

LWV Piedmont ANNUAL MEETING KIT

Wednesday, May 6, 2020

You're Invited!

3:30 p.m. Business Meeting

The online meeting room will be open at 3:15pm.

Please join early to download the Zoom app and address any tech issues you may have.

We will begin the meeting promptly at 3:30pm.

4:00 p.m. Guest Speaker

You may join the meeting just for the Guest Speaker.

Please arrive prior to 4pm and listen in on the end of our business meeting.

Dr. George Rutherford

"The Latest on COVID-19"

You are invited to a scheduled Zoom meeting.

Topic: LWVP Annual Meeting

Time: May 6, 2020 03:15 PM Pacific Time (US and Canada)

Join Zoom Meeting

If you do not already have the Zoom app, you will be prompted to download it.

<https://us02web.zoom.us/j/85273530996>

Meeting ID: 852 7353 0996

Technical Difficulties? email lvvpiedmont@gmail.com or call/text (510)295-7027

This is our most important meeting of the year where members vote to elect the new board of directors, approve the 2020-2021 budget, and affirm our local league's positions and programs. **It is imperative that we have a quorum in order to conduct business, so your attendance is important!**

Important: *This kit contains information for your use during the Annual Meeting of the League of Women Voters of Piedmont. Please have it available at the meeting for reference and discussion.*

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RULES OF THE DAY

- QUORUM
 - Eleven (11) members (10%) will constitute a quorum at the LWVP meeting.
- VOTING
 - Voting is limited to LWVP voting members. Associate members cannot vote.
 - A majority vote is required to adopt or amend the agenda and the rules of the day.
 - A 2/3 vote is required to change the order after adoption.
 - A majority vote is required to adopt the budget and recommended items.
- DEBATE
 - Any member, upon recognition by the Chair, shall address the body stating her/his name and shall limit her/his remarks to the question. Debate shall be limited to 3 minutes for each speaker unless time is extended by the Chair. No person shall speak twice to a question until all who wish to speak have had an opportunity to do so.

AGENDA

- Call to order promptly at 3:30 p.m.
- Welcome, announcements, and introduction
- Approval and adoption of minutes of the 2019 Annual Meeting
- President's Report
- Treasurer's Report
- Proposals from the floor on local and county positions
- Review and vote on local and county positions
- Nominating committee report
- Nominations from the floor
- Election of Officers and Directors
- Directions to the New Board
- Acknowledgments and Adjournment

ALAMEDA COUNTY POSITIONS (no changes from previous year)

1. Juvenile Justice (1977, Update 1997)

The Alameda County Council of the League of Women Voters supports policies that promote services to meet the needs of Alameda County and minimize delinquency.

A. The County Council supports effective and responsible decision-making for youth at the county level.

Specifically, the council supports:

1. Continuing evaluation of the Alameda County Probation Department Juvenile Division to ensure that its goals and functions are clear and effective;
2. Continued citizen input into all countywide juvenile justice programs;
3. Coordination of all community programs for Alameda County youth to ensure that the needs of the communities are met and that duplication of services is avoided;
4. Citizen involvement in setting priorities for diversion and prevention services;
5. Continued evaluation and accountability to the public of programs funded by public moneys.
6. County decision-making bodies:
 - a. Appointments to commissions that reflect the diversified population of the county;
 - b. Guidelines for commission members which are clear statements of their responsibilities and authority;
 - c. Adequate staff;
 - d. Assessment of limited number of terms;
 - e. Reimbursement to commissioners for personal expenses, i.e., transportation and baby-sitting.

B. The County Council supports a coordinated multidimensional concept of services which could include:

1. Vocational training;
2. Programs that provide jobs and job training for youth;
3. Recreational opportunities
4. Counseling for youth and their families, both long-term and for crises;

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5. Mental health services which meet the needs of youth, supported by adequate funding, i.e., residential treatment centers for juveniles;
6. Youth diversion programs:
 - a. Staff and volunteers having close ties to the community of the juveniles being served;
 - b. Involvement of youth in program planning, implementation and evaluation;
 - c. Integration into projects available with other than just delinquent youths;
 - d. Adequate program facilities.

C. The County Council encourages school districts to deal effectively with pupil welfare and pupil attendance, i.e., truancy, child neglect, child abuse and severe behavior problems.

D. The County Council supports greater community awareness of the problems and needs of youth and programs that are currently available.

