



# CONVENTION 2021



Thursday, June 3, 2021

9:30 a.m. – 12:30 p.m.

THE LEAGUE OF WOMEN VOTERS® OF WESTCHESTER, INC.



## CONVENTION 2021

Thursday, June 3, 2021

9:30am – 12:30pm

via Zoom

9:30	CALL TO ORDER AND WELCOME <ul style="list-style-type: none"><li>• Introduction of Parliamentarian</li><li>• Introduction of Secretary</li><li>• Adoption of Order of Business</li><li>• Motion to have Convention minutes approved by the LWWV, Inc. Board of Directors</li></ul>	KATHY MEANY
9:45	TREASURER'S REPORT	PHYLLIS KASKEL
9:55	2021-2022 BUDGETS LWWV INC. and LWWV EDUCATION FOUNDATION Presentation/Motion to Adopt	PAMELA SCOBBO ALVI (Presentation) STEVE MEYERS
10:00	PROPOSED AMENDMENTS TO LWWV BYLAWS	RICKI GARDNER
10:20	2021-2022 PROGRAM (No Non-Recommended Items) <ul style="list-style-type: none"><li>• Program Presentation</li><li>• Program Discussion/Adoption</li><li>• Committee Chairs will respond to questions/discussions of each item</li></ul>	MARY KIRSCH
10:40	YEAR END REPORT	KATHY MEANY
11:00	NOMINATING COMMITTEE REPORT	SUSAN MAGGIOTTO
11:05	ELECTION AND INSTALLATION OF 2021-22 OFFICERS, DIRECTORS, AND NOMINATING COMMITTEE	SUSAN MAGGIOTTO
11:10	DIRECTION TO THE BOARD	KATHY MEANY
11:20	NEW BUSINESS	KATHY MEANY
11:30	BREAK	
11:45	INTRODUCTION OF FEATURED SPEAKERS Kitley Covill, Legislator, District 2 John Nonna, County Attorney Topic: Proposed County Referendum of Code of Ethics Presentation and Q&A	KATHY MEANY
12:25	ANNOUNCEMENTS	KATHY MEANY
12:30	ADJOURNMENT	KATHY MEANY

## PARLIAMENTARY PROCEDURE AT A GLANCE

<u>TO DO THIS:</u>	<u>YOU SAY THIS:</u>	<u>MAY YOU INTERRUPT SPEAKER?</u>	<u>MUST BE SECONDED?</u>	<u>IS THE MOTION DEBATABLE?</u>	<u>VOTE NEEDED</u>	<u>HOW TO DO VIRTUALLY</u>
Complain about noise, room, etc.	Point of privilege	Yes	No	No	No vote	Raise Hand
End (or limit or extend debate)	I move (that) the previous question...	No	Yes	No	2/3 vote	Write Motion in Q & A Raise Hand
Postpone consideration of something	I move we postpone this matter until...	No	Yes	Yes	Majority	Write Motion in Q & A Raise Hand
Have something studied further	I move we refer this to committee.	No	Yes	Yes	Majority	Write Motion in Q & A Raise Hand
Amend a motion	I move to amend this motion.	No	Yes	Yes	Majority	Write Motion in Q & A Raise Hand
Introduce business (a primary motion)	I move that...	No	Yes	Yes	Majority	Write Motion in Q & A Raise Hand
Object to procedure or to personal affront	Point of order	Yes	No	No	No vote: Chair decides	Raise Hand
Request information or Parliamentary	Point of information	Yes	No	No	No vote	Raise Hand
Reconsider something already disposed of	*I move we reconsider action on	Yes	Yes	Yes	Only Majority if original quest. was debatable	Write motion in Q&A Raise hand then

PARLIAMENTARY PROCEDURE AT A GLANCE (continued)

<b><u>TO DO THIS:</u></b>	<b><u>YOU SAY THIS:</u></b>	<b><u>MAY YOU INTERRUPT SPEAKER?</u></b>	<b><u>MUST YOU BE SECONDED?</u></b>	<b><u>IS THE MOTION DEBATABLE?</u></b>	<b><u>VOTE NEEDED</u></b>	<b><u>HOW TO DO VIRTUALLY</u></b>
Consider something not in scheduled order	I move we suspend the rules and...	No	Yes	No	2/3 vote	Write Motion in Q&A Raise Hand
Vote on a ruling by the chair	I appeal the chair's decision.	Yes	Yes	Yes	Majority	Write Motion in Q&A Raise Hand
Division of question (voting separately on parts)	I move to divide the question.	No	Yes	No	Majority	Write Motion in Q&A Raise Hand
Withdraw or modify motion (if unanimous consent refused)	I move the motion be withdrawn (or modified)	No	Yes	No	Majority	Write Motion in Q&A Raise Hand

\* Must be done by someone who voted on the prevailing side and must be done the same or following day.

*Thanks to the League of Women Voters of Massachusetts for providing the basis for this memo.*

## PROPOSED AMENDMENTS TO LWVW BYLAWS

INSERTED  
CURRENT  
LWVW  
LOGO



### THE LEAGUE OF WOMEN VOTERS® OF WESTCHESTER, INC.

The League of Women Voters of Westchester is incorporated under Section 402 of the Not-for-Profit Corporation Law of New York State. The purpose for which the corporation is formed is set forth in its Certificate of Incorporation under Section 501(c)4 of the Internal Revenue Code. Filed: July 2, 2013 State of New York, Department of State

### BYLAWS OF THE LEAGUE OF WOMEN VOTERS OF WESTCHESTER, INC. as adopted by the Convention, June 5, 2014 and as amended June 4, 2015, June 1, 2017 **Proposed Amendments for June 3, 2021**

