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# Voting In-Person in Delco

— How to in-person voting guide —  
for Delaware County Voters

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## In-person Voting Guide Your Vote is Your Voice

The [League of Women Voters of Delaware County PA](#) has compiled this guide to help voters with in-person voting. **Make Your Vote Count!**

## Join a Member League...

- [LWV Central Delaware County](#)
- [LWV Radnor Township](#)

**So you want to vote in-person....**

**Now What?**

**Places to go to vote in-person**

- **Polling Place**
- **Voter Service Center**

# COVID-19 Voter Guidance

## VOTING SAFETY PROCEDURES CHECKLIST

- Wear a face covering while at the voting location.
- Keep 2 arms' length distance from other people.
- Wash hands before and after entering the voting location.
- Use hand sanitizer after touching doors or voting equipment.

# Polling Place Locations

## Find Your Polling Place Using ...

[Find Your Polling Place Tool](#) [State Database Lookup Tool]

[List of Delaware County Polling Places](#) [Downloadable PDF]

[Delco Polling Places](#) [Interactive Map]

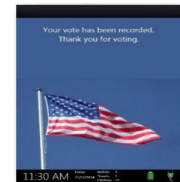
[Vote411](#) [League of Women Voters Tool]

# Polling Place Experience: Check-in

- Polls are open on Election Day from 7am until 8pm.
- Voters will use the new paper ballot voting system.
- Upon arrival Election Officers will be there to help.
- The poll worker will check your voter status by looking for your name in the voter registration book supplied through the [Delaware County Election Bureau](#).
- You will be asked to sign the voter registration book.  
**NOTE:** If you are a first time voter or a new voter at this polling location you will be asked to show photo ID.

# Polling Place Experience: Ballot

- Voter will be given a paper ballot to complete and directed to a private security-screened area.
- Make your selection by filling the box next to your choice(s) using black ink. You can also write-in names. Pens will be supplied.
- Once the ballot is complete the voter will be directed to the scanner for scanning in their ballot.
- If a voter needs accommodations to complete the voting process they may choose to use the Verity Touch Writer.
- After scanning the ballot, the voter should wait while the ballot is being processed.
- The ballot has been cast when the Scanner displays the American flag and an audible chime will sound.



# Voting Machine Video Links

Hart InterCivic - Verity Voting 2.3.4 Voting System

VIDEOS - [CLICK HERE](#)

- Verity Scan Digital Ballot Scanner
- Verity Touch Writer Ballot Marking Device





# Polling Place Experience: Mail-in Ballot

If you receive a mail-in/absentee ballot but decide you would prefer to vote in person at your polling place, you can do so.

## You **MUST**...

- Bring your ballot in its mailing envelope with you on Election Day.
- Inform the poll workers that you would like to spoil your ballot and vote in-person instead.
- Surrender it to your precinct Judge of Elections.
- You can then cast a regular in-person ballot.

**NOTE:** If you do not have your mail-in/absentee ballot to surrender at your polling place, you may cast a provisional ballot. This will be counted only if the Bureau of Elections does not receive the mail-in/absentee ballot that was sent to you.

# Polling Place Experience: Provisional Ballot

Under certain rules or regulations an individual might be asked or can ask to complete a Provisional Ballot. **Reasons include:**

- Registered to vote but your name is not in the voter roster and election officials cannot determine your status.
- You do not have an approved form of identification when you go to vote in an election district for the first time.
- For a primary election, voters who believe they registered for a particular party, but the voter roster shows them registered as a member of another political party.
- Someone challenges your eligibility to vote. **NOTE:** Voter may produce a witness to sign an affidavit to affirm identity and residency to be able to vote using the paper ballot or the machine.
- Check your Provisional Ballot Status - [Click Here](#)

# Polling Place Experience: Poll Workers

Poll workers — also referred to as “Election Officers” — are a critical component of the American election process and serve a vital role in ensuring the integrity of our vote.

