

*MINUTES OF MAYOR BRAUN AND BOARD OF TRUSTEES ON SEPTEMBER 4, 2018*

*THE VILLAGE OF FLOSSMOOR, ILLINOIS.*

*VILLAGE HALL*

*SEPTEMBER 4, 2018*

*7:30 PM*

*Mayor Braun called the meeting to order at 7:32 p.m.*

*Mayor Braun directed the Village Clerk to take roll.*

*PRESENT: Mayor Braun, Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams*

*ALSO PRESENT: Bridget Wachtel, Village Manager; Andrew Costa, Village Attorney; Allison Deitch, Assistant Village Manager; Mike Pulec, Police Chief; Chris Sewell, Fire Chief; Scott Bordui, Finance Director; John Brunke, Public Works Director; Scott Bugner, Inspectional Services Administrator; Joni Bradley-Scott, Village Clerk; 4 Citizens*

*APPROVAL OF THE MINUTES OF THE MEETING HELD ON AUGUST 20, 2018*

*Mayor Braun asked the Board if they had any changes or comments.*

*Trustee Williams so moved, seconded by Trustee Wilder, and passed by voice vote.*

*AYES: Mayor Braun and Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams*

*ABSENT: None*

*ABSTAIN: None*

*NAYS: None*

*CITIZENS PRESENT WISHING TO ADDRESS THE BOARD*

*Non-Agenda Items:*

*None*

*Allison Deitch, Assistant Village Manager, introduced Amy Kent as the new Communication Manager for the shared position between the Village and School District 161. Amy has a degree in English and Communications. She started out as a local government newspaper reporter in Iowa. Amy and her family are local residents of Homewood. Mayor Braun echoed that everyone is pleased to have Amy on board.*

*BOARD OF TRUSTEES' AGENDA ITEMS*

*Mayor Braun referred to Item #1 on the Agenda – Consideration of an Ordinance Granting a Variation from the Requirements of Section 21-100.4.3 of the Flossmoor Zoning Ordinance (2043 Evans Road)*

*Scott Bugner, Inspectional Services Administration, presented a request from residents at 2043 Evans Road, to install a temporary ramp in the front yard until it is no longer needed or until the current owner is no longer at the residence. Leticia Gonzalez from the Ramp Program at Bloom Township was present on behalf of the home owners. Bloom Township, in partnership with UAW/FORD Community Service Team will construct the ramp at no cost to the homeowners. The ramp would be the property of the homeowner and when no longer needed, it is the home owner's responsibility to remove. In order to install an ADA compliant wheelchair ramp in the front yard, a variation is needed because the set back does not currently comply with the Zoning Ordinance. The Zoning Board of Appeals voted 6-0 in favor of recommending the variation be granted. Mayor Braun suggested slats to be installed along the front to give a finished look.*

*Mayor Braun asked the Board if there were any additional questions. Mayor Braun called for a motion approving the ordinance granted the variation from the requirements of Section 21-100.4.3 of the Flossmoor Zoning Ordinance (2043 Evans Road), as presented. Trustee Minga so moved, seconded by Trustee Driscoll, and passed by roll call vote.*

*AYES: Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams  
ABSENT: None  
ABSTAIN: None  
NAYS: None*

*Mayor Braun referred to Item #2 on the Agenda – Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois, Approving an Economic Incentive Agreement by and between the Village of Flossmoor, Cook County, Illinois and The Center for Dental Excellence, L.L.C., a Illinois Limited Liability Company*

*Bridget Wachtel, Village Manager, reported that at the August 6<sup>th</sup> Board meeting, the Board agreed to waive \$9,385 in permit fees for the Center of Dental Excellence expansion project. The fee waiver will be in the form of a reimbursement once the business receives the occupancy permit. The Village staff and attorney recommended the reimbursement as opposed to waiving fees to ensure that the incentive is only given if the project is completed.*

*Mayor Braun asked the Board if there were any additional questions. Mayor Braun called for a motion to approve an economic incentive agreement by and between the Village of Flossmoor, Cook County, Illinois and The Center for Dental Excellence, L.L.C., an Illinois Limited Liability Company as presented. Trustee Mitros so moved, seconded by Trustee Williams, and passed by roll call vote*

*AYES: Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams  
ABSENT: None  
ABSTAIN: None  
NAYS: None*

Mayor Braun referred to Item #3 on the Agenda – Presentation of the GFOA Certificate of Achievement for Excellence in Financial Reporting Award to the Village of Flossmoor for FY 2017

Scott Bordui, Finance Director, presented the Village with the Certificate of Achievement for Excellence in Financial Reporting which has been awarded to the Village of Flossmoor by the Government Finance Officers Association of the United States and Canada for its Comprehensive Annual Financial Report (CAFR). This is the 40<sup>th</sup> consecutive year that the Village has received the award. It is recognition of the Village government providing significant accountability to the citizens. The Finance Department (Jan Gawczynski, Linda Simon, Carin Booth, Sally Zamkin, and Lawanda Harris), Village Board, Village leaders, Police and Fire pension board members, audit firms, attorneys were all recognized for the roles they played contributing to this achievement.