- ARTICLE I      NAME  
The name of this Inter-League Organization (ILO) shall be the League of Women Voters of Westchester, Inc. hereinafter referred to as LWVW. The LWVW is an integral part of the League of Women Voters of the United States, hereinafter referred to as LWVUS, and of the League of Women Voters of New York State, hereinafter referred to as LWNYS.
- ARTICLE II      PURPOSES AND POLICIES  
Sec. 1      Purposes  
a. The purposes of LWVW are to promote political responsibility through informed and active participation of citizens in government and to act on selected governmental issues.  
b. To coordinate and implement the study and action of the local Leagues in Westchester on county matters.  
c. To render supportive services to local Leagues.  
d. To serve whenever possible those areas of Westchester where there are no local Leagues.  
Sec. 2      Political Policy  
LWVW shall not support or oppose any political party or candidate.  
Sec. 3      Diversity, Equity, and Inclusion Policy  
Together with the LWVUS, the LWVW commits to diversity, equity, and inclusion in principle and practice, recognizing that they are central to its current and future success in engaging all individuals, households, communities, and policy makers in creating a more perfect democracy.
- ARTICLE III      MEMBERSHIP  
LWVW shall be composed of the members of the local Leagues and Members-at-Large –MALs-- hereinafter collectively referred to as Affiliates in the county of Westchester as recognized by the LWNYS
- ARTICLE IV      GOVERNANCE  
The governance of LWVW is made up of two components: the Board of Directors and the Executive Committee.
- ARTICLE V      BOARD OF DIRECTORS  
Sec. 1      The Board of Directors shall consist of the Executive Committee, as defined in Article VI, Sec.1 and the president of each Affiliate.

- Sec. 2 The officers of LWVW shall be a president or co-presidents, three vice presidents, a secretary and a treasurer who shall be elected at the convention for a term of two years. The president or co-presidents, second vice president and secretary shall be elected in odd years; the first vice president, third vice president and treasurer in even years.
- Sec. 3 The Board of Directors shall designate the Executive Committee to be in control of finances and implementation of the program adopted at the convention.
- Sec. 4 The Board of Directors shall meet at the call of the president or co-presidents at least three times a year. Special meetings shall be called at the written\* request of five members of the Board of Directors. One week's written\* notice of meetings shall be given to all board members. More than one-half of the Board of Directors representing at least one-third of the Affiliates shall constitute a quorum.
- Sec. 5 The president of an Affiliate may designate a member of that Affiliate's Board of Directors to serve in the president's place as a member of the Board of Directors of LWVW. The president of the LWVW will keep each Affiliate's president informed of the activities of the LWVW.
- Sec. 6 The Board of Directors may call membership meetings, e.g. consensus meetings, at such time and place as it may determine. Notice of such meetings shall be given to the president of each Affiliate for dissemination to its membership.

ARTICLE VI EXECUTIVE COMMITTEE

- Sec. 1 Composition  
The officers, eight elected directors and up to twelve appointed directors shall constitute the executive committee.
- Sec. 2 Qualifications  
Only voting League members in the County of Westchester shall be elected or appointed to serve as officers or directors.
- Sec. 3 President or Co-Presidents  
The president or co-presidents shall preside at meetings of the Board of Directors and of the Executive Committee and shall be a member ex-officio of all standing and special committees except the nominating committee. The president or co-presidents shall, with the approval of the Executive Committee, engage and/or dismiss employees and, in the absence of the treasurer, shall have the power to sign checks.
- Sec. 4 Vice Presidents  
The vice presidents shall perform such duties as the Executive Committee may designate. The three vice presidents, in order of rank, in the event of the absence, disability or death of the president or co-presidents, shall possess all the powers and perform all the duties of that office, until such time as the Executive Committee fills the vacancy.
- Sec. 5 Secretary  
The secretary shall keep the minutes of meetings and all attachments, and shall be custodian of the records. A second set of records shall be maintained at the LWVW office.
- Sec. 6 Treasurer  
The treasurer shall have charge of all funds; shall receive all monies; shall deposit them in a bank designated by the Executive Committee, and may disburse same as authorized by the convention or by the Executive Committee; shall present financial statements to the Executive Committee at its regular meetings and at the meetings of the Board of Directors, and shall make an annual report to the convention.
- Sec. 7 Elected Directors  
There shall be eight elected directors, each serving a term of two years. Four directors shall be elected at each convention. Elected directors shall serve the terms for which they were elected. The terms shall begin at the close of the convention and shall end at the conclusion of the next succeeding convention or until a successor has been chosen. Directors shall assume responsibility for an administrative portfolio or study item during their term.

*\*Written, as hereby defined to include electronic transmissions*

- Sec. 8 Appointed Directors  
The president or co-presidents, with the approval of the Executive Committee, shall appoint such additional directors up to twelve as they deem necessary to carry out the work of the LWVW. The term of office of each appointed director shall be one year and shall end at the conclusion of the convention following the appointment.
- Sec. 9 Vacancies  
A vacancy in any elective or appointed office other than the president, occurring between elections, shall be filled by the president or co-presidents with the approval of the Executive Committee.
- Sec. 10 Meetings  
The Executive Committee shall meet at least eight times a year. Additional meetings may be called by the president or co-presidents or any five members of the Executive Committee. At least one-half of the Executive Committee shall constitute a quorum. One week's written\* notice shall be given to all Executive Committee members. In the case of emergency meetings, appropriate notice shall be sent.
- Sec. 11 Committees  
The Executive Committee shall establish such standing committees or special committees as are necessary to carry out the program of LWVW. The Executive Committee shall appoint the chair of each committee and as many off-board directors as necessary. The committee chairs shall be members of any of the local leagues within LWVW, and serve the terms for which they were elected or appointed. The terms shall begin at the close of the convention and shall end at the conclusion of the next succeeding convention or until a successor has been chosen. All Directors shall assume responsibility for an administrative portfolio or study item during their term. Committee members should be members of any of the local leagues within LWVW. A non-league person may attend (2) meetings of a committee of interest as a guest observer, and if interested in participating, must become a member of a local league within the LWVW.
- Sec. 12 In the periods between meetings of the Board of Directors, the Executive Committee shall transact such business as necessary to implement the program.

