



OBSERVER REPORT

ABBOT LIBRARY BOARD OF TRUSTEES: March 7, 2022 at 6:30 PM
LWVM Observer: Brigitte Lagoutte

Members in attendance: EuRim Chun, Gary Amberik, John Williams, Ann McGreevy, Kimberly Grad.

Meeting on Zoom open to the public.

1. The Minutes of the February 7, 2022 meeting were approved.

2. Director's Report: (Kimberly Grad)

As of March 1st, the Library has resumed its public service hours as follow:

- Monday and Wednesday: 9:30am- 8pm
- Tuesday: 9:30am-6pm
- Thursday: 12:00 pm-6:00pm
- Friday and Saturday: 9:30am-5pm
- Sunday: 1pm-5pm until March 13th.
- Library will be closed on Sundays beginning March 20th.

Interesting programs are going on or coming up: currently there is a quilt show in the gallery, there will be a jazz music program, and some authors will be visiting the Library.

The website upgrading continues and will include:

- A Code of Conduct which gives guidance for children, teens, and adults.
 - A Collection Development Policy: to provide up- to- date and accurate information, will offer services and programs desired by the Marblehead community.
 - Video and Photography Release.
 - Teen Center: intended for teens grade 7-12 during library open hours.
 - Emergency Closing: in the event of an emergency the Library authorizes the Library Director to take whatever action is necessary.
 - Bulletin Board: all posted items must be approved by the Main Circulation desk.
- All of the above items were approved by the Board of Trustees.

3. Abbot Public Library Foundation update:

- A new member, Ted Grant, has joined the Library Foundation. He is the owner of Grant Communications Consulting Group and is the publisher of multiple newspapers and lifestyle magazines.
- The Strategic Plan is almost done. It shares similar goals but differs in how fundraising will be done.
- Fundraising is going to start as construction costs have been rising. Funds will be given to the renovation for whatever areas need to be supplemented.
- Planned Giving is being organized: long term endowments, versus more readily usable donations.

4. Building Renovation Committee update:

Regarding the re-use of Coffin School, inspectors went through the building and found two major problems: the poor condition of both the electrical and the heating systems. The Eveleth School building, which has been used as swing space during the constructions of the new Glover school and the more recent Brown Elementary school, may be considered for temporary public library space. The building is smaller than the Coffin school but has more potential because it is in better shape. the BRC is still flexible about this project.

5. Friends update

There was a meeting of the Friends' Officers last week. Kathleen Waslov is preparing a Newsletter for April.

The bookstore has been very successful and has generated about \$500 so far.

The Friends are planning a book sale in early May.