

St. Joseph County Voter Registration Information

As of December 20, 2019, at 12:30PM the counts for registered voters in St. Joseph County, is defined by IC 3-7-26.3-2, are expressed below:

- (A) The total number of voters within the County: 189,539
- (B) The number of active voters within the County: 161,445
- (C) The number of inactive voters within the County: 28,094

In compliance with IC 3-11-18.1-13, any registered voter in St. Joseph County will be able to cast their ballot at any of the vote centers in St. Joseph County, representing the 220 precincts in the county. Each precinct board, regardless of size will be able to administer the election for any precinct, and all ballot splits for voters in St. Joseph County.

Vote Center Locations, Configuration, and Management

It is the intention of the St. Joseph County Election Board to use the poll locations from the November 2018 and 2019 General Election as vote centers for the May 2020 Primary Election. As of November 6, 2018, and November 5, 2019, there were 145 physical locations to be used for the 2018 and 2019 General Election, and those locations are expected to be used in May 2020.

A list of the buildings, the precincts to be serviced at each location, and the physical address for each building can be found as Exhibit A at the end of this plan. Exhibit B is a map, representing the general distribution of sites in St. Joseph County.

Exhibit C depicts a copy of a general floor plan for a vote center location.

Vote Center Equipment and Pollworkers

All vote centers, with information on each registered voter in St. Joseph County, will be linked using electronic pollbooks (e-pollbooks). At least one e-pollbook will be provided to each location. More devices will be provided at certain locations depending on the anticipated number of voters for that vote center. The e-pollbooks will be connected to a central database, that all e-pollbooks can access using a secured wireless internet connection.

St. Joseph County will deploy Open Elect Freedom Vote Tablet (“the Freedom Vote”) devices to each vote center. At a minimum, there will be three (3) Freedom Votes at each vote center location. The Election Board will provide more machines to vote centers based on expected turnout at each site.

For each vote center, the Election Board will request that each major political party appoint the entire precinct board. If a political party does not make an appointment for a vote center location, the Election Board will appoint pollworkers.

In all vote centers, the clerks will serve as a greeter and verify that a voter has their government issued photo identification (state ID card, driver’s license, etc.). High-turnout and the highest-turnout vote centers will have more staff to assist in processing voters. Voters will present their ID to the clerks; the voter will be identified using the e-pollbook and sign using the iPad. If changes to a voter's profile are necessary, a clerk will document the information in the e-pollbook as required by state law. After a voter has been successfully entered in the e-pollbook, a receipt with a barcode will be generated to identify the correct ballot for the voter. The clerk/judge will scan the barcode on the receipt at a Freedom Vote to populate the correct ballot style. Once the voter has made their selection on the Freedom Vote, the ballot is printed, reviewed by the voter, and then inserted into the Open Elect OVO (the “OVO”) as an official ballot to be securely stored and tabulated.

Election Security and Accessibility

Access to the polls and election integrity are priorities to the St. Joseph County Election Board. Each vote center location complies with accessibility requirements that are detailed in IC 3-11-8, ensuring that voters who want to cast a ballot in person on Election Day can efficiently and effortlessly vote.

St. Joseph County adheres to security requirements established by the State of Indiana, found in IC 3-11-15-46.

The St. Joseph County Election Board also has a direct line where pollworkers can report issues at each location, so they are adequately addressed by trained staff. If vote centers experience disruptions on Election Day, contingency plans are in place to warrant the smoothest possible election still occurs. Each e-pollbook, Freedom Vote, and OVO are equipped with back-up batteries to ensure that the election is uninterrupted.

In the event of internet connectivity disruptions, the e-pollbooks stores the processed voters, and will transmit the information to the ePulse network once internet is reestablished.

Information for each voter is housed in the ePulse program, which can be accessed by each e-pollbook as well as by the staff in the St. Joseph County Election Board. Once a voter has cast a ballot, the ePulse information is updated to reflect this change.

The following hardware, firmware and software will be used to manage electronic poll lists:

Item	Use	Type
Apple iPad Air I and II	Access information for e-pollbook	Hardware
Star Micronics Bluetooth Receipt style printer	Print receipt with barcode for ballot	Hardware
*iOS I2	Operating System	Firmware
ePulse	Voter database	Software
*Poll Pad 2.3.7 (04)	Connects information from the database for each vote center	Software

* A later version is being prepared for certification and should be available in time for the 2020 Primary.

ST. JOSEPH COUNTY ELECTION BOARD
ST. JOSEPH COUNTY, INDIANA

Vote Center Compliance Checklist as outlined in IC 3-11-18.1-4

The following are required to be included in a Vote Center Plan (the "Plan") pursuant to IC 3-11-18.1-4.

1. The total number of vote centers to be established:

Resolution ____ calls on the Election Board to establish no more than 145 vote centers to be operational for the 2020 Primary Election. It is the intention of the St. Joseph County Election Board to use the poll locations from the November 2018 and 2019 General Election as vote centers for the May 2020 Primary Election.