2. Children's Mental Health Services (1979, Update 1997)

The Alameda County Council of the League of Women Voters supports the need for children's mental health services and recommends the following:

- A. Increase the priority given Children's Mental Health Services in the mental health program and budget.
- B. Retain present service and ensure equal access to Day Treatment Service throughout the county.
- C. Focus on prevention and early intervention by:
 1. Increased education of parents and public.
 2. Utilization of school resources where feasible.
- D. Finance these services by:
 1. Active pursuit of all available sources of funds.
 2. Coordination of county, state and federal budget deadline.
 3. Sufficient funds for a service from the government that mandates that service.
- E. Make most efficient use of funds by:
 1. Retention and expansion of contracts with private providers.
 2. Support for case management system of services.
 3. Increased coordination and communication among all public and private service providers and continuation of the Interagency Council.

3. Alameda County Board of Education, Superintendent of Schools and Office of Education (2007)

- I. Position in Brief: Support an efficient, effective, and equitable balance of responsibility and authority among the levels of governance with accountability to the public that results in providing services that best meet needs of students and the local school districts.
 - A. Efficiency: Provide those services (education, training, fiscal, oversight) to county school programs and district school programs that do not duplicate those provided by districts or other agencies.
 - B. Effectiveness: Provide those services that best meet the needs and interests of local districts. Constantly monitor services to determine their effectiveness and remove or improve those that are not meeting district goals.
 - C. Equitable Balance of Responsibility and Authority for Governance:
 - i. Establish policies that delineate the powers and functions of each entity where not covered explicitly in the Education Code to ensure an equitable balance of responsibility and authority for governance and to enhance accountability.
 - ii. Provide for consolidation of functions between and among county offices of education to deal with area-wide problems. Consider consolidation of functions to achieve cost savings and improve the quality of service and equity.
 - D. Accountability to the public:
 - i. Ensure that both the Board and the Superintendent abide by the tenets of the Brown Act, and the Freedom of Information Act and the California Public Records Act.
 - ii. Maintain public visibility by utilizing technology to keep constituents informed about actions taken by the Board and the County Superintendent.
 - iii. Advertise upcoming elections for Board members' and the County Superintendent's seat to encourage contested elections. This will allow the public to learn about the candidates' credentials and the issues so they can make informed choices.
 - iv. Develop a collaborative Annual Work Plan to set up measurable goals to be used in the annual evaluation of both Board Members' and Superintendent's performance. These evaluations will then be

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helpful in the Superintendent salary-setting process and for measuring progress toward established goals.

II. MONITORING

- A. Continue observing County Board of Education meetings to ensure compliance with the Brown Act and Education Code.
- B. Monitor the County Office website to ensure that constituents have access to current and complete information concerning actions taken by the County Office/Superintendent and the Board.
- C. Review Grand Jury comments and recommendations pertaining to the County Board and County Superintendent and support those that support the improvement of efficient, effective, and appropriate governance and fiscal management of those entities.
- D. Monitor the governance model to determine if there is any interest by the public in changing the method of selecting a County Superintendent.

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LOCAL POSITIONS - (No changes from previous year.) The Board recommends re-adoption of the following positions.

GOVERNMENT

1. **Library:** Support the availability of free, publicly supported library services for all Piedmont residents. These services should be equal to the services provided by major library systems. We believe that as a responsible member of the Bay Area community, Piedmont should pay its fair share for quality library services. (1995)
2. **Planning Process:** The planning process in Piedmont should be efficient, consistent and fair. Efforts should be made to balance the needs of the individual resident with the needs of the community while maintaining the character and residential nature of Piedmont. (1991)
3. **Disaster Preparedness:** The League of Women Voters supports a comprehensive Disaster Preparedness Plan for Piedmont that includes responsibility and cooperation of the city, schools, neighborhoods and individuals. (1992)

NATURAL RESOURCES

Support the enhancement and recreational development of open space for the use of all residents of Piedmont subject to: public safety, appropriate access, adequate maintenance, controlled use, environmental impact and financial impact. (1985)

SOCIAL POLICY

1. **Education:** Support a high level of education within the Piedmont Unified School District. (1948)
2. **Housing:** Current state law recognizes the need for additional housing, and the League of Women Voters supports Piedmont's providing its fair share. Its members believe Piedmont can reach this goal without changing the character of the city or impairing the quality of life now enjoyed by its residents. The need for affordable housing should be balanced with the need for open space; environmental needs should also be addressed. (1992)
3. **Diversity:** The League of Women Voters of Piedmont will continue to embrace diversity and pluralism through education, coalition building, outreach, and interactive studies. (2000)

LOCAL ELECTIONS

The League of Women Voters of Piedmont supports greater flexibility in the criteria for selecting the mayor, the importance of transparency in local government, and financial prudence in the conduct of City and School Board elections. (2016)

1. City Council criteria for selecting the mayor should include consideration of city government experience, seniority, leadership abilities and communication skills in addition to the most-votes tradition. This tradition holds that whichever member receives the highest number of votes in his or her first election to the Council becomes mayor during his or her second term – if re-elected.
2. The process and criteria for selecting the City's mayor and School Board president should be publicly disclosed.
3. In an uncontested City Council election, if there is no City measure on the ballot, the Council should appoint the candidates who have filed for election to the Council instead of holding an election.
4. In an uncontested School Board election, if there are no School Board measures on the ballot, the board should appoint the candidates who have filed for election to the School Board instead of holding an election.

