



## Observer Report

Observer(s): Shirley DeCorte

Date: 5/21/2020

<b>Government Body: College of DuPage Board of Trustees</b>	
<i>Members Present</i>	<i>Members Absent</i>
Frank Napolitano, Chairman	
Christine Fenne, Vice Chairman	
Daniel Markwell, Secretary	
Charles Bernstein	
Annette Corrigan	
Maureen Dunn	
Heidi Holen	
Samiha Syed, Student Trustee	

<p><b>Remember:</b></p> <p><i>Always be polite and respectful</i></p> <p><i>Record the meeting if possible</i></p> <p><i>Your attendance is about observation not participation. You are there to learn not judge</i></p> <p><i>Strive for clarity while avoiding bias and partisanship</i></p>
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General Observations	Yes	No	Comments
Did the meeting start on time?	X		6:00pm



Were the facilities large enough? Could the audience readily hear the proceedings? Handicapped Access?	X		livestream
Was there media coverage?			
<b>Illinois Open Meeting Act requirements</b>			
Was the agenda posted 48 hours before the meeting? If so, where?	X		Online.
Did the agenda items clearly describe what was to be discussed	X		
Was background information available to the public?	X		Full pkg available online
Were issues adequately discussed?	X		
Was public comment encouraged?	X		
Was the public treated respectfully?	X		

**Agenda and supporting agenda items can be found at:**

[https://www.cod.edu/about/board\\_of\\_trustees/pdf/packets/2020/2020may21\\_packet.pdf](https://www.cod.edu/about/board_of_trustees/pdf/packets/2020/2020may21_packet.pdf)

**Meetings are streamed and archived at:**

[https://www.cod.edu/about/administration/multimedia\\_services/live-streaming/botmedia.aspx](https://www.cod.edu/about/administration/multimedia_services/live-streaming/botmedia.aspx)

**Public participation: (estimate of attendance excluding staff and elected officials) ~**

Livestream, \*In lieu of providing public comment in person, members of the public may send statements to the Board of Trustees by e-mail at [mccambridgew@cod.edu](mailto:mccambridgew@cod.edu). Please be aware that emails sent to the Board of Trustees will be read individually and entered into the record, but not read aloud at the Board of Trustees meeting. Several items were recorded with file.

**Closed Session from 6:05-6:35 pm.**



General Council read two reasons for going into closed session--Action Against public body and rules of closed sessions.

#### REPORTS:

Chairman's Report: Virtual Commencement June 11.

Student Trustee Report: Adjusting to new norms of virtual classes, social distancing, leadership, training, increased use of social media. Clubs and academic groups are also adjusting to the same. Summer classes begin next week. How to support new students is being explored. Many club activities are still going on.

President's Report Congratulations to students. Thank you to faculty, staff, and administrators. Illinois Community College Journalism Association Conference, COD won 14 awards, including the first place Overall Excellence Award, thanks to Jim Fuller and all the students. NSOD Excellence Awards, Lisa Higgins-English, Andrea Polites-Human Services, Elizabeth Baker-Speech Communication, Stacie Heen-Darden--Criminal Justice, Barbara Bernardi-Math, Laura Lerdal-Culinary Market and Lab Coordinator. Victor Antipenkov won an award for designs used for the Frida Kahlo event. Nominees for ICCTA awards, Frank Napolitano, Thea Darden, Patrick Idzik. COD recognized for the third year for Outstanding Achievement Popular Annual Financial Reporting (PAFR).

General Counsel Search Committee Report: They had about 80 applicants, after meetings and discussion they have 11 candidates and are holding zoom interviews May 27 and June 2, planning on presenting 2 or 3 candidates at the June board meeting.

Budget Committee Report: Met on May 7 and recommends the Board accept amended budget.

Audit Committee Report: April 21 meeting discussed internal control.

