|  |  |  |
| --- | --- | --- |
|  |  | ***Project #***       *(if required)* |
|  | ***LEAGUE OF WOMEN VOTERS OF TEXAS******EDUCATION FUND******1212 Guadalupe St. #107******Austin, Texas 78701-1800******512-472-1100*** | *For TEF Secretary Use* | *For TEF Treasurer Use*  |
| Approved: $      .   | Check amount: $      .   |
|  | Check #       |
| Date:   /  /   | Check date:   /  /   |
| Signature: | Signature: |
|       |       |
|  |  |

# ***Project Financial Report***

|  |  |
| --- | --- |
| LWV of       | Project Name       |
| Local project director       |
| Email       | Day phone    -   -     | Evening phone    -   -     |
| Address       |

**EXPENSES** Complete all lines that apply to the project:

|  |  |  |  |
| --- | --- | --- | --- |
| Printing, copying, typesetting | $ |      .   |  |
| Communications: postage, phone, fax (attach list) | $ |      .   |  |
| Supplies | $ |      .   |  |
| Advertising and publicity | $ |      .   |  |
| Site rental, insurance, etc. | $ |      .   |  |
| Honoraria | $ |      .   |  |
| Other       | $ |      .   |  |
| Other       | $ |      .   |  |
| Other       | $ |      .   |  |
| Allowable percentages of LWV travel, registration and workshop |  |  |  |
| fees (attach lists) | $ |      .   |  |
| TOTAL EXPENDITURES | $ |      .   |  |
| **AMOUNT REQUESTED FROM LOCAL LEAGUE** |  |  |  |
| **EDUCATION FUNDS ON DEPOSIT** | $ |      .   |  |
|  |
|  |
|       |   /  /   |
| Signature of Local League Treasurer | Date |
|  |  |
| MAIL REIMBURSEMENT CHECK TO: |  |
| [ ]  Local League office | Name:       |
| [ ]  Local League president | Street:       |
| [ ]  Local League treasurer | City:      , TX Zip code:      -     |