



## League of Women Voters of Nevada County

### VOTE 411 Volunteer Job Description 2026

**Position Overview and Impact:** Volunteer with the League of Women Voters and be a part of empowering voters and defending democracy by reaching out to local candidates to encourage and support their participation in the LWV's VOTE 411 Online Voter Guide for Nevada County. Research local ballot measures, contact candidates, as well as other tasks outlined below. Your efforts will help build information about candidates on the VOTE 411 platform, managed by the National League of Women Voters:

<https://www.vote411.org/>

#### League of Women Voters Purpose, Mission, Values and Scope

The League of Women Voters of Nevada County is a nonpartisan organization encouraging informed and active participation in government that empowers citizens to shape better communities.

Our Mission is to protect voting rights and inspire civic engagement with courage and integrity as we engage with the community.

We are dedicated to unbiased voter education about elections, the voting process and public policy. Therefore, we do not advocate on issues, and we adhere to the nation-wide LWV policy of never supporting or opposing any political party or candidate.

To conduct our voter service and citizen education activities, resources are available to us from the National and California League of Women Voters Education Funds, which are 501(c)(3) corporations, nonprofit educational organizations. These resources are developed from a rich source of knowledge held and research conducted by our members nationwide.

#### Position Job Description

- Reach out to local candidates and encourage them to participate in Nevada County's VOTE 411 Online Voter Guide
- Follow-up with candidates who are missing key information on their Voter Guide profiles
- Research local measure information to be added to the Voter Guide
- Record activities on a tracking spreadsheet
- Complete other tasks as assigned by the County Coordinator (CoCo)
- Warm, compassionate and congenial in working with the public and other organizations

**Qualifications and Skills Preferred:** Phone, email, and spreadsheet use. Comfort with talking to local candidates.

**Location:** The tasks are all completed at home – therefore, access to the internet is necessary.

**Volunteer Staff Contact:** Julie Hubbard [jhubbard@cavote411.org](mailto:jhubbard@cavote411.org) or 530-575-8053

**Time/Date:**

During Primary Season (Feb. – June) – will need 1 volunteer.

During Midterm Election Season (July – Nov.) – will need 1 volunteer.

**Time Commitment:** Training occurs the first month including group meetings to go over the duties and get prepared. The main workload is in the second and third month, which is between 1-4 hours each week. In the fourth month, there will be a last meeting to check-in with how things went, but all work should be completed by the middle of that month.

**Benefits of Volunteering:** Spend your time working towards a collective vision of defending democracy. Know that your skills make a positive impact in our communities' education and involvement in our local government. Gain new skills, meet new friends, and have fun in the process!