2. The location of each vote center:

A list of the buildings, the precincts to be serviced at each location, and the physical address for each building can be found an Exhibit A at the end of this plan, Exhibit B is a map, representing the general distribution of current, and anticipated sites in St. Joseph County.

3. The effective date of the vote center order:

At its second public meeting on _____, _____, which was held more than thirty days after the first public meeting on _____, _____, the St. Joseph County Election Board adopted an order to approve the vote center plan.

4. The following information regarding voter registration numbers according to the computerized list (as defined in IC 3-7-26.3-2) as of the date of the order:

As of _____, _____, the counts for registered voters in St. Joseph County, as defined by IC 3-7-26.3-2, are expressed below:

- (A) The total number of voters within the County: _____
- (B) The number of active voters within the County: _____
- (C) The number of inactive voters within the County: _____

5. **For each vote center, a list of the precincts whose polls will be located at the vote center consistent with IC 3-11-18.1-13:**

In compliance with IC 3-11-18.1-13, any registered voter in St. Joseph County will be able to cast their ballot at any of the vote centers in St. Joseph County, representing the 220 precincts in the county.

6. **The number of precinct election boards that will be appointed at each vote center:**

Each vote center will have one appointed precinct election board. See Exhibit D for a detailed description of St. Joseph County vote center pollworker job descriptions and staffing levels.

7. **Designate the precincts that each precinct election board will administer:**

Each precinct board, regardless of size, will be able to administer the election for any precinct, and all ballot splits, for voters in St. Joseph County.

8. **The number and title of the precinct election officers who will be appointed to serve at each vote center:**

Each vote center will have a least five (5) pollworkers, one (1) Inspector, two (2) Clerks, and two (2) Judges. For each voter, the Election Board will request that each major political party appoint the entire precinct. If a political party does not make an appointment for a vote center location at least _____ days prior an election, the Election Board will appoint pollworkers. See Exhibit D for a pollworker job descriptions and vote center staffing levels.

9. **For each vote center specify the following:**

(A) **The number and type of ballot variations that will be provided at the vote center:**

Each ballot style created for a particular election will be available in every vote center location.

(B) **Whether ballots will be delivered to the vote center or printed on demand for a voter's use:**

St. Joseph County is utilizing a type of voting technology similar to printing ballots on

demand. The technology deployed by St. Joseph County will allow each voter to print their ballot after preparing the ballot on the Freedom Vote. The Freedom Vote is a ballot marking device. Once the correct ballot style is activated, the voter will mark their selections on the Freedom Vote. Then the voter will print the voter's selections onto the ballot for deposit in the OVO.

10. A detailed description of any hardware, firmware, or software used:

(A) to create an electronic poll list for each precinct whose polls are to be located at a vote center: or

- Software: ePulse, through a portal to the State Voter Registration System.

(B) to manage data in an electronic pollbook through a secure electronic connection between the county election board and the precinct election officials administering a vote center:

- Hardware: Apple iPad Aire I and II, Star Micronics Bluetooth Receipt Printer
- Firmware: *iOS I2
- Software: ePulse, *Poll Pad 2.3.7 (04)

* A later version is being prepared for certification and should be available in time for the 2020 Primary.

11. Description of the equipment and procedures to be used to ensure that information concerning a voter entered into any electronic pollbook used by precinct election officers at a vote center is immediately accessible to:

(A) the county election board:

Individuals who have voted will be updated in the ePulse program. The program is designed to sync every two minutes and can be manually synced by a pollworker at each vote center. The election board staff will also have access to ePulse and will have access to the universe of voters in real time.

B) the electronic pollbooks used by precinct election officers at all other vote centers in the county:

Using the ePulse program, pollworkers in each vote center will have access to the same, updated list that each vote center has access to.

12. For each precinct, the number of electronic pollbooks to be provided for each precinct:

At least one (1) electronic pollbook device will be provided at each location. More devices will be provided at certain locations depending on the anticipated number of voters for that vote center. The electronic pollbooks will be connected to each other using a secured wireless internet connection.

St. Joseph County will deploy Freedom Votes to vote centers. On Election Day, there will be a minimum of three (3) Freedom Votes at each location if available additional Freedom Votes will be apportioned to the vote centers based on expected turnout at each site.

13. Whether each ballot card will have the printed initials of the poll clerks captured through electronic signature:

The poll clerks will initial each ballot by hand before the voter deposits their printed ballot in the OVO. Their initials will not be printed on the ballots.

14. The security and contingency plans to be implemented by the county to do all of the following:

(A) Prevent a disruption of the vote center process.

- The county has adopted the security requirements as outlined in IC 3-11-15-46.

(B) Ensure that the election is properly conducted if a disruption occurs.

