

League of Women Voters of North Carolina Inc.

Board Meeting Minutes

Saturday, August 17, 2024

Call to Order - A board meeting of LWVNC Inc. was held in person in Raleigh on Saturday, August 17, 2024. The meeting convened at 10:46 a.m. President Jennifer Rubin presiding and Sandra Mowell, secretary

Present: Jennifer Rubin, Marian Lewin, Mary Thompson, Sandra Mowell, Regan Aduddell, Sara Baysinger, Tiffany Canaday, Suzanne Fisher and Rebecca Klase.

1. Agenda. Approved by consent.

2. Minutes for LWVNC Inc. 4/17/2024 board meeting approved as corrected by consent.

3. Treasurer's Report. Thompson passed out paper copies of Inc. budget vs. actuals, Inc. balance sheet, tracking of election engagement grant, summary for Inc. and Advocacy and her report noting all her July/August actions and noting future action items. Mowell requested electronic copies for the files. Thompson requested the 10% policy regarding Advocacy books be added to the agenda for a future board meeting for discussion. Concerning the grants, Aduddell will share her spreadsheet for Swag purchases with Thompson to help with tracking those expenses. We have received a donation of \$100,000 and Thompson and Rubin will meet with Truist bank on Monday to deposit and determine the best investment options for interest and liquidity.

Unfinished Business:

4. Review of Books. The Quickbook issues have been solved, the bookkeeper has completed the splitting of the books and Thompson is reviewing the work of the bookkeeper before sending on to the accountant for the review. She noted we may need to discuss IRS ramifications of receiving large donations and a need for a tax consultant as the 1099EZ form is not an option at a certain level of income.

5. Update on Gubernatorial Debate. Rubin reported multiple attempts to contact candidates. Rubin had reported to the board earlier that the Robinson campaign had responded to the invitation indicating that the candidate will not be participating.

7. Office Space. Our lease expires at the end of December 2024. Rubin will ask about the possibility of going month to month as Wake's lease ends in June and the hope is we can still find a way to share space with their League. If month to month is not an option we will need to make a plan to vacate this office by the end of December. Mowell noted the next time we will all be in Raleigh is November. A plan will need to be made to pack and store the office.

8. Statewide Issues Program. Discussed at retreat: Klase, Baysinger and Aduddell will continue plans for three Zoom programs.

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9. LWNVC State Convention. Discussed at retreat: Convention planning committee will be Mowell, chair with members Rubin, Thompson, Klase, Baysinger and Aduddell. Fisher agreed to chair the Awards committee.

New Business

11. Policy Review. Klase would like to add the words North Carolina to the first sentence in the nonpartisan policy. **Klase moved that we adopt the nonpartisan policy as amended. Motion passed.** DEI policy was reviewed and Mowell asked if there had been any changes to any board members' circumstances, that they fill out a new conflict of interest policy form.

12. Motion to Adjourn. The meeting adjourned at 11:37 a.m.

All documents received have been filed within the LWNVC_shared drive.

September 18, 2024

Sandra Mowell, Secretary

Approval Date

Directions given by Rubin during retreat for Baysinger to go ahead and have the two videos, Understanding Elections in NC, translated into Spanish.

Direction given by Rubin to Klase and Canaday to book the same facilities for the regional meetings that were used this year.

All board members need to help with a review of the website. Baysinger will set up a google document for us to put our recommendations into.

Board members will be assigned two Leagues to make contact with concerning grants and we will be provided with talking points.