## ARTICLE VII FINANCIAL ADMINISTRATION

- Sec. 1 Fiscal Year  
The fiscal year of LWVW shall commence on the first day of April of each year.
- Sec. 2 Financial Responsibility  
Financial responsibility for LWVW shall be assumed annually by the Affiliates.
- Sec. 3 Budget Committee  
The president or co-presidents shall appoint, with Executive Committee approval, a budget committee of five members, including a chair. The chair and two members shall not be members of the Executive Committee. The treasurer shall be an ex-officio member of this committee. Development chair and voter service chair(s) shall be invited to attend budget meetings as non-voting members.
- Sec. 4 Budget  
It shall be the duty of the budget committee to prepare a budget for the ensuing year. The budget shall be presented to the Executive Committee for approval at least one month prior to the convention. A copy of the proposed budget, as approved by the Executive Committee, shall be sent to the president of each Affiliate at least one month before the convention.
- Sec. 5 Distribution of Funds on Dissolution  
In the event of the dissolution of LWVW, all moneys and securities which may at the time be owned by or under the control of LWVW shall first be used to meet its own obligations. All remaining moneys, securities and other property of whatsoever nature, whether real, personal or mixed, shall be prorated among member leagues.

*\*Written, as hereby defined to include electronic transmissions.*

- Sec. 6 Indemnification  
Every LWVW director, officer or specified representative of the LWVW shall be indemnified against all expenses and liabilities, including counsel fees, reasonably incurred or imposed upon them in connection with any proceeding to which they may be made a party, or in which they may become involved by reason of being or having been a director, officer or specified representative, or any settlement thereof, whether the person is a director, officer or specified representative at the time such expenses are incurred, except in such cases wherein the individual is adjudged guilty of willful misfeasance or malfeasance in the performance of duties. The foregoing right of indemnification shall be in addition to and exclusive of all other rights to which the indemnified may be entitled. Indemnification will be up to the amount insured.

#### ARTICLE VIII NOMINATIONS AND ELECTIONS

- Sec. 1 Composition  
The nominating committee shall consist of five members. The chair and two members shall not be members of the Executive Committee and shall be elected at the convention. Nominations for these offices shall be made by the current nominating committee. Two additional members shall be members of the Executive Committee and shall be appointed by the Executive Committee at its first meeting following the convention. Any vacancy on the nominating committee shall be filled by the Executive Committee.
- Sec. 2 Affiliate Notification  
The president or co-presidents of LWVW shall convey the name and address of the chair of the nominating committee to the president of each Affiliate. It shall be the duty of the chair of the nominating committee to request through the president of each Affiliate suggestions for nominations for the offices to be filled.
- Sec. 3 Report of the Nominating Committee  
The report of the nominating committee containing its nominations for officers, elected directors, the chair and two members of the succeeding nominating committee shall be sent to the president of each Affiliate one month before the date of the convention. The report of the nominating committee shall be presented to the convention. Immediately following the presentation of the slate, nominations for any office may be made from the floor by any delegate, provided the consent of the nominee shall have been secured.
- Sec. 4 Election  
The election shall be by ballot, except if there is but one nominee for each office then it shall be by voice vote. A majority vote of those present and qualified to vote and voting shall constitute an election.

#### ARTICLE IX CONVENTION

- Sec. 1 Place, Date and Call  
A convention of LWVW shall be held annually. The time and place of the convention shall be determined by the Executive Committee. The president or co-presidents shall send a call for convention to the president of each Affiliate at least three months prior to the opening date of the convention. A final call for convention shall be sent to the president of each Affiliate at least one month before the convention.
- Sec. 2 Composition  
The convention shall consist of delegates of the Affiliates, as provided in Section 4 of this Article, and the members of the Executive Committee.
- Sec. 3 Qualifications of Delegates and Voting  
Each delegate, or officially designated alternate, shall be a member of an Affiliate in Westchester County. Each delegate shall be entitled to only one vote at the convention even though the delegate may be attending in more than one capacity. Absentee or proxy voting shall not be permitted. The convention shall be the sole judge of whether a delegate or alternate is qualified to vote.



Sec. 4 Representation

The members of the League of Women Voters of the United States who are organized into Affiliates in the County of Westchester shall be entitled to voting representation in the convention as follows: one delegate for each 25 of the first 150 members; one additional delegate for each 50 additional members. The records in the office of the LWVNYS of paid-up voting members as per the closing date set by the LWVUS of each year shall determine the official membership count for delegate representation.

Sec. 5 Powers

The convention shall adopt a program, elect officers, directors and nominating committee, adopt a budget and transact such other business as may properly come before it.

Sec. 6 Quorum

A quorum shall exist when at least one-third of the Affiliates are represented and not less than one-fifth of the authorized delegates are present at the convention.

ARTICLE X PRINCIPLES AND PROGRAM

Sec. 1 Principles

The principles are concepts of government adopted by the national convention and supported by the LWVW as a whole. They are the authorization for the adoption of program.

Sec. 2 Program

The program of LWVW shall consist of action to implement the principles, and study and action on those county governmental issues chosen by the convention.

Sec. 3 Procedures for Program Adoption

The convention shall act upon the program using the following procedures:

- a) The president or co-presidents of the LWVW shall appoint a director to serve as program chair.
- b) The program chair shall solicit program recommendations from Affiliates and LWVW portfolio chairs.
- c) The Executive Committee shall consider the recommendations two months prior to the convention and shall formulate a proposed program.
- d) The proposed program shall be sent to all Affiliates one month before the convention.
- e) A majority vote of delegates present and voting at the convention shall be required for adoption of recommended items in the proposed program as presented by the program chair.
- f) Recommendations for program submitted by members two months prior to the convention but not recommended by the executive committee, i.e. non-recommended items, may be considered by the convention provided that:
  - 1) the convention shall order consideration by a majority vote of those voting, and
  - 2) the convention shall adopt the item by a two-thirds vote of those voting.

Sec. 4 Emergency Program Adoption

Changes in the program, in the case of altered conditions, may be made provided that the Executive Committee sends information concerning the proposed changes to the president of each Affiliate for dissemination to its membership at least two weeks prior to a membership meeting at which the change is to be discussed and voted upon,

Sec. 5 Authorization for Action

Affiliates may take action on matters of county government only when authorized to do so by LWVW. Affiliates may act only in conformity with, or not contrary to, the position(s) taken by LWVW.