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ELECTION OF OFFICERS and DIRECTORS 2020-2021

NOMINATIONS FOR BOARD POSITIONS

(voted by membership)

President	Lorrel Plimier
VP Administration	(open)
VP Program	Jennifer Trainor & Julie Chang
Secretary	Barbara Giuffre
Treasurer	Chris Krenn
Membership	Linda McClain
Webmaster	(open)
Communications	Leora Ragones
Voter Service	(open)
Publicity	(open)
LWVBA	Ann Winterman
Action	Lois Corrin

BOARD SUPPORT POSITIONS

(appointed by the board)

Agenda Insights	Ann Chandler
City Council Observer	Ann Chandler
PUSD Board Observer	Ward Lindenmayer
Diversity Film Rep	Christy Van Slyke
High School Liaison	(open)
Voter's Edge	Winifred Walters & Flo Raskin
Affidavit Chair - Alameda Co.	John Matzger
Great Decisions	(open)
Program Committee	Christy VanSlyke
	Noel Lawrence
	Anna Bahnson
	Anita Stappen
Nominating Committee	Cathie Geddeis (non-board)
	Linda McClain (board)

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TREASURER'S REPORT

2020-2021 BUDGET (PROPOSED)

INCOME		
	2019-2020	2020-2021
20000 Non-Profit Income		
20001 Fundraiser	\$ 1,750	\$ 1,750
20002 <i>Guide to CA Govt.</i> book sales	\$ -	\$ -
20003 Map Sales	\$ 40	\$ 30
20004 Historical Society Newsletters	\$ -	\$ -
20005 <i>Piedmont Our Town</i> Sales	\$ -	\$ -
20006 Donations to LWVP	\$ 1,500	\$ 1,500
20007 Affidavit Project ROV Alameda County	\$ 408	\$ -
20008 Miscellaneous	\$ -	\$ -
Total Non-Profit Income	\$ 3,698	\$ 3,280
20010 Membership Dues		
20012 Individuals	\$ 4,125	\$ 2,925
20014 Seniors	\$ 2,800	\$ 2,030
20016 Households (Couples)	\$ 3,080	\$ 2,970
Total Membership Dues	\$ 10,005	\$ 7,925
30010 Interest Income	\$ -	\$ -
40000 Luncheons & Speaker Events	\$ 2,800	\$ 2,800
45000 <i>Great Decisions</i> Discussion Group	\$ 1,760	\$ 1,760
TOTAL INCOME	\$ 18,263	\$ 15,765

EXPENSES		
50000 Dues & Subscriptions		
50010 LWVUS-Per Member Pymts. (PMPs)	\$ 4,688	\$ 3,472
50020 LWVCA-PMPs	\$ 4,102	\$ 3,038
50030 LWVBA-PMPs	\$ 293	\$ 217
Total Dues & Subscriptions	\$ 9,083	\$ 6,727
60000 Advertising	\$ -	\$ -
60050 Promotional		
60051 Facilities Rental	\$ 600	\$ 600
60053 Printing, copies, etc.	\$ -	\$ -
60055 Catering, Luncheons	\$ 2,000	\$ 2,000
60056 Online Payment Charges/Fees	\$ 300	\$ 300
60057 Speaker Gifts	\$ 100	\$ 100
60058 Promotional - other	\$ -	\$ -
Total Promotional	\$ 3,000	\$ 3,000
60060 Office Expenses		
60062 Board Expenses	\$ 50	\$ 250
60064 Membership Expenses	\$ 50	\$ 50
60066 Web Hosting (1 Yr.)/Domain Name (3 Yr.)	\$ 350	\$ 350
60068 Office Expenses - other	\$ 50	\$ 300
Total Office Expenses	\$ 500	\$ 950

