

**League of Women Voters COD  
Observers Report**

**Board meeting attended: Regular Board of Trustees Meeting**

**Date and Location of meeting:** 20 Feb. 2020, ROOM SSC-2200

**Meeting started:** 6:04 pm\*

**Meeting adjourned:** 9:25 pm

\*Public Comment was started at 6:04 pm and was halted at 6:45 pm for the trustees to hear the Model UN update and then to go into closed session. The Model UN presentation was given so that the students could move onto their other activities and then the trustees voted to go into closed session.

Trustees returned to open session at 8:39 pm, about 15 minutes after the observer had left. Observer tried to watch the live stream, but only the President's Report was live streamed before the live streaming stopped.

Observer watched the rest of the meeting online.

**League Observer(s):** Jan Dorner

**Board Members/Trustees present (P) not present (NP) tardy (T):**

  P   Frank Napolitano, Chairman

  P   Christine Fenne, Vice-Chairman

  P   Daniel Markwell, Secretary

  P   Charles Bernstein

  P   Annette Corrigan

  P   Maureen Dunn

  P   Heidi Holen

  T   Jasmine Shuett, Student Trustee\*\*

\*\*Ms. Shuett had a class and would attend the meeting as soon as she was available.

**Estimated Number Attending (excluding Board and Staff):** Room was full, with community standing at the back of the room.

**Meetings are Streamed and Archived at:** [https://cod.edu/about/administration/multi-media\\_services/live-streaming/botmedia.aspx](https://cod.edu/about/administration/multi-media_services/live-streaming/botmedia.aspx)

**Agenda can be found at:** [https://www.cod.edu/about/board\\_of\\_trustees/pdf/agendas/2020/2020feb20\\_agenda.pdf](https://www.cod.edu/about/board_of_trustees/pdf/agendas/2020/2020feb20_agenda.pdf)

**PUBLIC COMMENT:** Many speakers (about 18) spoke in support of two faculty members who were not confirmed for tenure. These faculty members were in art and music. Chuck Boone, the Dean for COD's Arts, Communication and Hospitality, who recommended these two teachers for tenure, was relieved of his position.

**REPORTS (board members, staff, administrators)**

a. Chairman's Report - Chairman Napolitano stated that COD's General Counsel, John Ness, was confirmed by the U.S. Senate as a federal judge in the Illinois Northern District and had submitted his resignation. Mr. Napolitano thanked Mr. Ness and gave a brief description of Mr. Ness' time at COD.

b. Student Trustee Report - Ms Shuett reported that the next meeting will be her last one. Currently the students are in their election process for student leadership.

c. President's Report - Dr. Caputo reported on the following

- COD's Forensic Team came in 2nd out of 20 teams at Harper College.
- A Professional Writing Studies Award went to Dr. Steve Accardi, COD faculty.
- Tom Carter was recognized by the American Association of Community College for Faculty Distinction.
- Ari Ariyaratne, a member of the adjunct faculty published a book on anthropology. This book will be used at COD next fall.
- Elizabeth Arnott-Hill - elected as regional Vice President of Psi Beta, National Honor Society for Psychology for Community Colleges.

d. Auxiliary & Outreach Committee Report - had a presentation on census, on early voting and conference and events.

e. Budget Committee Report - Starting to meet.

f. Strategic Long Range Plan Committee Report - 2/17 met for the first time. Drs. Caputo and Bente presented.

g. Academic Committee Report - 2/3 kick off meeting. Reviewed committee oversight of the 2017 report. Determined all requirements have been met.

**PRESENTATIONS**

- Model UN - Presented by four students, who gave a brief update of the Model UN Club by thanking the Board for their support.
- Storm Chasers - Presented by Mark Curtis-Chávez, Provost and Paul Sirvatka, Professor Earth Science - "The most comprehensive community college meteorology program in the nation." Ten courses are currently under this subject. COD's NEXLAB

website is one of the most used professional weather websites in the nation. COD takes satellite imagery that is generated and uses it for the NEXLAB website. Known nationally and internationally.

- Receives 38,539 unique visitors
- Over 10,000,000 hits daily

Busiest day 9/2/2019 - Hurricane Dorian - 75,000 visitors, 22,000,000 hits!

Numerical model generation is used. Text displays of weather watches nation-wide. Campus weather for COD as well as several high schools in District 502.

COD was the first institution of any kind to offer undergraduate credit for Storm Chasing. (The first trip was spring 1989.)

- Frida Kahlo Update - Presented by Diana Martinez, Director McAninch Arts.
  - Construction for the gallery is near complete. Hope to take possession by April.
  - Budget for grants was \$96,000, actually received \$571,000.
  - Frida host committee brought in \$120,000.
  - Budget for sponsorship was \$190,000. Actually received \$210,000.
  - Gala grossed over \$400,000 with over 500 individuals attended.
  - Fundraising total budgeted was \$521,000; currently have received \$1,300,000.
  - Ticket sales \$225,000+. (Ahead of trend.)

