



56th ANNUAL MEETING
OF THE
LEAGUE OF WOMEN VOTERS®
OF SANTA CRUZ COUNTY

Saturday, June 26, 2021 — 10:30 a.m. to 12:00 p.m.

A virtual meeting via Zoom. To join the meeting [click this link](#) at 10:15 a.m. on the meeting date to check in and make sure your equipment is working. The meeting will start promptly at 10:30 a.m.

To participate, make your reservation by sending an email to rsvp@lwvsc.org or by phoning 831-325-4140. Participants may choose to participate online (computer with internet access, audio, and microphone required; video optional) or by telephone or smartphone (no computer needed; phone-in information provided upon request when you RSVP). When making your reservation, please include your first and last name, phone number, and email address. If you have questions about how to participate in a Zoom meeting, check out the [Zoom Video Tutorials](#) or please let us know when you RSVP. After conducting our annual meeting business, our keynote speaker, California State Senator John Laird, will present his talk, “California coming out of the Pandemic—what challenges do we face?” at 11:30 a.m.

AGENDA

10:30 a.m.—Welcome and Introductions	Barbara Lewis, President
10:40 a.m.—Call Business Meeting to Order	Barbara Lewis, President
Introduction of Parliamentarian	Dottie Fry, First Vice President
Quorum Count	15% of Membership
Adoption of Meeting Rules.....	Requires Majority Vote
Adoption of Proposed Bylaws Changes	Pam Newbury
Treasurer’s Report and Proposed Budget for Fiscal Year 2021-2022	Dinah Sapia, Treasurer
Report of Local Program Planning	Nancy Litvak, Program Chair
Presentation of Recommended Program.....	Requires Majority Vote
Report of Nominating Committee	Marcia Minnihan, Nominating Committee Chair
Nominations from the Floor.....	Requires Consent of Nominee
Election of 2021-2022 Officers, Directors, and Nominating Committee	Requires Majority Vote
11:20 a.m.—Short Break	
11:30 a.m.—Keynote Speaker	State Senator John Laird
Topic: "California coming out of the pandemic—what challenges do we face?"	
12:00 p.m.—Adjournment	President

Proposed Annual Meeting Rules

Procedure: *Robert’s Rules of Order, Newly Revised* shall be our authority.

Delegates: each voting member is a delegate to this meeting. Privilege of the Floor: all members may have the privilege of the floor when fully recognized by the Chair.

Debate: any delegate may debate on the floor. Debate shall be limited to 3 minutes unless the time is extended by a two-thirds vote. No one may speak twice until all who wish to speak have had an opportunity. All remarks should be limited to the question.

Motion: all motions will require a second before discussion and voting.

Voting: the President shall designate the method of voting to be employed: by voice or by polling.

Program Adoption Procedures

1. Membership makes suggestions for local program to the Board of Directors at least two months prior to the Annual Meeting.
2. The Board shall consider the suggestions and shall formulate a proposed program.
3. The proposed program shall be sent to all members at least 20 days before the Annual Meeting along with a list of the non-recommended program suggestions, if any.
4. A majority vote of the voting members present shall be required for adoption of the program proposed by the Board; non-recommended items require a majority vote for consideration and majority vote for adoption.
5. The program shall be taken up for debate, possible amendment and adoption at the time designated in the agenda.

PROPOSED BUDGET FOR FISCAL YEAR JULY 1, 2021—JUNE 30, 2022

BUDGET CATEGORY	FY 2021 Budget	As of 2/28/21	Estimated Mar-Jun	Projected FY 2021 Total	Proposed FY 2022 Budget	Comments
INCOME						
100 Dues						No increase in dues
Individual Member	3,900.00	4,030.00		4,030.00	4,030.00	62 @ \$65
Primary Household Member	650.00	650.00		650.00	585.00	9 @ \$65
Additional Household Member	350.00	332.50		332.50	315.00	9 @ \$35
Student	20.00	10.00		10.00	10.00	1 @ 10
Total 100 Dues	4,920.00	5,022.50		5,022.50	4,940.00	
110 Contributions						
111 In-Kind	50.00	25.00	42.87	67.87	71.00	
112 Cash Contributions	400.00	1,052.00	100.00	1,152.00	1,000.00	
113 LWV Education Funds	1,725.00	507.50	1,160.00	1,667.50	1,736.50	1/2 LWVUS + 1/4 LWVC PMPs
Total 110 Contributions	2,175.00	1,584.50	1,302.87	2,887.37	2,807.50	
120 Cash Reserves	2,266.00					
130 Meetings						
130 General (Lunch receipts)	1,200.00				1,250.00	Lunch w/LWV & Annual Mtg.
Total 130 Meetings	1,200.00				1,250.00	
150 Fundraising						
160 Interest on Bank Account	3.00	1.66	.63	2.29	2.50	
170 Other Income						
TOTAL INCOME	10,564.00	6,608.66	1,260.63	7,912.16	9,000.00	
BUDGET CATEGORY	FY 2021 Budget	As of 2/28/21	Estimated Mar-Jun	Projected FY 2021 Total	Proposed FY 2022 Budget	
EXPENSES						
200 OPERATING						
210 General Supplies	35.00	1.30	25.00	26.30	35.00	Note cards, paper & envelopes
220 Postage	20.00	7.75	25.00	32.75	40.00	
230 Telephone	75.00					Acct. Balance +\$200
240 Insurance	42.00	31.17		31.17	35.00	
250 PO Box Fee	165.00	168.00		168.00	170.00	
290 Other Operating Expenses			15.00	15.00	15.00	Virtual Board meetings
291 Bank Charges						
292 PayPal Service Fees	20.00	46.69		46.69	60.00	
Total 200 Operating	357.00	254.91	65.00	319.91	355.00	
300 Board Administration						
340 Board Tools	20.00				20.00	
350 Fundraising						
360 Membership	75.00		75.00	75.00	75.00	Dues letters & brochures
360.1 Student Scholarship	10.00				10.00	
380 Publicity	75.00				200.00	
Total 300 Board Admin.	180.00		75.00	75.00	305.00	
400 Delegate & Travel						
400.1 Training/Workshops	25.00				25.00	
400.2 LWVC Convention	3,000.00	-	225.00	225.00	1,500.00	½ of 3 delegates in 2023
Total Delegate & Travel	3,025.00	-	-	-	1,525.00	
(Continued on next page.)						