Responsibilities include:

- Signing in registered voters
- Explaining voting procedures
- The use of voting equipment
- Providing ballots
- Monitoring the conduct of the election

Poll Workers are:

- Either elected to office (for a four-year term) or appointed by the Board of Elections.
- The Judge of Elections and the Majority and Minority Inspectors are elected
- The Machine Operator and Clerk are appointed

**NOTE:** All Delaware County poll workers must be registered voters in Delaware County. Poll workers are compensated in accordance with their duties and training.

# Poll Worker Requirements

## Poll Workers **MUST**:

- Be a citizen of the United States and a Registered Delaware County Voter
- Not hold any public office, appointment or employment in the government.
- Not be a candidate running for public office on the ballot in precinct (exceptions for Judge and Inspector of elections)
- Be able to read, write and speak English
- Be physically capable of sitting and/or standing for long periods, hearing voters and writing information
- Have ability to follow instructions from the Judge of Elections
- Be patience to listen and communicate in a courteous and efficient manner
- Attend County administered training sessions in advance of election
- **BE NON-PARTISAN WHILE WORKING TO ENSURE ALL VOTERS FEEL WELCOME WHEN CASTING THEIR VOTE**

**NOTE:** For more information [CLICK HERE](#)

# Poll Worker Roles

Every polling place should be staffed by a minimum of five (5) Election Officials:

- **JUDGE OF ELECTIONS** The Judge of Elections is in charge of all Election Day activities and personnel inside the polls, including the Constable. The Judge opens and closes the polls and is responsible for the paperwork as well as pick up and return of election supplies to the County Election Bureau.
- **MAJORITY INSPECTOR** The Majority Inspector will assist the Judge of Elections and share responsibility for the operation of the polling site. Along with the Minority Inspector, this inspector will manage the poll books and assist voter sign-in and delivery of ballots to eligible voters.
- **MINORITY INSPECTOR** The Minority Inspector is of the opposing political party of the Judge and will help ensure bi-partisan representation on the local election board. The Minority Inspector has the same responsibilities as the Majority Inspector. In addition, the Minority Inspector is expected to appoint a Minority Clerk and sign the provisional ballot envelope. The Minority Inspector will also receive “Envelope B” on election night. This contains a copy of the election results and numbered list of voters. The Minority Inspector must keep this record of election day in the sealed envelope for two years.

**NOTE:** For more information [CLICK HERE](#)

# Poll Worker Roles - Continued

- **MINORITY CLERK** The Minority Clerk is appointed by the Minority Inspector to assist in the operations of the polling location on election day. They are tasked with checking in voters, tracking voters in the numbered list of voters books, and delivering ballots.
- **MACHINE OPERATOR(S)** The Machine Operator is appointed by the Majority Inspector. If additional inspectors are needed they may be appointed by the county Board of Elections. The Machine Operator assists in the operations of the ballot scanning equipment and the ballot marking device on election day. They are tasked with assisting voters and maintaining voter privacy.

## ALSO PRESENT IN MOST POLLS:

- **ELECTION DAY CONSTABLE** The Elected Constable of the township or borough appoints the Election Day Constable. This appointment must be approved by the Court prior to Election Day and this Election Day Constable must be able to produce a certificate when appearing at the polls to work. As with all other members of the local election board, Election Constables work under the direction of the Judge and must work a full day in order to be paid.

**NOTE:** For more information [CLICK HERE](#)

# Poll Place Experience - Non Poll Workers

Voters may encounter political party representatives handing out information and individuals certified as poll watchers. These party representatives and poll watchers are NOT poll workers.

## Poll Watchers MUST:

- Be a qualified registered elector of the county in which the election district for which the watcher is to be appointed is located.
- Be identified and must **receive official county credentials in advance**, and must be assigned to specific precincts. When a poll watcher is not serving in the election district for which the poll watcher was appointed, he or she may serve in any other election district in the same county in which the poll watcher is a qualified registered elector.
- Be provided with a certificate from the **County Board of Elections**, which states the poll watcher's name and the name of the candidate, party, or political body he or she represents.
- Show their certificates when requested to do so.
- Remain outside the enclosed space
- **Not intimidate voters by:** blocking the polling place entrance; disseminating false or misleading election information; photographing or videotaping voters; confronting, hovering, or directly speaking to or questioning voters; asking voters for documentation.