	2019-2020	2020-2021
60070 Stationary & Printing		
60072 Printing - <i>The Voter</i>	\$ -	\$ -
60073 Possible <i>Voter</i> Editor	\$ -	\$ -
60074 Stationary & Printing - other	\$ 50	\$ 50
Total Stationary & Printing	\$ 50	\$ 50
60075 Postage		
60076 Postage - <i>The Voter</i>	\$ -	\$ -
60078 Postage - other	\$ 50	\$ 25
Total Postage	\$ 50	\$ 25
60080 Election/Educational Activities		
60081 Easy Voter Guide (Pros & Cons)	\$ -	\$ -
60082 Civics In Action Award (PHS)	\$ 500	\$ 500
60082.5 Student Essay Contest (PHS)	\$ 500	\$ 500
60083 Voter Service Materials	\$ -	\$ -
60084 <i>Voter's Edge California</i> Support	\$ 500	\$ 500
60085 Consensus Study Group	\$ -	\$ -
60086 Diversity Film Series Support	\$ 200	\$ 200
60087 Election/Educational - other	\$ 250	\$ 250
Total Election/Educational Activities	\$ 1,950	\$ 1,950
60088 Piedmont Map Production	\$ -	\$ -
60089 <i>Piedmont Our Town</i> Production	\$ -	\$ -
60090 Taxes & Licenses		
60093 Sales Tax Owed	\$ 10	\$ 10
Total Taxes & Licenses	\$ 10	\$ 10
60095 <i>Great Decisions</i> Discussion Group	\$ 1,600	\$ 1,600
70000 Insurance	\$ 100	\$ 100
70050 Legal & Professional		
70052 Annual Stmt. of Info. (Sec. of State)	\$ 20	\$ 20
Total Legal and Professional	\$ 20	\$ 20
80000 Conventions & Workshops		
80010 LWVUS Conv. Registration	\$ 450	\$ -
80020 LWVC Conv. Registration	\$ -	\$ 500
80025 Donation toward LWVC Convention	\$ -	\$ -
80030 Workshops	\$ 100	\$ 100
80040 Travel, Hotel, Airfare, etc.	\$ 2,400	\$ 1,200
Total Conventions & Workshops	\$ 2,950	\$ 1,800
90000 Other Expenses	\$ -	\$ -
TOTAL EXPENSES	\$ 19,313	\$ 16,232
NET INCOME (LOSS)	\$ (1,050)	\$ (467)

LEAGUE OF WOMEN VOTERS OF PIEDMONT

**STATEMENT OF ASSETS & LIABILITIES AS OF DATE INDICATED
(06/30/2019)**

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
10000 Main WFB Checking as of 06/30/2019	\$ 28,079.94
Less Checks Not Yet Cleared as of 06/30/2019	\$ -
Plus Deposits Not Yet Reflected as of 06/30/2019	\$ -
10000 Main Checking (as of 6/30/2019) - as adjusted)	\$ 28,079.94
10010 Certificates of Deposit	\$ -
Total Bank Accounts	\$ 28,079.94
Accounts Receivable	
10100 Membership Dues	\$ -
Total Accounts Receivable	\$ -
Other Current Assets	
10400 Undeposited Funds	\$ -
Total Other Current Assets	\$ -
Total Current Assets	\$ 28,079.94
TOTAL ASSETS	\$ 28,079.94
LIABILITIES	
Liabilities	
Current Liabilities	
Accounts Payable	
11500 Affidavit Project Payable	\$ -
Accounts Payable - other	\$ -
Total Accounts Payable	\$ -
Other Current Liabilities	
Advances owed to former Treasurer due on or after 9/23/2019	\$ (7,218.19)
Total Other Current Liabilities	\$ (7,218.19)
Total Current Liabilities	\$ (7,218.19)
ASSETS LESS LIABILITIES	\$ 20,861.75