BUDGET CATEGORY	FY 2021 Budget	As of 2/28/21	Estimated Mar-Jun	Projected FY 2021 Total	Proposed FY 2022 Budget	
500 Per Member Payments *						
510 LWVC PMP @ \$28/Ind.	2,100.00	1,522.00	507.50	2,030.00	2114.00	62 Individual; 9 Household
520 LWVUS PMP @ \$32/Ind.	2,400.00	1160.00	1160.00	2,320.00	2,416.00	62 Individual; 9 Household
Total 500 Support	4,500.00	2,682.50	1,667.50	4,350.00	4,530.00	
600 Member Communication						
610 VOTER						
610.1 Production	100.00				25.00	
610.2 Printing & Mailing	25.00					Obsolete category to be deleted
620 Member Orientation	25.00				50.00	New Member Tea
630 Website Hosting	350.00	350		350.00	350.00	
630.1 Domain Name & Emails	27.00		27.87	27.87	28.00	
Total Member Communication	527.00	350.	27.87	377.87	453.00	
700 Education						
741 Election Materials	50.00				50.00	
742 Voter Services	200.00				200.00	Space rentals for forums
744 Voter's Edge	150.00				37.00	
750 LWV Program	200.00				200.00	Space rentals and materials
750.1 Luncheon Expense	1,250.00				1,250.00	Lunch w/LWV & Annual Mtg.
750.2 Speaker/Other Expense	50.00				50.00	
Total 700 Education	1,900.00				1,787.00	
Total 800 Position Support	25.00				25.00	
900 Other Expense						
900.1 Miscellaneous Other					10.00	
900.2 Publications					10.00	
Total 900 Other Expense					20.00	
TOTAL EXPENSES	10,514.00	3,287.41	2,060.37	5,347.78	9,000.00	
Income Less Expenses	0.00	3,321.25	(799.74)	2,564.38	0.00	

*First Household Member is charged the full Individual PMP. Each additional Household Member is charged ½ the Individual PMP. Currently, we are not charged PMPs for student members.

PROPOSED LOCAL PROGRAM FOR FISCAL YEAR 2021-2022

The Board recommends retention of all local positions based on previous study and consensus. Complete text of the positions may be found under *Positions* on our League’s website at lwvscc.org. League members and the Board recommend the following proposed programs for next fiscal year:

1. How the county and local municipalities plan to respond to climate change and sea level rise.
2. A Farmworker Reality Tour. An exploration of the gap between the farmworker community and those who enjoy the fruits of their hard labor.
3. Behavioral Health Court. Learn about the County’s diversion programs for mental health and drug addiction.
4. Local government guest speaker. Topic to be determined.

NOMINATIONS FOR THE BOARD OF DIRECTORS FOR FISCAL YEAR 2021-2022

OFFICERS:

President..... Barbara Lewis
 1st Vice President/Program Chair..... Nancy Litvak
 2nd Vice President/Membership Chair/Roster Manager Laura Grossman
 Secretary Lydia Nogales Parker
 Treasurer Geri McGillicuddy

DIRECTORS:

Editor of *Santa Cruz VOTER*..... Marilyn Radisch
 Voter Service Chair..... (Open)

NOMINATING COMMITTEE:..... Jan Karwin (Chair), Eloise Graham, and Karen Smith

In addition, the following members have agreed to serve in positions off-board and are expected to be appointed by the new Board of Directors:

Publicity Joyce Anderson
 Webmaster Jan Karwin

Respectfully submitted by the 2020-2021 Nominating Committee:

Elected Members: Marcia Minnihan (Chair), Dorrie Kennedy and Suse Shane
 Board Appointed Members: Marilyn McCusker and Lydia Nogales Parker

PROPOSED BYLAWS CHANGES

The full bylaws may be viewed at our League website. To access, go to lwvsc.org and click on “About the League” in the side bar menu. On the drop-down menu click “Our Local League”; then, in the text, click on the bylaws link. In the proposed changes listed below, additions are in **bold type** and highlighted in **yellow**; deletions are stricken out and highlighted in **blue**.