ARTICLE XI CONFLICTS OF INTEREST PROTOCOLS

The LWVW shall adopt, and at all times honor, the terms of a written conflicts of interest policy to assure that its Directors, Officers and Key Persons act in the organization's best interest and comply with applicable legal, regulatory and ethical requirements. The conflicts of interest policy of LWVW shall include, at a minimum, the

following provisions:

- Sec. 1 Procedures Procedures for disclosing, addressing, and documenting Conflicts of Interest and Related Party Transactions to the Board of Directors, or authorized committee, as appropriate.
  
- Sec. 2 Restrictions Stipulations that when the Board of Directors, or authorized committee, as appropriate, is considering a real/potential conflict of interest, the interested party shall not:
  - a. be present at, or participate in, any deliberations,
  - b. attempt to influence deliberations, and/or
  - c. cast a vote on the matter.
  
- Sec. 3 Definitions of circumstances that could constitute a conflict of interest.
  
- Sec. 4 Documentation Requirements that the existence and resolution of the conflict be documented in the records of LWVW, including in the minutes of any meeting at which the conflict was discussed or voted upon.
  
- Sec. 5 Audit-Related Disclosure Protocols to assure for the disclosures of all real or potential conflicts of interest are properly forwarded to the Audit Committee or Conflicts of Interest Committee, as appropriate, or if there is no such Audit or Conflicts Committee, to the Board of Directors, or another Committee of the Board, as appropriate.

#### ARTICLE XII AMENDMENTS

These bylaws may be amended at the convention by a vote of two-thirds of the delegates present and voting. Proposed changes shall be submitted to the Executive Committee in writing at least two months prior to the convention. All such proposed amendments shall be sent by the Executive Committee to the president of each Affiliate at least one month prior to the convention, together with the recommendations of the Executive Committee. The presidents of all Affiliates shall notify the members of their respective Leagues of the proposed amendments. The failure of a League president to give such notice or failure of any member to receive such notice shall not invalidate the amendments of the bylaws adopted at any convention.

#### ARTICLE XIII PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order Revised shall govern the organization in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

**THE LEAGUE OF WOMEN VOTERS OF WESTCHESTER  
EDUCATION FOUNDATION, INC.  
AND  
THE LEAGUE OF WOMEN VOTERS OF WESTCHESTER, INC.**

Several years ago the League received a very generous and unexpected bequest from the Wittmer Estate in the amount of \$85,000. To accept this bequest we needed to establish, as we did in March 2012, a 501(c)(3) charitable organization The League of Women Voters of Westchester Education Foundation, Incorporated (EF). The purpose of this corporation is strictly educational.

The League is also an active advocacy organization. We operate as an Inter League Organization (ILO) of the League of Women Voters of the United States(LWVUS), and we strive to play a role in supporting our local Leagues. For these activities, including today's convention and luncheon, we use a corporation called League of Women Voters of Westchester, Inc. (LWVW).

The two entities have separate bylaws for governance, separate boards of directors and separate budgets. The Officers and Directors of the LWVW for 2021-2022 will be elected by this convention. The 2021-2022 budget for the LWVW (often referred to as the Operating Budget) will be adopted at this meeting also.

According to the Bylaws of the EF, its Board elects its own members with the stipulation that the Board shall include at least five members and always the president and two vice presidents of the LWVW. Since the EF's first year of incorporation, the Officers and Directors of the LWVW have always been elected as the directors of the EF. The budget for the EF is also adopted by its Board.

At this morning's meeting, the presentation of the proposed budget will be two budgets. It will be proposed that Convention adopt the Operating Budget (for LWVW) and recommend to the EF's Board that it accept the EF budget as presented here.

You will see these distinctions throughout our meeting today and hopefully this brief introduction will help to guide you through our agenda.

LWV of Westchester, Inc.						
Proposed Operating Budget for						
Fiscal Year 4/01/21 - 3/31/22						
				Proposed	Actual	
INCOME	Actual 2019-20	Budget 2020-21	Actual 2020-21	Budget 2021-	2021-	Comments
				22	22	
<b>PMP Dues (Per Member Payment)</b>	\$ 1,380.00	\$ 1,290.00	\$ 1,241.00	\$ 1,200.00		
<b>Fund Raising</b>						
Annual Appeal Letter	\$ 7,105.00	\$ 5,100.00	\$ 7,150.61	\$ 7,500.00		
General Donations		\$ -	\$ 1,730.00	\$ 1,500.00		
Events	\$ -	\$ 4,500.00	\$ -	\$ 1,500.00		
Planned Giving	\$ -	\$ -	\$ -	\$ -		
Misc.	\$ -	\$ -	\$ -	\$ 100.00		
<b>Total Fund Raising Income</b>	<b>\$ 7,105.00</b>	<b>\$ 9,600.00</b>	<b>\$ 8,880.61</b>	<b>\$ 10,600.00</b>		
<b>Meetings</b>						
Annual Convention Lunch (June)	\$ 2,914.00	\$ -	\$ -	\$ -		
Holiday Luncheon (December)	\$ 1,745.00	\$ 1,000.00	\$ -	\$ 1,000.00		
<b>Total Meetings Income</b>	<b>\$ 4,659.00</b>	<b>\$ 1,000.00</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>		
<b>Other Income</b>						
Taxter Rd. Rent Reimbursement		\$ 1,000.00	\$ 1,000.00	\$ -		
<b>Total Other Income</b>	<b>\$ -</b>		<b>\$ 1,000.00</b>	<b>\$ -</b>		
<b>TOTAL INCOME</b>	<b>\$ 13,144.00</b>	<b>\$ 11,890.00</b>	<b>\$ 11,121.61</b>	<b>\$ 12,800.00</b>		
EXPENSES	Actual 2019-20	Budget 2020-21	Actual 2020-21	Proposed	Actual	Comments
				Budget 2021-	2021-	
				22	22	
<b>Rent</b>						
Taxter Rd. & Regus Corporate Office	\$ 3,200.00					
Regus Corporate Office		\$ 1,702.00	\$ 1,817.72	\$ 4,746.00		Regus fee includes wifi and phone service
Westy's Warehouse	\$ 270.00	\$ 240.00	\$ 237.60	\$ 594.00		
<b>Total Rent Expenses</b>	<b>\$ 3,470.00</b>	<b>\$ 1,942.00</b>	<b>\$ 2,055.32</b>	<b>\$ 5,340.00</b>		
<b>Office Expenses</b>						
Office Equipment	\$ -	\$ 100.00	\$ -	\$ 100.00		
Office Supplies	\$ 432.00	\$ 500.00	\$ -	\$ 100.00		
Postage (General needs)	\$ -	\$ 100.00	\$ -	\$ 100.00		
CPA Tax Filing	\$ -	\$ -	\$ -	\$ 325.00		
CPA Financial Audit		\$ -	\$ 375.00	\$ 375.00		
Bank Fees	\$ 33.00	\$ 40.00	\$ 55.00	\$ 50.00		
Bank Check Printing			\$ 48.00	\$ -		
Insurance: Directors & Officers (BNC)		\$ -	\$ 1,428.00	\$ 1,428.00		
Insurance: Liability (State Farm)		\$ -	\$ 145.71	\$ 325.00		
<b>Historical Notes: Insurance fee Totals</b>	<b>\$ 1,497.00</b>	<b>\$ 1,561.00</b>				
Legal Notice Fee	\$ 25.00	\$ 25.00	\$ -	\$ 25.00		
President's Expenses	\$ -	\$ 100.00	\$ -	\$ 100.00		
Misc.	\$ -	\$ 142.00	\$ -	\$ 100.00		
<b>Total Office Expenses</b>	<b>\$ 1,987.00</b>	<b>\$ 2,568.00</b>	<b>\$ 2,051.71</b>	<b>\$ 3,028.00</b>		

