

# COD Board of Trustees - Regular Meeting June 25, 2020

The link to the agenda is here:

[https://www.cod.edu/about/board\\_of\\_trustees/pdf/agendas/2020/2020june25\\_agenda.pdf](https://www.cod.edu/about/board_of_trustees/pdf/agendas/2020/2020june25_agenda.pdf)

The link to the video of the meeting is here:

[https://www.cod.edu/multimedia/bot/archive/2020\\_06\\_25\\_Regular.html](https://www.cod.edu/multimedia/bot/archive/2020_06_25_Regular.html)

## 1) Call to order - No time given on video

Pledge of Allegiance

### Role Call

Frank Napolitano, Chair	present
Christine M. Fenne, Vice Chair	not present
Daniel Markwell, Secretary	present
Charles Bernstein	present
Annette K. Corrigan	present
Maureen Dunne	present
Heidi Holan	present
Samiha Syed, Student Trustee	present

Quorum Present

(Note: In this report, all motions were unanimously passed unless noted.)

## 2) Closed Session – no time given on video

Reasons were read for which closed session is used.

Motion by Holan, Seconded by Corrigan, passed

## 3) Return to Open Session - 7:07 PM

Roll Call same. Quorum Present

## 4) Public Comment

With Agenda it was stated:

“TO JOIN THIS (MEETING) FOR PURPOSES OF COMMENT VIA TELEPHONE:

Phone Number: +1 312 626 6799 Meeting ID: 970 6601 1167”

Chair stated that several emails were received and read in advance by the Board.

These comments were not presented; Chair stated they would be in minutes.

*(Note: minutes from this meeting not available online as of 8/21/20.)*

## 5) Reports

### a. Chairman’s Report

Notes tonight from 2020 committees. For 20-21, new committee compositions will be:

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Auxiliary and Outreach - Fenne chair, Bernstein member

Audit – Bernstein chair, Markwell member

Academic – Holan chair, Dunne member

Budget – Napolitano chair, Corrigan member

Strategic Long Range Plan – Fenne chair

Liaisons to committees: Foundation – Corrigan; Innovation DuPage – Dunne

Board Representatives to committees: ICCTA – Dunne (also elected to ICCTA Board as Secr); ACCT – Fenne, Markwell

### b. Student Trustee Report

Spoke out for racial justice. Black Student Alliance and Student Leadership Council collaborating with 846 Movement (“Not Just a Moment, But a Movement”) in series of student-led forums. First was 6/10: over 250 attendees. 7/1 Forum was to be on Privilege.

Discussed academic calendar and exhibitions.

### c. President’s Report

Spring semester “completed successfully”, but difficulty with lab requirements meant some summer “cleanup”.

Summer classes online “doing well”, COD planning hybrid classes for Fall Semester (at that point).

June 11 virtual commencement went smoothly. Thanked Wendy Parks and communications staff.

Project Hire-Ed got its trademark approved and was approved for a 30-credit certificate. Vice President for Human Resources and Project Hire-Ed Linda Sands-Vankerk credited for work on that.

Facilities work completed during shutdown: Museum expansion, turf replacement, north parking lots.

Congratulated Professor Elizabeth Arnott-Hill, elected to Psi-Beta (national honor society of community colleges) for two-year term as Regional Midwest Vice President.

### d. General Counsel Search Committee Report

Corrigan chair

### e. Strategic Long Range Plan Advisory Committee (SLRPAC) Report

Jim Bente chair

Note: This report was not given, as it was presented in the next section, instead.

*No discussion of reports*

## 6) Presentations

Dr. Caputo introduced and thanked presenters

a) Strategic Long Range Plan Advisory Committee (SLRPAC) - James Benté, Vice President Planning & Institutional Effectiveness, focus groups conducted by Dr.

b) Greg Kuhn, Interim Director of Northern Illinois University’s Center for Governmental Studies.

Met Virtually. Committee includes members from all disciplines. Reviewed components and planning cycle, which started with 2019 Board retreat, followed by campus-wide request for “Bold Ideas”, then May 8 Webinar to review

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progress and solicit more input (80 participants). Reviewed Strategic Pillars: Student Success; Arts, Culture, and Community Engagement; Economic Development; Organizational Culture (which was basically Equity).

Chairman Napolitano asked why Board recommendations were not included. Dr. Kuhn defended plan and implied that Board had tried to assert influence in operations, which is not part of Strategic Planning. Napolitano asked for Board support; no one responded.

### b) Institutional Advancement - Walter Johnson, Interim Vice President for Institutional Advancement

Discussed efforts to raise money for college, including diverse strategies, collaborative fundraising, coordinated donor stewardship, new plans and initiatives. Reviewed Mission Statement, Goals, SWOT analysis (strengths, weaknesses, opportunities, threats), future plans.