1. **Article II, Purpose and Policy, Section 2** (page 1): In 2020 at the national convention, the LWVUS added a Diversity, Equity, and Inclusion policy to its bylaws, and local Leagues are required to change their bylaws to match. Section 2 is split into parts (a) and (b) to accommodate the following change.

Section 2. Policies. The policies of the League are:

a. Political Policy. The League shall not support or oppose any political party or any candidate.

b. Diversity, Equity & Inclusion Policy. The League is fully committed to ensure compliance—in principle and in practice—with LWVUS’ Diversity, Equity, and Inclusion Policy.

2. **Article III, Membership** (page 2): Another change to the LWVUS bylaws adopted at the 2020 convention is the addition of a definition for student membership. Adding this to our bylaws is required to conform to LWVUS bylaws.

Section 2. Types of Membership. The membership of the League shall be composed of voting members and associate members. Only voting members shall be members within the meaning of the California Nonprofit Corporation Law.

a. Voting Members. Persons at least 16 years of age who join the League shall be voting members of the League, the LWVC and the LWVUS. Those who have been members of the LWVUS for 50 years or more shall be life members excused from the payment of dues. **Those who are students are defined as individuals enrolled either as full or part time with an accredited institution.**

b. Associate Members. All others who join the League shall be associate members.

3. **Article V, Board of Directors, Section 7e** (page 4): This change was made to broaden the definition of alternative meeting formats for board and other meetings in response to the strictures imposed by the pandemic. This allows the board greater flexibility in choosing what meeting format meets their needs and requirements. Language to conform to the changes made to Article VIII is also added.

[Article V, Section 7, subsections (a through d) remain unchanged.]

e. Participation in Meetings by Alternative Means. Any one or more members of the board may **remotely** participate in a meeting ~~by use of conference telephone or similar communications equipment,~~ so long as all participants in the meeting can simultaneously hear each other. ~~Notice, quorum, and other requirements for the conduct of meetings shall apply.~~ **This is acceptable for all meetings. Business in virtual meetings will be conducted in the same manner that meetings conducted in person are, including the same notice and quorum requirements. The Board may determine when such alternatives will be used, what communication method to employ, and how those methods will be used.**

4. **Article VII, Financial Administration, Section 2** (page 5): This change deletes specific policy about half-year membership dues that conflicts with our [current membership policy as adopted in 2019](#). Changes to membership and dues policies are within the powers of the board, and the details do not need to be mentioned in the bylaws.

Section 2. Dues. Annual dues shall be determined at the annual meeting by a majority vote of the local League members present. Such dues shall be payable by each member on July 1. Any member who fails to pay dues within 3 months after they become payable shall be dropped from the membership rolls. Life members shall be exempt from payment of dues. ~~New members joining from February 1 to June 30 will pay half the amount of the annual dues for that year.~~

5. **Article VIII, Membership Meetings and Voting Rights** (page 6): A new Section 2 is added to allow for alternative meeting formats for membership and other meetings in response to the strictures imposed by the pandemic. This also necessitated changes to the subsequent section numbers 3 through 7 (not shown).

Section 2. Alternative Meeting Formats. One or more members may remotely participate in any meeting, so long as all participants in the meeting can hear the speaker and have a means to communicate in real time with other participants. This is acceptable for all meetings, including board meetings, membership meetings, and the Annual Meeting. Business in virtual meetings will be conducted in the same manner that meetings conducted in person are, including the same notice and quorum requirements. The Board may determine when such alternatives will be used, what communication method to employ, and how those methods will be used.

6. **Article XIII, Amendments** (page 9): Adding this section allows the board to change the bylaws without membership approval when such changes are required by law or by changes to the bylaws of the LWVUS and LWVC. *Note: lack of having this section is the reason why we must have members approve changes to Articles II and III, even though they are required changes.*

Section 1. **Subject to Section 2 below**, these bylaws ~~may~~ **shall** be amended by a two-thirds vote of the voting members present and voting at the annual meeting, provided that amendments were submitted to the membership in writing at least 20 days in advance of the meeting. The failure of any member to receive such notice shall not invalidate the amendments to the bylaws.

Section 2. When required by law or amendment of the LWVUS or the LWVC bylaws, these bylaws may be amended by the board of directors.

Please refer to this Annual Meeting Agenda Kit during the Annual Meeting on June 26.