



## OBSERVER CORPS REPORT

### **Abbot Public Library Board of Trustees- January 9, 2024**

Hybrid Meeting at interim library

LWVM Observer: Brigitte Lagoutte

Trustees in attendance: Gary Amberik (Chair), John Williams, David Ross, Kathy Barker, Jennifer Jewell (via zoom), and Kim Grad (Library Director).

1. **The Minutes** of the December 12, 2023 meeting were approved.

#### **2. Library Director's Report:**

The Library will be closed on January 15 in celebration of MLK Day.

The interim library is having problems with the heating system in the Reference Room, and toilets are in need of repair. Both problems are being taken care of diligently.

Procurements will be needed for returning bins and other items (benches, shelves etc.) and \$30,000 is needed for makerspace in the new library. (Library makerspace, is an area and/or service that offers library patrons an opportunity to create intellectual and physical materials using resources such as computers, 3-D printers, audio and video capture and editing tools, and traditional arts and crafts supplies).

On January 16, the Director will have a meeting with APLF (Abbot Public Library Foundation), to discuss how special funds will be used.

3 Bids were received for the audiovisual equipment, and the best bid will be considered.

The interim library is closing on April 13, 2024: after that date all phone services will be shut down, email will be working for reference usage, the North of Boston Library Exchange (Noble) will still function, but after that date, books won't be able to be returned until the reopening of the new library. The return bins won't be available: this measure is necessary to facilitate the moving phase which will be taking place over the next several months.

People will be able to borrow books at the sister libraries (Salem and Swampscott). All library programs are running until April 13 at the interim library and will resume at the renovated library the week of June 17, 2024.

Votes were made and approved on 5 invoices:

- Workplace resources (furniture)
- Wakefield moving and storage
- Architectural firm
- CHA engineering consultants
- LD Russo Construction

### **3. Chair's Report:**

The Chair showed photos of the renovations which are moving along and running on time.

### **4. Friends of the Library updates:**

The Friends will have a meeting on February 8.

They had a technology session to help them organize their email and google accounts.

The meeting was adjourned at 7:15pm.

Next meeting will be on Monday February 5, 2024.