**Guidelines for Articles Submitted for Open Town Meeting**

The following questions are provided to assist you in writing your Article for Town Meeting. Answering these questions will help to prepare you for presenting your Article to the Board of Selectmen and the Advisory Committee.

1. What are the specific goals or ends this Article is intended to achieve? How is the adoption of this Article in the “best interest of the Town"?
2. Which Town By-Laws, regulations, or policies, if any, currently address the subject of the Article? How would the adoption of this Article change or affect them?
3. How would the proposed Article work if adopted? Which Town boards or departments, if any, would be responsible for its implementation? What would be enforcement mechanisms, if any?
4. How would the Article’s adoption affect the Town financially or otherwise (including quality of life, Town character etc.)?