



OBSERVER REPORT

HARBORS AND WATERS BOARD: 12/13/2021 LWVM Observer: Kathy Breslin

Members in Attendance: Gary Gregory (chair), John Doub, Ken Breen, Jay Michaud, Clark Smith, Peter Dragonas (alternate), Richard Cuzner (alternate). Also present: Mark Souza (Harbormaster), John Vigilante (vendor)

Meeting posted 48 hours in advance: yes

Meeting held in a handicapped accessible location: yes

Public allowed to participate in the meeting: yes

Minutes posted from the previous meeting: no

AGENDA

1. Approve November minutes: approved
2. Software Presentation Lynx Log, Mooring and Billing, by John Vigilante

Mr. Vigilante made a slide-show presentation of the Lynx Log software for organizing data and billing for harbors management. Harbormaster Souza stated that he felt this system would increase the efficiency of his staff in managing the wait lists for moorings and rings allowing online statements for fees, online payments. Presently the staff stuffs envelopes with statements and mails them out individually to the more than 1,000 wait list applicants which is very time consuming. The system would also track mooring occupants' data such as boat length, inspection status, outstanding fees, enabling assistants to access online data while on water patrol. The cost is about \$15,000 per year. The savings on staff salaries is unknown.

3. Budget FY23 review. Revenues will be insufficient to cover expenses. A motion was approved to reserve a Town Meeting Article to raise fees for moorings, mooring and ring wait lists, kayak and SUP racks, and transient/temporary moorings and docking.

4. Vote for Harbor Study members (2). Gary Gregory and John Doub were selected to be the two members. The Harbor Study will update the 2008 Harbor Plan. There will be a series of public meetings to identify needs and uses in support of state grant applications.

There was a discussion of the Marblehead Trading Company lease of the two parcels of Town land on Cliff Street. There are three years remaining on the 10-year lease. Trading Company would like a new carpentry building to replace the current deteriorated one. Preference of the Board was to let Trading Company construct the building and factor their expenses into either a new 10-year lease or an extension of the present lease. Members will look into the permitting process in town.

There was a discussion about a mooring occupied by a boat with joint ownership. Per Harbor mooring rules only one owner can be listed. In this case the mooring is assigned to the now inactive partner who doesn't live in the area or use the boat anymore. It was decided to respond to the partners that they needed to change boat ownership to the present inactive partner or lost the mooring.