EXPENSES Cont'd	Actual 2019-20	Budget 2020-21	Actual 2020-21	Proposed Budget 2021-22	Actual 2021-22	Comments
<b>Annual Appeal Letter Expenses</b>	\$ 422.00	\$ 800.00				AA incl. in gen. Ofc. E
Stationery				\$ 250.00		
Printing				\$ 100.00		
Postage				\$ 125.00		
<b>Total Annual Appeal Letter Expenses</b>	<b>\$ 422.00</b>	<b>\$ 800.00</b>		<b>\$ 475.00</b>		
<b>E-Commerce Service Fee</b>						
PayPal	\$ 43.00	\$ 100.00	\$ 37.37	\$ 100.00		
<b>Total E-Commerce Service Fee</b>	<b>\$ 43.00</b>	<b>\$ 100.00</b>	<b>\$ 37.37</b>	<b>\$ 100.00</b>		
<b>Telecommunications</b>						
Optimum	\$ 483.00	\$ 423.00	\$ 423.00	\$ -		Closed Acct. 11/20
<b>Total Telecommunications</b>	<b>\$ 483.00</b>	<b>\$ 423.00</b>	<b>\$ 423.00</b>	<b>\$ -</b>		
<b>Communications</b>						
Zoom Meetings		\$ 240.00	\$ 69.96	\$ 200.00		
Zoom Webinars	\$ -	\$ -	\$ -	\$ -		
Website - GoDaddy	\$ -	\$ -	\$ 80.00	\$ 200.00		
Website - MyLo - LWV CA		\$ -	\$ 80.00	\$ 200.00		
Website previous budget was total of all - \$410		\$ 410.00				
Constant Contact	\$ 107.00	\$ 107.00	\$ 101.44	\$ 205.00		
<b>Total Communications</b>	<b>\$ 107.00</b>	<b>\$ 757.00</b>	<b>\$ 331.40</b>	<b>\$ 805.00</b>		
<b>Tech Apps/Subscriptions</b>						
McAfee		\$ -	\$ 26.00	\$ 67.50		
Carbonite Back Up		\$ -	\$ 24.00	\$ -		Close Acct. 6/21
Intuit QuickBooks Online for LWVW Inc.		\$ -	\$ 82.38	\$ 300.00		
<b>Total Tech Apps/Subscriptions</b>		<b>\$ -</b>	<b>\$ 132.38</b>	<b>\$ 367.50</b>		
<b>Publications</b>						
LWVW Interleague Directory	\$ 473.00	\$ 300.00	\$ -	\$ 100.00		
Misc.	\$ -	\$ 150.00	\$ -	\$ 150.00		
<b>Total Publications Expense</b>	<b>\$ 473.00</b>	<b>\$ 450.00</b>	<b>\$ -</b>	<b>\$ 250.00</b>		
<b>Fund Raising</b>						
Events	\$ -	\$ 2,500.00	\$ -	\$ 1,000.00		
Graphic Design	\$ 345.00	\$ 200.00	\$ -	\$ 100.00		
<b>Total Fund Raising Expense</b>	<b>\$ 345.00</b>	<b>\$ 2,700.00</b>	<b>\$ -</b>	<b>\$ 1,100.00</b>		
<b>Meetings</b>						
Annual Convention Lunch	\$ 1,758.00	\$ -	\$ -	\$ -		
Holiday Luncheon	\$ 1,094.00	\$ 1,000.00	\$ -	\$ 1,000.00		
Public Meetings	\$ -	\$ 200.00	\$ -	\$ 59.50		
Leadership Retreat	\$ -	\$ 250.00	\$ -	\$ 200.00		
<b>Total Meetings Expense</b>	<b>\$ 2,852.00</b>	<b>\$ 1,450.00</b>	<b>\$ -</b>	<b>\$ 1,259.50</b>		
<b>Conventions</b>						
LWV US - Delegate Expenses	\$ -	\$ 700.00	\$ -	\$ -		
LWV NY - Delegate Expenses				\$ 75.00		
<b>Total Conventions Delegate Expenses</b>	<b>\$ -</b>	<b>\$ 700.00</b>	<b>\$ -</b>	<b>\$ 75.00</b>		