Scott Bordui presented Mayor Braun with the Certificate of Achievement for Excellence in Financial Reporting. It is considered an elite award; only 5.79% of cities/towns/villages in the United States have received the distinction and only 1.05% of cities under 10,000 in population receive this award.

No vote was required.

Mayor Braun referred to Item #4 on the Agenda – Consideration of a Contract Award for the Flossmoor Library Parking Lot Resurfacing.

John Brunke, Public Works Director, presented the resurfacing, patching, and restriping project at the Flossmoor Library parking lot. Being a Village-owned property, the project is included in this year's Municipal Parking Lots Funds budget for \$60,000. Two bid alternatives were received from eight companies. The bid from Iroquois Paving Corporation for a two or three day project period for \$45,481.47 was the lowest bid. The Village has worked with them previously and thought the work was completed satisfactorily. The Library parking lot will be closed during the project and Village staff will work with the Police Department to relax parking restrictions so patrons and employees can park on the side streets adjacent to the Library. Mayor Braun reported that the project will not affect the budget for other street and sidewalk projects work within the community as the project is coming out of a different budget. This is the first resurfacing for the Library parking lot.

Mayor Braun asked the Board if there were any additional questions. Mayor Braun called for a motion to approve the award of a contract for the Flossmoor Public Library Parking Lot Resurfacing project to Iroquois Paving Corporation in an amount not to exceed \$45,481.47. Trustee Minga so moved, seconded by Trustee Wilder, and passed by roll-call vote.

AYES: Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams  
ABSENT: None  
ABSTAIN: None  
NAYS: None  
NAYS: None

Mayor Braun referred to Item #10 on the Agenda – Presentation of Bills for Approval and Payment (September 4, 2018)

Finance Committee:

Trustee Hoag presented the bills for approval and payment for September 4, 2018. Trustee Hoag made a motion to approve the payment of hand checks in the amount of \$2,011.62 and invoices in the amount of \$361,955.74 totaling \$363,967.36. Motion was seconded by Trustee Mitros and passed by a roll call vote.

AYES: Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams  
ABSENT: None  
ABSTAIN: None  
NAYS: None

Other Business

Mayor Braun reported that the promotional video created by the Spin Artist is ready and Amy is working on plans to get it out locally and to a larger distribution later this month.

Bridget shared that the Village received the ICMA Local Government Excellence Award for the work the Village has done on programming for Diversity and Inclusion and thanks to the programs put together by the Community Relations Commission, Green Commission, and other community partners such as PADS and the Lighthouse organization. Flossmoor is one of three communities being awarded in this category and the only community under 10,000 population. There are over 11,000 communities in the ICMA membership in the U.S. and abroad. This is an exciting award, and the Village is gearing up to share this distinction on a larger platform.

Flossmoor Fest is going to be this Saturday, September 8<sup>th</sup> starting at 11 a.m. Mayor Braun asked the Board if they'd be willing to chip in to purchase the Village dog in front of the Library, not to exceed \$100 per person. Last year, the dogs averaged \$500. This will be a nice contribution to the South Suburban Human Society.

Trustee Driscoll mentioned the fundraiser held this past Saturday at the Flossmoor Station for the Mercy Home for Boys and Girls was successful.

Bridget reported that the HF Foundation is requesting to host a Queen of Hearts Raffle fundraiser which awards can be upwards of a million dollars and can last up to a year. Villages have had to update their regulations to allow such raffles. Since they want to pull the raffles at Wiley's Grill, which is a Park District facility, they too will need to update their policy and procedures. They are looking to make modifications to permit the fundraiser as long as the applicant can get a license from the Village. The HF Foundation can operate under the current regulations but if they want to operate as desired, some modification will need to be done quickly to meet their timeline.

*Discussion ensued about how the winnings will be divided. The winner will collect 50% of the amount raised and the remaining 50% will be divided among three other charitable organizations. As the winnings increase in size, the Village should give consideration to not allow applicants to waive the surety bond. Perhaps even a tiered application for more serious raffles would be a reasonable parameter. The Board would like to see the regulation and discuss the matter further. Only 501c3 organizations can hold raffles and a background check is run on the individual or individuals by the Police Department.*

*Bridget Wachtel announced the Brew Fest will be held on October 13 from 2-6 pm.*

*Bridget Wachtel announced that the Village is working on fixing the Board Room microphones as soon as possible.*

*Mayor Braun called for a motion to adjourn the meeting. Trustee Mitros so moved seconded by Trustee Wilder and passed by a voice vote.*

*The Board adjourned at 8:10 p.m.*

*Respectfully submitted,*

*Joni Bradley-Scott*

*Joni Bradley-Scott  
Village Clerk*