### c) Equity Plan, Jane Smith, Director Pathways 2019-20, Jill Salas, Assistant Professor English will direct 2020-21

Five-year, evolving plan. Illinois ranks 46<sup>th</sup> in completion gap between black and white students in four-year graduation rates. Want to eliminate gap by 2025. (The plan addresses this issue, also for LatinX students.) Have joined several initiatives. Clarified that equality does not mean equity, that earlier support necessary. Important to listen to "the student experience". Aim for 4% increase in success rates for Black (47% to 51%) and LatinX students (61% to 65%). Plan includes: Training of staff, students; creation of physical space to support underserved students; examining employee recruitment and hiring practices.

*No discussion of presentations*

## **7) Information**

- a. Personnel Items
- b. Financial Statements
- c. Gifts Report
- d. Construction Change Orders
- e. Monthly Construction Update
- f. Grants Report
- g. In-Kind Quarterly Donations Report

*No discussion*

## **8. Approvals**

- a. Adoption of FY21 Budget

Moved by Markwell, seconded by Holan

*No discussion*

Passed

- b. Approval of President's FY21 Compensation

Chair noted an error on original. Should be July 1, 2020 -June 30, 2021 compensation.

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Moved by Holan, seconded by Bernstein

*No discussion*

Passed

## **9) Consent Agenda**

Items 9a-gg (see link to agenda)

Chair made a correction: Item 9b should be \$548,280.

Chair asked for Questions, items to pull out and vote on separately. There were none.

Moved by Corrigan, seconded by Holan.

*No discussion*

Passed

- a. Change Orders
- b. Janitorial Staffing Services
- c. ATT ASE WAN Services
- d. Fortinet Forticare
- e. FY21 IT Maintenance Contract Renewals
- f. FY21 IT Equipment Disposals
- g. Library Consortium Renewals
- h. Library Standard Vendors
- i. Library Sole Source Vendors
- j. IRC Skylight Replacement
- k. RTI Partnership
- l. Info-Tech Research & Advisory Services (Subscription)
- m. Contract to Engage Orchestra Conductor for FY21
- n. Contract to Engage Orchestra Manager for FY21
- o. South Parking Lots & Interior Campus Roads Asphalt Sealant and Concrete Maintenance
- p. Adult Education Computer Purchase
- q. FY21 Radio & Digital Advertising
- r. Curricunet
- s. WITS Contract Extension for Continuing Education
- t. CADS Software Maintenance for Police Department
- u. Welding Supplies & Industrial Gases
- v. Welding Metal Stock w. Landscape Maintenance for Regional Centers
- x. Generator Catalytic Converters
- y. fkiQuality Contract Renewal for Continuing Education
- z. Reimbursement of Expenses for Vice Chairman Christine Fenne
- aa. FY21 Approval of Business & Travel Expenses for Dr. Caputo

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bb. Minutes of the May 21, 2020 Regular Board Meeting

cc. Closed Session Minutes as follows:

a. May 21, 2020

dd. Personnel Action Items

ee. Financial Reports

ff. Freelance News Bureau Photography Services

gg. Media Monitoring, Database and Press Release Distribution

### **10) Approval**

RAVE Mobile Safety Renewal Subscription

Markwell moved, seconded by Bernstein

Chair pointed out that this was originally part of Item 9, but that he thought it should be separate, because of a past board discussion about American Express travel renewal, and whether it should have gone out for proposals. This raised the larger question on general guidelines regarding RFP: When do things need to go out for proposals?

*No discussion*

Passed

### **11) Trustee Discussion**

*No discussion*

Chair looked forward to full opening. Thanked staff and community for flexibility and patience.

### **12) Calendar Dates**

College of DuPage Board of Trustees Regular Board Meeting - Thursday, July 16, 2020 @ 6:00 p.m

### **13) Closed Session**

No further Closed Session needed

### **14) Adjourn**

Chair called for motion. Moved by Corrigan, seconded by Markwell.

Chair called the vote. Passed.

Adjourned at 8:01 PM

### **OBSERVER NOTES:**

*All members present were polite and respectful.*

*The overriding characteristic of this meeting was a complete lack of board discussion of all items, except by Chair. This is especially noteworthy regarding approvals in Item 8.*

*Public Comments were not read on this video. Considering the current lack of public access to the meetings in real time, and the long lag time between the meetings and the posting of minutes, it is important that public comments are*

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*included in the videos. (The minutes of this meeting were still not available online when the Observer wrote this report on August 21, 2020.)*

*Observers should monitor the ongoing discussion of when budget items go out for RFPs, as pointed out by the Chair regarding Item 10.*

*There was a lack of interest among the Board in furthering discussion of the Chair's question to the SLRP committee regarding the Board's previous recommendations for the plan. The question was deflected when Dr. Kune defended the plan and implied that the recommendations attempted to influence operations, which Dr. Kune pointed out is not the goal of strategic planning. Board observers might continue to monitor this.*

*Respectfully submitted*

*Diana Hoke, LWVRB*

*August 24, 2020*