EXPENSES Cont'd	Actual 2019-20	Budget 2020-21	Actual 2020-21	Proposed Budget 2021-22	Actual 2021-22	Comments
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<b>20% Support Paid to LWVWF</b>						
<b>Expense % Distribution</b>			\$ -	\$ 3,968.40	\$ -	
<b>TOTAL EXPENSES</b>	\$ 17,164.00	\$ 11,890.00	\$ 5,031.18	\$ 12,800.00		
<b>TOTAL INCOME</b>	\$ 13,144.00	\$ 11,890.00	\$ 11,121.61	\$ 12,800.00		
<b>INCOME-EXPENSES</b>	\$ (4,020.00)	\$ -	\$ 6,090.43	\$ -		
<b>Cash in Bank at 3/31/21 for LWVW Inc.: Total Cash - \$19,725.06; Restricted Cash (Fair Campaign Practices) - \$219; Unrestricted Net Cash - \$19,506.06</b>						
<b>Budget Committee: Pamela Scobbo Alvi (Chair), George Calvi, Deb Morel, Steve Meyers</b>						
<b>Ex-Officio: Kathy Meany (President), Phyllis Kaskel (Treasurer), Mary Kirsch (2nd VP)</b>						

LWV of Westchester Education Foundation Proposed Operating Budget for Fiscal Year 4/01/21 - 3/31/2022						
INCOME	Actual 2019-20	Budget 2020-21	Actual 2020-21	Proposed Budget 2021-22	Actual 2021-22	Comments
<b>General Donations</b>	\$ 1,525.00	\$ 75.00	\$ 1,710.00	\$ 1,500.00		
<b>Income and Support</b>						
Fund Raising						
Annual Appeal Letter	\$ 3,251.00	\$ 2,500.00	\$ 3,608.00	\$ 2,500.00		
Events				\$ 1,000.00		
Planned Giving				\$ -		
Misc.						
<b>Total Fund Raising Income</b>	\$ 3,251.00	\$ 2,500.00	\$ 3,608.00	\$ 3,500.00		
<b>Grants (Restricted Revenue)</b>						
ConEdison (Directory of Officials)	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00		
WCF (Running & Winning Event)	\$ -	\$ 2,500.00	\$ -			\$2500 Rollover to 2022
AAUW (Running & Winning Event)	\$ -	\$ 200.00	\$ -	\$ 200.00		5/21 - Virtual event by LWVW
Humanities NY (The Untold Story Event)		\$ -	\$ 500.00			
LWVNYS (Voter Service)		\$ -	\$ 334.19			
LWVNYS (Voter Service)		\$ -	\$ 443.00			
LWVNYS (Disabled Persons Project)		\$ -	\$ 100.00			
<b>Total Grants (Restricted Revenue)</b>	\$ 9,000.00	\$ 11,700.00	\$ 10,377.19	\$ 9,200.00		
<b>Publications</b>						
Directory of Officials Sales	\$ 2,184.00	\$ 2,000.00	\$ 100.00	\$ 2,000.00		
InterLeague Directory		\$ 50.00	\$ -			
<b>Total Publications</b>	\$ 2,184.00	\$ 2,050.00	\$ 100.00	\$ 2,000.00		
<b>Voter Service</b>						
LWV Vote! Face Masks				\$ -		
Credit from Amsterdam Printing			\$ 473.31	\$ -		
Voter Guides - Local League Sales	\$ 4,226.00	\$ 7,475.00	\$ 4,190.02	\$ 5,000.00		
Candidate Forum Moderator Fee	\$ 300.00	\$ 300.00	\$ 75.00	\$ 150.00		
<b>Total Voter Service</b>	\$ 4,526.00	\$ 7,775.00	\$ 4,738.33	\$ 5,150.00		
<b>Sales</b>		\$ -				
LWV Vote! Face Masks - Local Leagues	\$ -	\$ -	\$ 610.00	\$ -		
LWV Vote! Face Masks - Public Sales	\$ -	\$ -	\$ 840.00	\$ -		
<b>Total Sales</b>	\$ -	\$ -	\$ 1,450.00	\$ -		
<b>Other Income</b>				\$ -		
<b>Interest</b>	\$ 23.00	\$ -	\$ -	\$ -		
<b>20% Support Paid to LWVWF from Inc. Expense % Distribution</b>	\$ -	\$ -	\$ 3,968.40	\$ -		
<b>Support</b>						
Net Assets Transferred from LWVWF Bank Account		\$ 11,391.00		\$ 7,556.00		
<b>Total Income &amp; Support</b>	\$ 20,509.00	\$ 35,491.00	\$ 25,951.92	\$ 28,906.00	\$ -	

EXPENSES	Actual 2019-20	Budget 2020-21	Actual 2020-21	Proposed Budget 2021-22	Actual 2021-22	Comments
<b>Rent</b>						
Taxter Rd. Office	0	\$ -	\$ -			
Taxter Rd./Regus Corporate Office	\$ 9,303.00	\$ -	\$ -			
Regus Corporate Office		\$ 6,806.00	\$ 7,036.87	\$ 4,746.00		Regus fee includes wifi and phone service
Westy's Warehouse	\$ 1,437.00	\$ 950.00	\$ 950.40	\$ 594.00		
<b>Total Rent Expenses</b>	<b>\$ 10,740.00</b>	<b>\$ 7,756.00</b>	<b>\$ 7,987.27</b>	<b>\$ 5,340.00</b>		
<b>Office/Administrative Expenses</b>						
Office Equipment	\$ -	\$ 200.00	\$ -	\$ 200.00		
Office Supplies	\$ 1,397.00	\$ 400.00	\$ 1,050.76	\$ 200.00		
Postage	\$ -	\$ 500.00	\$ 279.45	\$ 300.00		
CPA Tax Filing	\$ -	\$ -	\$ -	\$ 325.00		
CPA Financial Audit	\$ 750.00	\$ 750.00	\$ 750.00	\$ 375.00		
QuickBooks Online Fee		\$ -	\$ 39.03	\$ 300.00		
Bank Fees	\$ 15.00	\$ 15.00	\$ -	\$ -		
Insurance: Directors & Officers (BNC)			\$ 1,261.00	\$ 1,261.00		
Insurance: Liability (State Farm)			\$ 667.15	\$ 375.00		
Historical Notes: Insurance fee Totals	\$ 1,536.00	\$ 1,960.00				
Dept. of Law		\$ -	\$ 50.00	\$ -		
President's Expenses	\$ -	\$ 400.00	\$ -	\$ 200.00		
USPS Bulk Mail Renewal Fee			\$ 240.00	\$ 300.00		
Copyright Registration Fee for DOO	\$ 50.00	\$ 50.00	\$ -	\$ -		
Fair Campaigns Practices						
Misc.	\$ -	\$ 200.00		\$ 200.00		
<b>Total Office/Adminisrative Expenses</b>	<b>\$ 3,748.00</b>	<b>\$ 4,475.00</b>	<b>\$ 4,337.39</b>	<b>\$ 4,036.00</b>		
<b>Annual Appeal Letter Expenses</b>		\$ 800.00	\$ 800.00			
Stationery				\$ 400.00		Itemize AA Exp. 2021-22
Printing				\$ 200.00		
Postage				\$ 200.00		
<b>Total Annual Appeal Letter Expenses</b>		<b>\$ 800.00</b>	<b>\$ 800.00</b>	<b>\$ 800.00</b>		
<b>E-Commerce Service</b>						
PayPal	\$ 34.00	\$ 40.00	\$ 63.74	\$ 100.00		
<b>Total E-Commerce Service Expense</b>	<b>\$ 34.00</b>	<b>\$ 40.00</b>	<b>\$ 63.74</b>	<b>\$ 100.00</b>		
<b>Telecommunications</b>						
Optimum	\$ 1,933.00	\$ 1,692.00	\$ 1,333.15	\$ -		Acct. closed 11/20
<b>Total Telecommunications Expense</b>	<b>\$ 1,933.00</b>	<b>\$ 1,692.00</b>	<b>\$ 1,333.15</b>	<b>\$ -</b>		