#### PRESENTATIONS:

Outstanding Faculty Dr. Mark Curtis-Chávez, Provost --Awards given to Kathy Cabal, Ken Paoli, Robert Clark, Lisa Higgins, Julie Trytek, Colin Koteles, Kathy Dexter-Mithell, Devin Chambers, David Rogers, Patrick Idzik, & Theo Darden.

Dual Credit Update Cynthia Sims, Associate Vice President Academic Partnerships and Learning Resources --Expansion Plan for services to high schools. Currently 94 courses are offered. 23 public and private HS. 3 Goals, increase teachers, incentivize teachers, and marketing programs. Questions followed.



Cyber Security Donna Berliner, Director Information Technology --define cybersecurity, guard information. Explained what is being done with all technology. What you can do. Questions

Proposed FY21 Budget Robert Hayley, Budget Manager--revise budget due to decreases caused by Covid-19 disruptions, projected decreased income of 11 million. Expected decreased state monies, decreased enrollment, increased student financial needs, etc. Listed areas where funds will be restricted. You can see the budget doc at [www.cod.edu/budget](http://www.cod.edu/budget) Questions

#### INFORMATION

- a. Personnel Items
- b. Financial Statements
- c. Gifts Report
- d. Construction Change Orders
- e. Monthly Construction Updated
- f. Grants Report
- g. In-Kind Quarterly Donations Report

No action is needed on these items, no questions asked.

#### CONSENT AGENDA

- a. Change Orders
- b. Biometric Screening Services "Wellness Screening"
- c. Hewlett Packard (HP) Computer Laptops for Career and Technical Education (CTE) Adjunct Faculty and Students
- d. 3D Printers for Manufacturing Technology
- e. Institute for Excellence & Leadership Continuing Education
- f. Marketing and Public Relations Services for the McAninch Arts Center (MAC) – Proposal Rejection
- g. SLEA Vehicle Purchase
- h. Athletics Supplies BSN Increase
- i. Face Masks Emergency Spend Increase
- j. Minutes of the April 16, 2020 Organizational & Regular Board Meeting
- k. Closed Session Minutes:



- a. April 16, 2020 Closed Session Minutes
  - l. Personnel Approval
  - m. Financial Reports
  - n. Reimbursement Request for Trustee Maureen Dunne
- o. CARES Act Student Relief Funds Phase 1

No discussion.

Motion to approve the consent agenda by secretary Markwell, 2nd by Trustee Corrigan. Unanimously passed.

9. APPROVAL: American Express Expense Management and Business Travel Solutions Motion to approve item by Markwel, 2nd by Fenne. Questions- How many other contracts are automatically renewed without study? Would like to see other contracts like this to compare. We should do what is needed to see if there are other contracts. More questions, lots of discussion.. Asking for an RFP process to renew contracts is a regular part of the process. This was the longest discussion of the evening--little to do with education! Not approved--yes-Syed, Holen, Bernstein, Markwell; no-Corrigan, Dunn, Fenne, Napolitano.

10. APPROVAL: Closed Session Minutes of the December 20, 2019 Regular Board Meeting  
Motion by Markwell, 2nd by Corrigan.-approved.

11. TRUSTEE DISCUSSION—None

12. CALENDAR DATES / Campus Events

Thursday, June 25, 2020 Public Hearing: FY2021 Budget @ 5:45 p.m. – SSC2200

Thursday, June 25, 2020 Regular Board Meeting @ 6:00 p.m. – SSC-2200

14. ADJOURN Motion Corrigan, 2nd Bernstein. 8:47pm

**Were any issues on the agenda relevant to any LWW state or local positions or programs?**

**Do you recommend local League action on any of these issues?**

**If “yes” what action do you recommend?** No action needed

**Additional Comments/Concerns**

Observation Report filed by: Shirley DeCorte.

Date: May 21, 2020

Observation Report Reviewed by: Di Niesman

Date: May 23, 2020



Observation Report posted by \_\_\_\_\_ Date \_\_\_\_\_