarded a prestigious Aspen Presidential Fellowship.

d. **General Counsel Search Committee Report:** They have received 86 „viable“ applications. They are doing the initial screening now. At their 4/23 meeting each member of the committee will identify their top 15-20 candidates and they hope by May to have the numbers narrowed.

e. **Academic Committee Report:** there is a new creative writing certificate and an AFA art degree modification.

f. **Strategic Long-Range Plan** is still on track and the next committee meeting will be 4/22.

g. **Budget Committee:** their next meeting will be 4/30 and the Public Hearing on the budget is scheduled for 6/25.

h. **ACCT Legislative Conference Report:** Trustees were in Washington D.C. for the Conference and met with several legislators who represent portions of D.502. In their meetings, they stressed the



board/college's legislative priorities and highlighted some accomplishments: advocated continued support of Pell and Perkins Grants; Innovation DuPage; Project Hire Ed and the work with Developmentally Delayed students; and the Frieda Kahlo exhibit. Chair Napolitano encouraged trustees to apply for positions on the ACCT.

i. College of DuPage Foundation Report: Trustee Dunn reported that, since the end of March, the Foundation has raised \$41,000 to support and help students who are struggling as a result of the COVID pandemic.

6. Presentations

Enrollment Update: Dr. Mark Curtis-Chavez, Provost, reported that Spring enrollment, even with the withdrawals due to COVID19, is overall nearly flat in comparison with last year's FTE. Up through April 10, the withdrawal rate was up a little over 5% from the previous year. The five year trend of decline is leveling out and FTE is up.

ELA is showing the largest increase in student enrollment and they are close to capacity in the nursing program.

7. Information; Items a-g: „no vote needed“.

8. Consent Agenda

Items o and l removed from the consent agenda. With those exceptions, unanimous vote to approve the consent agenda. No further action was taken on o and l.

9. Approval: Closed Session Minutes of the December 20, 2019 Regular Board Meeting. The minutes were circulated in person at the February meeting but not all trustees were present so this item was tabled for a future meeting.

Calendar Dates: Next Regular Board Meeting is May 21, 2020 at 6 p.m. TBD whether on campus or by Zoom.

Adjourn at 8:16 p.m.

Report reviewed by:

Report posted by _____ Date _____