EXPENSES Cont'd	Actual 2019-20	Budget 2020-21	Actual 2020-21	Proposed Budget 2021-22	Actual 2021-22	Comments
<b>Communications</b>						
Zoom Meetings		\$ 60.00	\$ 349.80	\$ 100.00		
Zoom Webinars		\$ -	\$ 614.19	\$ 500.00		
Website - GoDaddy		\$ -		\$ 200.00		
Website - MyLo - LWV CA/EasyWeb	\$ 101.00			\$ 200.00		
Historical Website Totals - not itemized		\$ 1,640.00	\$ 1,640.00	\$ -		
Website Transition - Fyne Lyne Ventures	\$ 301.00	\$ -	\$ 948.75	\$ -		
Constant Contact		\$ 428.00		\$ 205.00		
<b>Total Communications Expenses</b>	<b>\$ 402.00</b>	<b>\$ 2,128.00</b>	<b>\$ 3,552.74</b>	<b>\$ 1,205.00</b>		
<b>Tech Apps/Subscriptions</b>						
McAfee	\$ -	\$ -	\$ 130.04	\$ 75.00		
Carbonite Back Up	\$ -	\$ -	\$ 119.99	\$ -		Close acct. 6/21
Intuit QuickBooks Online for LWVWEF	\$ -	\$ -	\$ 82.38	\$ 300.00		
<b>Total Apps/Subscriptions Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 332.41</b>	<b>\$ 375.00</b>		
<b>Publications</b>						
LWVW Interleague Directory	\$ -	\$ 50.00	\$ -	\$ 100.00		
Directory of Officials	\$ 2,752.00	\$ 3,000.00	\$ -	\$ 3,000.00		
Welcome New Citizens	\$ 531.00	\$ 600.00	\$ -	\$ 600.00		
Voter Guides	\$ 10,567.00	\$ 9,000.00	\$ 7,479.62	\$ 7,500.00		
Vote411	\$ 300.00	\$ 600.00	\$ 600.00	\$ 600.00		
<b>Total Publications Expenses</b>	<b>\$ 14,150.00</b>	<b>\$ 13,250.00</b>	<b>\$ 8,079.62</b>	<b>\$ 11,800.00</b>		
<b>Committee Programs</b>						
County Government		\$ 200.00	\$ -	\$ 200.00		
Diversity, Equity, & Inclusion	\$ -	\$ -	\$ -	\$ 200.00		
Environment	\$ -	\$ 200.00		\$ 200.00		
Health		\$ 200.00		\$ 100.00		
Voter Service		\$ -	\$ 462.75	\$ 200.00		
Women's and Children's Issues		\$ -		\$ 200.00		
Youth Corps		\$ -	\$ 200.00	\$ 500.00		
<b>Total Committee Programs Expenses</b>	<b>\$ -</b>	<b>\$ 600.00</b>	<b>\$ 662.75</b>	<b>\$ 1,600.00</b>		
<b>Fund Raising</b>						
Events	\$ 275.00	\$ -	\$ -	\$ 250.00		
Graphic Design		\$ -	\$ -	\$ -		
LWV Vote! Face Masks		\$ -	\$ 2,087.11	\$ -		
<b>Total Fund Raising Expenses</b>	<b>\$ 275.00</b>	<b>\$ -</b>	<b>\$ 2,087.11</b>	<b>\$ 250.00</b>		