**NOTE:** For more information [CLICK HERE](#)

# Voter Services Center Locations

## Voter Services Centers Open beginning of October through Election Day

<b>Media Voter Services Center Location</b> Govt. Center Building 201 W. Front Street, Media, PA 19063-2728	<b>Media Voter Services Center Hours</b> Mon/Wed/Fri: 8:30 a.m. – 4:30 p.m. Tues/Thurs: 8:30 a.m. – 8:00 p.m. Sat: 9:00 a.m. – noon
<b>Chester Voter Services Center Location</b> Chester City Hall 1 E. 4th Street, Chester, PA 19013	<b>Chester Voter Services Center Hours</b> Mon through Fri: 9:00 a.m. – 2:00 p.m. Sat: 10:00 a.m. – 2 p.m.
<b>Upper Darby Voter Services Center Location</b> Delaware County Department of Human Services 20 South 69th Street, 4th floor, Upper Darby, PA 19082	<b>Upper Darby Voter Services Center Hours</b> Mon/Wed/Fri: 7:30 a.m. – 2:00 p.m. Sat: 10:00 a.m. – 2:00 p.m.

**NOTE:** A Mobile Voter Service Center will be available prior to the November 2020 general election. Locations and hours of operation will be posted: [Click Here](#)



# Voter Services Center Visit

## Visit Voter Service Centers to:

- Ask questions about deadlines, polling places, the status of your registration or vote-by-mail application
- Get the latest news and information about the election
- Pick up materials, forms, and applications—including mail-in and absentee ballot applications
- Register to vote
- Submit your previously received mail-in or absentee ballot

**NOTE:** Return of a ballot by anyone other than the voter is prohibited unless the person returning the ballot is rendering assistance to a disabled voter or an emergency absentee voter. Such assistance requires a declaration signed by the voter and the person rendering assistance. [Designated Agent Form](#) and [Certification of Designated Agent](#)

# Voter Services Center - Register to Vote

To register to vote at a Voter Service Center (either as a new voter, or as a voter needing to update your address or name), you will be assisted in completing a voter registration application.

## INDIVIDUALS APPLYING TO REGISTER TO VOTE MUST BE:

- A citizen of the United States for at least one month before the next primary, special, municipal, or general election.
- A resident of Pennsylvania and the election district in which the individual desires to register and vote for at least 15 days before the next primary, special, municipal, or general election.
- At least 18 years of age on or before the day of the next primary, special, municipal, or general election.
- Check your voter registration status - [CLICK HERE](#)

# Voter Services Center - Vote Here

Delaware County residents voting by mail-in ballot or absentee ballot have the ability to vote at any Delaware County Voters Services Center.

**To Vote:**

- Registered Delaware County voters can walk-up, request and receive their ballot and cast their ballot—all in one brief visit.
- Similarly, registered Delaware County voters who have already received and completed their mail-in or absentee ballot can stop by and drop off their voted ballot.

**NOTE:** Return of a ballot by anyone other than the voter is prohibited under PA Election Law unless the person returning the ballot is rendering assistance to a disabled voter or an emergency absentee voter. Such assistance requires a declaration signed by the voter and by the person rendering assistance. These forms are listed below. You can download them, fill them out, and bring them to the Voter Service Center to cast a mail-in or absentee ballot on another's behalf. You can also pick up paper copies of these forms at a Voter Service Center. **Links to forms below:**

[Designation of Agent to Assist Disabled Voter in Voting by Absentee or Alternative Ballot](#) and [Certification of Designated Agent](#)

# More Resources for In-person Voting

- [VotesPA.com](https://www.votespa.com)
- [LWVDelcoPA.org](https://www.lwvdelcopa.org)
- [Delcopa.gov](https://www.delcopa.gov)
  - [Sample Ballot Page](#)
- [Vote411.org](https://www.vote411.org)



**Questions? Call Voter Hotline 610-891-VOTE (8683)**  
Monday through Friday 8:30 a.m. to 8 p.m. and Saturdays 9 a.m. to Noon