### **INFORMATION ITEMS**

- a. Personnel Items - 9 new FT hires, 8 new PT hires, 1 promotion, 8 resignations.
- b. Financial Statements
- c. Gifts Report - \$260,310.52 in cash, stocks, in-kind gifts for January 2020.
- d. Construction Change Orders
- e. Monthly Construction Update
- f. Grants Report
- g. In-Kind Quarterly Donations Report
- h. Revision of the Associate in Science Degree Structure - effective Fall 2020, to match the Illinois Community College Board's recommendations:
  - Changing Social & Behavioral Science general education requirement from 9 hours to 6 hours;
  - Changing Humanities & Fine Arts general education requirement from 9 hours to 6 hours;
  - Changing Life & Physical Sciences from 7-8 hours to 10-11 hours;
  - Changing Mathematics from 3-6 hours to 6-9 hours.

### **CONSENT AGENDA** - motion carried unanimously.

- a. Construction Change Orders \$8,302.00
- b. Buffalo Theatre Ensemble (BTE) Agreement Renewal and Funding - \$110,000 annually, partial funding for the 2020-21 and 2021-22.
- c. Reappointment of Administrators - 32 administrators were reappointed from July 1, 2020 - June 30, 2021.

- d. Compensation for Classified and Managerial Staff and Administrators - equivalent to the Urban Consumer Price Index (CPI-U) + 0.5%. Minimum increase 0.5%, maximum 3%.
- e. Consulting Staffing Services for Student Financial Aid - College Aid Services for 6months, not to exceed \$365,448.
- f. Teleprompter/Talent Monitor Package \$44,275.60 from Heartland Video Systems.
- g. Education Partners for College of DuPage Continuing Education – Proposal Rejection
- h. Course Evaluation System - 3-year contract not to exceed \$78,900 for EvaluationKIT to Watermark Insights.
- i. Treadmills for the College of DuPage Fitness Center - new treadmills for Chaparral Fitness to Matrix Fitness for \$56,899.
- j. Diagnostics Trainer for Hybrid and Electric Vehicles - from JBH Technologies for \$54,077.
- k. Apple Equipment – IT Plan - Purchase of Apple Equipment for \$251,252.96.
- l. CIS Software for Police Department - Software upgrade to Computer Information Systems not to exceed \$31,106.
- n. General Contractor for Augmented and Virtual Reality Classroom \$145,919.35 for Antigua, Inc.
- o. Approval of the 2021-2022 Academic Calendar
- p. Project Hire-Ed Apprenticeship Certificate Program - 30 credit hour
- q. Faculty Tenure Candidates - 7 faculty members were approved
- r. Additional Funding for Concur Travel Management Services - \$8,000 to Concur Technologies for 2/1/19 - 1/31/20.
- s. Trustee Attendance at the Government Leadership Institute in Tuscon, Arizona - for Trustee Maureen Dunne to attend Association of Community College Trustees, Governance Leadership Institute with reimburse expenses up to \$1,500.
- t. Reimbursement of Expenses for Dr. Brian Caputo - \$49.92.
- u. Minutes of the January 16, 2020 Regular Board Meeting
- v. Closed Session Minutes of the following Meetings:
  - a. January 16, 2020
- x. Financial Reports
- y. Retention of Professional Services of Andrew Porter at new firm Salvatore Prescott Porter & Porter, PLLC
- z. General Counsel Search Committee

**Removed from consent agenda:**

m. Paramedic Hospital Training FY21-FY22

	<u>FY 2021</u>	<u>FY2022</u>
• Central DuPage Hospital	\$83,844	\$133,164
• Edward Hospital.	\$52,608	\$88,776
• Good Samaritan Hospital.	\$115,080	\$133,164
• Loyola Medical Center.	\$93,708	\$133,164
• Overall Expenditure	\$345,240	\$488,268

This is for 12 students, but the trustees are approving this as a “not to exceed” number. Motion carried 7 yes, 1 abstain (Dunne is on Board of one of these institutions).

w. Personnel Approval Items - ratification of administrator appointments, faculty appointments, administrator resignations, managerial retirements. - Student trustee abstained, 7 yes, 0 no.

TABLED: Closed Session Minutes of the December 19, 2019 Board Meeting. CARRIED

APPROVAL: AlphaGraphics Financial Reports carried with Dunn and Corrigan abstaining.

**TRUSTEE DISCUSSION**

**CALENDAR DATES / Campus Events**

- Thursday, March 19, 2020 Regular Board Meeting @ 6:00 p.m. – SSC-2200

**Comments/Concerns:** Corrigan discussed early voting site at COD. It will be a temporary site.

**General Features**

	Yes	No	Comments
Did the meeting start on time?	X		
Were members attentive and prepared?	X		
Were members courteous to each other?	X		
Were members attentive to the public's comments?	X		
Was the facility adequate?	X		
Could the audience see and hear?	X		
Were visual aids easily visible to the audience	X		
Were the meeting facilities handicapped accessible	X		

**Illinois Open Meetings Act requirements**

	Yes	No	Comments
Was the agenda posted 48 hours before the meeting? If yes, note where	X		
Did the agenda items clearly describe what was to be discussed?	X		
Were background materials made available to the public?	X		
Was there adequate discussion of the issues?	X		
Was there a closed session before, during or after the meeting?	X		During
If there was a closed meeting, was any action taken after the closed session? If so, what action?		X	

**NOTE:** Although the agenda does say that the meeting will start at 6:00 pm, the COD trustees usually have closed session from 6:00 to 7:00 pm. This did not happen.

**Date Submitted:** 21 Feb. 2020

**Submitted By:** Jan Dorner

**Reviewed By:** Di Niesman

**Posted By:**