EXPENSES Cont'd	Actual 2019-20	Budget 2020-21	Actual 2020-21	Proposed Budget 2021-22	Actual 2021-22	Comments
<b>Organization Memberships</b>						
Federated Conservationists of Westchester Non-Profit Westchester	\$ -	\$ 100.00	\$ 100.00	\$ 100.00		
<b>Total Organization Memberships Dues</b>	\$ -	\$ 100.00	\$ 350.00	\$ 350.00		
<b>Meetings/Events</b>						
Students Inside Albany (SIA)	\$ 88.00	\$ 850.00	\$ -	\$ -		5/21 - Virtual event by LWVN
Running and Winning	\$ -	\$ 2,700.00	\$ -	\$ 300.00		5/21 - Virtual event by LWVN
DEI - The Untold Story		\$ -	\$ 500.00	\$ -		
DEI Events		\$ 100.00		\$ 500.00		
Know Your Government (civics workshops)	\$ -	\$ 600.00	\$ -	\$ 250.00		
Public Meetings	\$ -	\$ 200.00	\$ -	\$ 100.00		
Misc.	\$ -	\$ 200.00	\$ -	\$ 100.00		
<b>Total Meetings/Events Expenses</b>	\$ 88.00	\$ 4,650.00	\$ 500.00	\$ 1,250.00		
<b>Leadership Training</b>						
DEI training	\$ -	\$ -	\$ -	\$ 1,500.00		
<b>Total Leadership Training</b>	\$ -	\$ -	\$ -	\$ 1,500.00		
<b>Misc.</b>		\$ -				
LWVNY EF Taxes & Licenses	\$ -		\$ 300.00	\$ 300.00		
<b>TOTAL EXPENSES</b>	\$ 31,370.00	\$ 35,491.00	\$ 30,386.18	\$ 28,906.00		
<b>TOTAL INCOME</b>	\$ 20,509.00	\$ 35,491.00	\$ 25,951.92	\$ 28,906.00		
<b>INCOME - EXPENSES</b>	\$ (10,861.00)	\$ -	\$ (4,434.26)	\$ -		
<b>Cash in Bank at 3/31/21 for LWVW Education Foundation: Total Cash - \$30,718.61; Restricted Cash (Running &amp; Winning) - \$2500; Restricted Cash (Directory of Officials) - \$9,000; Unrestricted Net Cash - \$19,218.61</b>						
<b>Budget Committee: Pamela Scobbo Alvi (Chair), George Calvi, Deb Morel, Steve Meyers</b>						
<b>Ex-Officio: Kathy Meany (President), Phyllis Kaskel (Treasurer), Mary Kirsch (2nd VP)</b>						

**League of Women Voters of Westchester  
County PMP 2020-2021**

	A	B	C	D	E	F	G	H	I
	League	Primary	Bill	Additional	Bill	Student	Life	Total Members	Payment
1									
2									
3	Rivertowns NY 609	96	\$192.00	11	\$11.00	5	2	114	\$203.00
4	Larchmont Mamaroneck NY621	69	\$138.00	10	\$10.00	0	9	88	\$148.00
5	New Rochelle NY 627	54	\$108.00	8	\$8.00	5	2	69	\$116.00
6	Scarsdale NY 635	119	\$238.00	47	\$47.00	6	3	175	\$285.00
7	White Plains NY 640	72	\$144.00	24	\$24.00	0	5	101	\$168.00
8	New Castle NY 649	79	\$258.00	21	\$21.00	0	0	100	\$179.00
	Northern Westchester NY 665	30	\$60.00	1	\$1.00	0	1	32	\$61.00
	Rye/Rye Brook/Port Chester NY 671	34	\$68.00	13	\$13.00	0	3	50	\$81.00
11									
12	<b>TOTALS</b>	<b>553</b>	<b>\$1,206.00</b>	<b>135</b>	<b>\$135.00</b>	<b>16</b>	<b>25</b>	<b>729</b>	<b>\$1,241.00</b>
13									
14									
15									
	<b>2019-2020 Numbers</b>	<b>575</b>		<b>140</b>		<b>10</b>	<b>23</b>	<b>748</b>	<b>\$1,290.00</b>

**LEAGUE OF WOMEN VOTERS OF WESTCHESTER**  
**INTRODUCTION TO**  
**2021-2022 PROPOSED PROGRAM OF WORK AND**  
**2020-2021 ANNUAL REPORT**

The LWVW Program provides an overview of the areas for study and action by the Westchester League. This includes areas that are subsumed under the League’s mission to promote an informed and engaged electorate, with advocacy for a select group of issues, and those that are focused on the role that LWVW plays as an Interleague Organization (ILO). Therefore, the LWVW has established committees focused on Voter Service, the Westchester County Budget, the County Executive and Legislative Branches, Housing and Land Use, Environment, Women’s and Children’s Issues, Health Care, and Diversity, Equity and Inclusion.

As an ILO with a chosen mandate to foster the effectiveness of the eight local Leagues in Westchester County, LWVW promotes the exchange of ideas between and among the Leagues, thereby magnifying their overall impact and value to all members.

Every year members of each of the League of Women Voters of Westchester committees review past work and proposes changes to the plan and outlook for work based on the ever-evolving landscape that the League covers. It should be noted that the term “work” is used in a broad sense and is not meant to connote specific meetings or activities to be executed. In a sense, what follows is a strategic plan against which to execute.

**THE LEAGUE OF WOMEN VOTERS®  
OF WESTCHESTER  
2021-2022 PROPOSED PROGRAM**

The LWVW is committed to the principles of Diversity, Equity, and Inclusion (DEI). We commit to evaluating all activities with a DEI “lens,” meaning with regard to how that event or process is perceived by a variety of communities, voices, and perspectives. We will look for, and strive to eliminate, the presence of barriers that prevent the project/event/policy from being equitable or inclusive of everyone.

**VOTER SERVICE**

Prepare, publish and distribute nonpartisan information on registration, voting, candidates, ballot issues and elections with consideration of diversity, equity and inclusion best practices. In all endeavors, collect data to evaluate our programs.

**OUTLOOK FOR WORK**

1. Coordinate, conduct, and/or review voter registration actions and provide education services when requested.
2. Increase GOTV (Get Out The Vote) efforts county wide and through local leagues.
3. Work with Westchester Board of Elections to publicize and facilitate election law reforms and any other changes to voting made necessary by COVID19.
4. Educate regarding election law referenda on the November ballot.
5. Plan and sponsor candidate events for countywide offices. Make adjustments to virtual meetings as necessary for COVID19 response.
6. Coordinate gathering of candidate night information by local Leagues for inclusion in the *Voter’s Guide* and *vote411.org*.
7. Utilize and promote the *Vote411.org* website as an on-line service for voters in Westchester County for the Primary Elections and in the General Election.
8. Coordinate efforts to gather race and candidate information for vote411; administer County Vote411 account; and prepare and distribute the printed *Voters Guide*.
9. Coordinate League participation at Naturalization Court to welcome and distribute voter information to new citizens.
10. Continue as a liaison to, and support for, the Fair Campaign Practices Committee for Westchester County.
11. Continue development of existing voter education programs designed for the public’s enhancement of civic understanding and participation.
12. Coordinate with LWVNY and LWVUS efforts on redistricting reform as well as with our own redistricting committee.
13. Use data and analytics to be more strategic in our planning for voter registration, GOTV and candidate events.