PIEDMONT LEAGUE OF WOMEN VOTERS - YTD INCOME STATEMENT VERSUS APPROVED BUDGET 2018-2019

INCOME	Approved Budget	YTD 6/30/19	% of Goal	EXPENSES (Cont.)	Approved Budget	YTD 6/30/19	% of Goal
20000 Non Profit Income				60070 Stationary & Printing			
20001 Fundraiser	\$ 1,750	\$ 1,420	81%	60072 Printing - <i>The Voter</i>	\$ -	\$ -	
20002 Guide to CA government book Sales	\$ -	\$ -		60073 Possible Voter Editor	\$ 750	\$ -	
20003 Map Sales	\$ 50	\$ 25	50%	60074 Stationary & Printing - other	\$ 50	\$ -	
20004 Historical Society Newsletters	\$ -	\$ -		Total Stationary & Printing	\$ 800	\$ -	
20005 <i>Piedmont Our Town</i> Sales	\$ 50	\$ -					
20006 Donations to LWVP	\$ 1,000	\$ 959	96%	60075 Postage			
20007 Affidavit Project ROV Alameda Cnty.	\$ 816	\$ -		60076 Postage - <i>The Voter</i>	\$ -	\$ -	
20008 Miscellaneous (Dues pymt. made in error)	\$ -	\$ 295		60078 Postage - other	\$ 75	\$ 9	12%
Total Non Profit Income	\$ 3,666	\$ 2,699	74%	Total Postage	\$ 75	\$ 9	12%
20010 Membership Dues				60080 Election/Educational Activities			
20012 Individuals	\$ 4,500	\$ 3,750	83%	60081 Easy Voter Guide (Pros & Cons)	\$ -	\$ -	
20014 Seniors	\$ 2,450	\$ 2,800	114%	60082 Civics In Action Award (PHS)	\$ 500	\$ 500	100%
20016 Households (Couples)	\$ 2,420	\$ 2,860	118%	60083 Voter Service Materials	\$ -	\$ -	
Total Membership Dues	\$ 9,370	\$ 9,410	100%	60084 Voter's Edge California Support	\$ 500	\$ 500	100%
20020 Donations to Education Fund	\$ -	\$ -		60085 Consensus Study Group	\$ -	\$ -	
30010 Interest Income	\$ -	\$ 3		60086 Diversity Film Series Support	\$ 200	\$ 200	100%
40000 Luncheons & Speaker Events	\$ 2,500	\$ 2,420	97%	60087 Election/Educational - other	\$ 500	\$ -	
45000 <i>Great Decisions</i> Discussion Group	\$ 1,200	\$ 1,800	150%	Total Election/Educational Activities	\$ 1,700	\$ 1,200	71%
TOTAL INCOME	\$ 16,736	\$ 16,332	98%	60085 Piedmont Map Production	\$ -	\$ -	
EXPENSES				60087 Piedmont Our Town Production	\$ -	\$ -	
50000 Per Member Payments to other Leagues				60090 Taxes & Licenses			
50010 LWVUS-Per Member Pymts. (PMPs)	\$ 4,160	\$ 4,128	99%	60093 Sales Tax Owed	\$ 25	\$ 4	17%
50020 LWVCA-PMPs	\$ 3,640	\$ 3,612	99%	Total Taxes & Licenses	\$ 25	\$ 4	17%
50030 LWVBA-PMPs	\$ 140	\$ 258	184%	60095 <i>Great Decisions</i> Discussion Group	\$ 1,200	\$ 1,747	146%
Total Per Member Payments	\$ 7,940	\$ 7,998	101%	70000 Insurance	\$ 100	\$ 69	69%
60000 Advertising	\$ -	\$ 97		70050 Legal & Professional			
60050 Promotional				70052 Stmt. Of Info. (Sec. of State)	\$ 20	\$ -	
60051 Facilities Rental	\$ 150	\$ 580	387%	Total Legal & Professional	\$ 20	\$ -	
60053 Printing, copies, etc.	\$ -	\$ -		80000 Conventions & Workshops			
60055 Catering, Luncheons (Incl. Anniv. Party)	\$ 2,000	\$ 1,610	80%	80010 LWVUS Conv. Registration	\$ -	\$ -	
60056 Online Payment Charges/Fees	\$ 225	\$ 310	138%	80020 LWVCA Conv./Council Regis.	\$ 500	\$ -	
60057 Speaker Gifts	\$ 100	\$ 265	265%	80025 Donation to LWVC Convention	\$ -	\$ 300	
60058 Promotional - other	\$ -	\$ -		80030 Workshops	\$ 100	\$ -	
Total Promotional	\$ 2,475	\$ 2,764	112%	80040 Travel, Hotel, Airfare, etc.	\$ 1,200	\$ -	
60060 Office Expenses				Total Conventions & Workshops	\$ 1,800	\$ 300	17%
60062 Board Exp. (Projector, Stamp, Thumbdrive, Food)	\$ 50	\$ 278	556%	90000 Other Expenses	\$ -	\$ -	
60064 Membership Expenses	\$ 50	\$ -		TOTAL EXPENSES	\$ 16,635	\$ 15,148	91%
60066 Web Hosting (New - through LWVC)	\$ 350	\$ 350	100%				
60068 Office Expenses - other (refunds)	\$ 50	\$ 331	662%				
Total Office Expenses	\$ 500	\$ 959	192%	NET INCOME (LOSS)	\$ 101	\$ 1,185	1173%

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7/3/19