- The St. Joseph County Election Board has a direct line for pollworkers to call on Election Day. The direct line has volunteers, election board staff, equipment vendors, and attorneys on hand to answer questions and respond to disruptions.
- Loss of Internet Connection: The tablets are designed to operate without an internet connection. The pollbook data is stored on each Poll Pad individually. In the event, the Poll Pad loses its internet connection, it can still operate with the data stored on it. When the connection is restored, that particular Poll Pad will sync with ePulse again.
- Loss of Power: The election equipment and electronic pollbooks are both designed to operate without a power source. Their internal batteries have several hours of back-up power available.

(C) Prevent access to an electronic pollbook without the coordinated action of two (2) precinct election officers who are not members of the same political party.

- The Poll Pads will allow for each election officer of a political party to have a code different from the officer of the other party.

15. A certification that the vote center complies with the accessibility requirements applicable to polling places under IC 3-11-8:

See St. Joseph County Election Board Resolution and Order No. _____ at Exhibit E.

16. A sketch depicting the planned layout of the vote center, indicating the location of equipment and precinct election officers:

Exhibit C depicts a copy of the general floor plan for a vote center location.

17. The total number and locations of satellite offices to be established under IC 3-11-10-26.3 at vote center locations designated under subdivision (2) to allow voters to cast absentee ballots in accordance with IC 3-11. However, a plan must provide for at least one (1) vote center to be established as a satellite office under IC 3-11-10-26.3 on the two (2) Saturdays immediately preceding an election day:

A. St. Joseph County will have two (2) satellite sites for each Primary and General Election at the following locations:

- i. St. Joseph County City Building
227 W. Jefferson Blvd.
South Bend, IN 46601
- ii. Mishawaka County Services Annex
219 Lincolnway West
Mishawaka, IN 46544

18. The method and timing of providing voter data to persons who are entitled to receive the data under this title:

Voter data will be provided at 9:00 a.m. EST, 11:00 a.m. EST, 3:00 p.m. on any day in which voting occurs, to the St. Joseph County Democratic Party and the St. Joseph County

Republican Party. Any additional person who is entitled to receive the data under Indiana Code shall request access at least 7 days prior to Election Day.

19. For a plan adopted after July 1, 2014, in a county in which a majority of votes are cast on optical scan ballot cards, any additional procedures to provide for efficient and secure voting at each vote center, including ballot on demand printing:

(A) A St. Joseph County voter will enter the vote center and complete the sign-in process on the e-pollbook, electronic pollbook. The Poll Pad will print a receipt for the voter that contains the voter's name and a barcode (the "Receipt"). The Receipt is the voter's ballot style. The clerk/judge will take the Receipt to the Freedom Vote. At the Freedom Vote, the clerk/judge will scan the Receipt to initialize the correct ballot style.

(B) On Election Day, when the voter is finished, they will insert their ballot printed from the Freedom Vote into the OVO. The OVO is a digital scan voting device that both validates and tabulates ballots.

(C) During early voting, the voter will place their voted Freedom Vote ballot into a ballot secrecy envelope that will be stored until Election Day.

Exhibit D- Pollworker Job Descriptions and Staffing Levels at St. Joseph County Vote Centers

Inspector: The Inspector is the manager of the vote center. Responsibilities include ensuring the polling place location opens and closes on time, issuing challenges and overseeing the accounting of ballots. Inspectors are required to arrive at the polling location by 5 a.m. in order to open the site with the help of other pollworkers by 6 a.m. Inspectors earn \$160 and are required to work the entire Election Day, attend training and pick-up and drop-off supplies.

Judge: A judge assists clerks in checking a voter's ID, assists voters with electronic pollbooks and voting machines issues, challenges, assists voters with disabilities and aids with the accounting of ballots. Judges are required to arrive at the polling location by 5 a.m. to help set up the polling location and are expected to travel with the Inspector when returning the sealed ballot box to the regional site, or other duties assigned by the Inspector. Judges earn \$100 for a full-day of work and are required to attend training. The opposite party Judge earns \$110 for a full-day of work and are required to attend training and accompany the Inspector to drop-off supplies.

Clerk: Clerks greet voters, operate the electronic pollbook and initial ballots. Clerks are required to arrive at the polling locations by 5 a.m. to help set up the polling location and are expected to assist with the ballot accounting after the polls close, or other duties assigned by the Inspector. Clerks earn \$100 for a full-day of work and are required to attend training.

- A Precinct Election Board consists of one (1) Inspector and two (2) Clerks and two (2) Judges.
- High turnout vote centers will have seven (7) pollworkers: one (1) Inspector, four (4) Clerks and two (2) Judges
- Highest turnout vote centers will have nine (9) pollworkers: one (1) Inspector, six (6) Clerks and two (2) Judges
- The St. Joseph County Election Board will appoint more workers to a vote center location if it is necessary based on turnout predictions.