|  |  |  |  |
| --- | --- | --- | --- |
|  |  | ***Project #***       *(if required)* | |
|  | ***LEAGUE OF WOMEN VOTERS OF TEXAS***  ***EDUCATION FUND***  ***1212 Guadalupe St. #107***  ***Austin, Texas 78701-1800***  ***512-472-1100*** | *For TEF Secretary Use* | *For TEF Treasurer Use* |
| Approved: $      . | Check amount: $      . |
|  | Check # |
| Date:   /  / | Check date:   /  / |
| Signature: | Signature: |
|  |  |
|  |  |

# ***Project Financial Report***

|  |  |  |  |
| --- | --- | --- | --- |
| LWV of | | Project Name | |
| Local project director | | | |
| Email | Day phone    -   - | | Evening phone    -   - |
| Address | | | |

**EXPENSES** Complete all lines that apply to the project:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Printing, copying, typesetting | | $ | . |  |
| Communications: postage, phone, fax (attach list) | | $ | . |  |
| Supplies | | $ | . |  |
| Advertising and publicity | | $ | . |  |
| Site rental, insurance, etc. | | $ | . |  |
| Honoraria | | $ | . |  |
| Other | | $ | . |  |
| Other | | $ | . |  |
| Other | | $ | . |  |
| Allowable percentages of LWV travel, registration and workshop | |  |  |  |
| fees (attach lists) | | $ | . |  |
| TOTAL EXPENDITURES | | $ | . |  |
| **AMOUNT REQUESTED FROM LOCAL LEAGUE** | |  |  |  |
| **EDUCATION FUNDS ON DEPOSIT** | | $ | . |  |
|  | | | | |
|  | | | | |
|  | | /  / | | |
| Signature of Local League Treasurer | | Date | | |
|  | |  | | |
| MAIL REIMBURSEMENT CHECK TO: |  | | | |
| Local League office | Name: | | | |
| Local League president | Street: | | | |
| Local League treasurer | City:      , TX Zip code:      - | | | |